

COMMISSIONERS' MEETING

December 21, 2020

The Bartholomew County Commissioners met on December 21, 2020, in the Commissioners Chambers of the Governmental Office Building, 440 Third Street, Columbus, Indiana. Commissioners Carl Lienhoop and Rick Flohr were present. Commissioner Larry Kleinhenz was not present. Attorney Grant Tucker was present. Auditor Pia O'Connor was in attendance via Zoom meeting.

Commissioner Lienhoop called the meeting to order.

In addition to the above listed people, the following were present at the meeting:

County Administrator Tina Douglas	IT Director Scott Mayes
Maintenance Director Rick Trimpe	

In attendance via Zoom were:

Tax Administrator Chris West, Auditor's Office	County Engineer Danny Hollander
Assessor Ginny Whipple	Park Director Rich Day
Recorder Tami Hines	VSO Larry Garrity
David Doup, Taylor Brothers	Councilman Jorge Morales
Charlie Day, DLZ	Dave Richter, United Consulting
John Clark, White River Broadcasting	Mark Webber, The Republic

Commissioner Lienhoop gave the invocation and led the Pledge of Allegiance.

The first order of business was the approval of the December 14, 2020 Commissioners' Meeting Minutes. Commissioner Flohr motioned to approve the minutes as presented. Commissioner Lienhoop seconded the motion which passed unanimously.

The next item was the approval of claims. Commissioner Lienhoop motioned to approve the claims as presented. Commissioner Flohr seconded the motion which passed unanimously.

The next item was the weekly permit reports as read by Commissioner Lienhoop:

<i>Time frame</i>	<i>New permits</i>	<i>Fees</i>	<i>Value</i>
12/14/20 to 12/18/20	22	\$2,439.00	\$1,888,950

The next item was the County Highway Weekly Crew Report presented by Engineer Danny Hollander. The following work had been done: Started crack sealing in subdivisions; sprayed salt-brine; sanded roads; installed a culvert pipe on 500 E; installed a driveway pipe on Highland Lane; and worked on brine pumpsSW.

The next item was the Ratification of Expenditures for the Highway Department as follows:

- ***Southeastern Equipment Company***
 - *Parts for chip spreader* *\$2,856.38*
 - *Southeastern is our distributor for the chipper*

Commissioner Lienhoop motioned to Ratify the above expenditure. Commissioner Flohr seconded the motion which passed unanimously.

- ***Reading Truck Equipment***
 - *Conveyor Belt* *\$3,535.00*
 - *Reading is the only distributor in Indiana for parts*

Commissioner Flohr motioned to Ratify the above expenditure. Commissioner Lienhoop seconded the motion which passed unanimously.

The next item was the Consideration of a Change Order for the new Highway Garage Facility with Force Construction as presented by David Doup of Taylor Brothers. Change Order BC03-CO05 is as follows:

<i>1. Emulsion Tank Foundation & Container Pit</i>	<i>\$15,488.00</i>
<i>2. Propane Tank Pad</i>	<i>\$ 3,887.00</i>
<i>Original Contract Sum</i>	<i>\$1,526,536.00</i>
<i>Net Change by previously authorized CO's</i>	<i>\$ 103,505.60</i>
<i><u>Contract Sum prior to this Change Order</u></i>	<i><u>\$1,630,041.60</u></i>
<i><u>The Contract Sum will be increased by the CO</u></i>	<i><u>\$ 19,375.00</u></i>
<i>New Contract Sum including this Change Order</i>	<i>\$1,649,416.60</i>

Commissioner Flohr motioned to approve Change Order BC03-CO05 as listed above. Commissioner Lienhoop seconded the motion which passed unanimously.

The next item was the Consideration by the Park Board for the Replacement of a Metal Roof at Wayne Park and at the BMX Track as presented by County Park Director Rich Day as follows:

- ***Southern Indiana Roofing (Columbus, IN)***
 - *BMX Track* *\$ 4,900.00*
 - *Wayne Park* *\$ 5,400.00*
 - ***Total*** ***\$10,300.00***

- ***Royalty Roofing (Columbus, IN)***
 - *BMX Track* *\$ 8,574.00*
 - *Wayne Park* *\$ 8,574.00*
 - ***Total*** ***\$17,358.00***

- ***HRC Roofing (Columbus, IN)***
 - *BMX Track* *\$11,669.00*
 - *Wayne Park* *\$ 6,615.00*
 - ***Total*** ***\$18,284.00***

This had been bid out last year, but the contractor never came on site, so this is a rebid of the work to be completed. Commissioner Lienhoop motioned to approve the low bid with Southern Indiana Roofing in the amount of \$10,300. Commissioner Flohr seconded the motion which passed unanimously.

