

INSTRUCTIONS ON FILING RULE TO SHOW CAUSE

- Use this form once a judgment has been ordered against the defendant and defendant has failed to appear for a status or motion for proceedings supplemental hearing.
- You must complete the entire top portion of this form down to the plaintiff's signature line before the court can process it.
- If you are requesting the defendant to be served by the Sheriff, you will need to provide a stamped envelope addressed to the defendant.
- Once this form is completed you need to either bring or mail it to the small claims office with at least two extra copies.
- Once the court has received your completed form the court will put a court date and time on your form and the judge will sign it. A copy will be mailed to you once this is done.
- If you have any further questions, feel free to contact our office at 379-1610. Most questions can be answer by referring to the small claims manual and the frequently asked questions.

STATE OF INDIANA
COUNTY OF BARTHOLOMEW } SS:

SMALL CLAIMS DIVISION
IN THE BARTHOLOMEW
SUPERIOR COURT NO. 2

Plaintiff/Claimant/Counsel

vs.

CASE NO. _____

Defendant(s)

[_____]
[_____]
[_____]

**RULE TO
SHOW CAUSE**

Comes now the Plaintiff/Claimant _____, in person,
or by counsel, and after being duly sworn upon his oath, deposes and says:

1. That he/she is the Plaintiff/Claimant, or Counsel, in the above entitled cause.
2. That on the _____ day of _____, _____, Judgment was entered against the Defendant in the sum of \$ _____ plus costs together with post-judgment interest.
3. That the Defendant was ordered to appear before court on _____
4. That the Defendant failed to appear or comply with the Court Order.
5. I affirm, under the penalties for perjury, that the foregoing representations are true.

PLAINTIFF OR ATTORNEY'S SIGNATURE

DATE: _____

ORDER TO APPEAR IN COURT

TO THE DEFENDANT(S): _____

A hearing on your Rule to Show Cause is set for the _____ day of _____, at _____ m., at which time you are ordered to be present. *Your failure to appear for the hearing on the Rule to Show Cause may result in a body attachment being issued for your arrest.*

Dated this _____ day of _____, _____

JUDGE/MAGISTRATE, BARTHOLOMEW SUPERIOR COURT NO. 2

The following manner of service of this order is hereby designated:

- _____ Certified mail to judgment defendant.
- _____ Service by sheriff at residence or at place of employment,

to-wit: _____