The next item was the Consideration of an Addendum to a Contract for Professional Property Tax Services with the Nexus Group, Inc. as presented by County Assessor Ginny Whipple as follow:

Paragraph 2. Duties of the Contractor is amended to delete the sentence “Services shall be performed by Contractor personnel familiar with the appeals process and as may be needed as a part of providing support for Services.” By this Addendum, the services shall be

performed by Marilyn S. Meighen. Ms. Meighen shall consult with the Assessor if Ms. Meighen believes that additional attorneys on any matter is prudent.

Paragraph 8. Consideration. *Paragraph 8 was amended, effective February 1, 2014. By this Addendum, the Contractor shall receive an hourly fee of \$175.00. (This is an increase from \$150)*

This contract is for the appeals attorney. It is raising the cost from \$150 per hour to \$175 per hour and it specifically names the attorney that we will be working with. She only uses this company for large appeals. They were used for the HPI appeal. The most spent was recently with the HPI case for about \$35,000. Auditor O'Connor stated that in 2019 they paid them \$19,000. Commissioner Flohr motioned to approve the Addendum to the Contract with Nexus Group, Inc. as presented. Commissioner Lienhoop seconded the motion which passed unanimously.

The next item was the Animal Control November 2020 Monthly Report as prepared by Animal Control Officer Mark Case. There were 22 animals picked up; 112 audits; 1 animal reclaim; 3 traps loaned to the public. Van 1 had 1,054 miles put on it while van 2 had 1,385 miles put on it. Commissioner Flohr motioned to accept the Animal Control November 2020 Monthly Report as presented. Commissioner Lienhoop seconded the motion which passed unanimously.

The next item was the Veteran's November 2020 Monthly Report as prepared by VSO Larry Garrity as follows:

	<i>November</i>	<i>YTD</i>
• <i>Office visits</i>	<i>17</i>	<i>260</i>
• <i>Out of office visits</i>	<i>1</i>	<i>2</i>
• <i>Walk-ins</i>	<i>9</i>	<i>231</i>
• <i>Incoming calls</i>	<i>162</i>	<i>1,709</i>
• <i>Outgoing calls</i>	<i>81</i>	<i>126</i>
• <i>Outgoing mail</i>	<i>6</i>	<i>126</i>
• <i>Incoming faxes</i>	<i>2</i>	<i>6</i>
• <i>Outgoing faxes</i>	<i>3</i>	<i>10</i>
• <i>Trips to the VA</i>	<i>4</i>	<i>19</i>
• <i>Van Miles</i>	<i>342</i>	<i>6,666</i>

• <i>New claims</i>	10	78
• <i>Veteran Disability Claims</i>	9	98
• <i>Vet/Surv Spouse Pension</i>	1	22
• <i>Forms</i>	42	719
• <i>Miscellaneous</i>	0	5

Commissioner Lienhoop motioned to approve the Veteran’s November 2020 Report. Commissioner Flohr seconded the motion which passed unanimously.

The next item was a Decision on the Courthouse audio and video systems replacement/teleconferencing additions. This has been moved to the December 28, 2020 meeting.

The next item was the Consideration of carpet for the remodel of Circuit Court as presented by Maintenance Director Rick Trimpe as follows:

- *Columbus Carpet & Linoleum*
 - *Carpet & install* \$3,978.63

Three vendors were contacted but only Columbus Carpet & Linoleum responded. This will be paid for out of Courthouse renovation money. Commissioner Lienhoop motioned to approve the purchase as presented. Commissioner Flohr seconded the motion which passed unanimously.

The next item was the Consideration of a Resolution Temporarily Amending Section 4.1 of the Bartholomew County Personnel Policy As It Relates To The Accumulation Of Vacation Time By The Bartholomew County Health Department as follows:

A Resolution Temporarily Amended to the Bartholomew County Personnel Policy Section 4.1 Adding as follows:

During the period of the COVID-19 Pandemic, Health Department Employees shall be permitted to accumulate more than 18 vacation days at any given time if the employee’s Office Holder, Department Head or Supervisor certifies in writing to the Bartholomew County Auditor that the employee was not permitted to utilize any vacation days accumulated in excess of 18 days due to staffing needs directly related to the COVID-19 Pandemic.

This amendment expires at midnight on September 30, 2021 and any accumulated days in excess of 18 days must be used on or before December 31, 2021.

Commissioner Lienhoop motioned to approve the Resolution Amending Section 4.1 of the Personnel Policy relating to the Health Department as presented. Commissioner Flohr seconded the motion which passed unanimously.

All County Offices will be closed Thursday, December 24, 2020 and Friday, December 25, 2020 in Observance of Christmas.

The next Commissioners Meeting will be **Monday, December 28, 2020 at 10:00 a.m.**

There being no other business, the meeting was adjourned.

BARTHOLOMEW COUNTY
COMMISSIONERS

CARL H. LIENHOOP, CHAIRMAN

LARRY S. KLEINHENZ, MEMBER

RICHARD A. FLOHR, MEMBER

ATTEST:

PIA O'CONNOR