

COMMISSIONERS' MEETING

June 15, 2020

The Bartholomew County Commissioners met on June 15, 2020, in the Commissioners' Chambers of the Governmental Office Building, 440 Third Street, Columbus, Indiana. Commissioners Carl Lienhoop, Rick Flohr and Larry Kleinhenz were present. Auditor Pia O'Connor was present through Zoom meeting. Attorney Grant Tucker was unable to attend.

Chairman Lienhoop called the meeting to order.

A roll call was taken. In addition to the above listed people, the following were present at the meeting: County Administrator Tina Douglas, IT Director Scott Mayes, County Surveyor E.R. Gray III and Tax Administrator Chris West of the Auditor's Office. Also in attendance via Zoom were: Highway Engineer Danny Hollander, Mark Webber of the Republic newspaper, Ashley Beckort of the Planning Department, Deputy Director of EOC Julie Pierce, Sheriff's Sergeant Jim Stevens and John Clark of White River Broadcasting.

Commissioner Lienhoop gave the invocation and led the Pledge of Allegiance.

The first order of business was the approval of the June 1, 2020, Commissioners' Meeting Minutes. Commissioner Flohr motioned to approve the minutes as presented. Commissioner Kleinhenz seconded the motion which passed unanimously.

Next item was the approval of payroll. Commissioner Kleinhenz motioned to approve the payroll as presented. Commissioner Flohr seconded the motion that passed unanimously.

The next item was the Ratification of approval of claims for weekly and monthly claims. Commissioner Flohr motioned to ratify the approval of claims as presented. Commissioner Kleinhenz seconded the motion which passed unanimously.

The next item was Ratification of Data Board items. IT Director Scott Mayes presented an Agreement with CDWG for GIS & Surveyor's Office subscription renewals of Autodesk Software for \$5,924.74. This is an annual, budgeted payment that is done every year. It was clarified that the amount is \$8,924.74. Commissioner Kleinhenz motioned to Ratify the Autodesk Software Renewal for \$8,924.74 as presented. Commissioner Flohr seconded the motion which passed unanimously.

The next item was the weekly permit report as read by Commissioner Lienhoop:

| <i>Time frame</i> | <i>New permits</i> | <i>Fees</i> | <i>Value</i> |
|-------------------|--------------------|-------------|--------------|
| 6/1/20 to 6/5/20 | 17 | \$1,688.00 | \$ 967,601 |

The next item was the County Highway Weekly Crew Report presented by Engineer Danny Hollander (via Zoom). The following work had been done: side-winded roads 550 N, 425 E, 400 N & 1000 E ; ditched on 100 W, 300 W & 400 W; installed driveway pipes on 525 W, 825 W, 800 S, Base Road, 50 N and Lowell Road; ditched on 525 S & 525 W; patching; mowed in Flatrock, German, Hawcreek & Wayne Townships; and the ditch at the new garage site. Commissioner Kleinhenz had a constituent called requesting a speed study and speed signs posted on 500 W south of SR 58. Engineer Hollander stated that they would do a study to see if it merits signage. Commissioner Flohr stated the crew had been out on Lutheran Lake Road to put in a drain in front of a parsonage and they did a very nice job.

The next item was the Decision on Proposals for the 2020 Road Overlay Program – Phase 2, as presented by Engineer Hollander. Engineer Hollander recommended using the low bidder of Milestone at \$1,684,381.68. Commissioner Kleinhenz stated that the per-mile cost of the overlay was quite high, but that is due to including 3 high volume roads that are 24’ wide. Commissioner Kleinhenz motioned to award the 2020 Road Overlay Program – Phase 2 to the low bidder Milestone. Commissioner Flohr seconded the motion which passed unanimously.

The next item was the Consideration of a Contract with Milestone for the 2020 Road Overlay Program – Phase 2. The Contract will be as follows:

With Milestone for \$1,684,381.68 for the following roads:

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|---|------------------------------|
| <i>Road 1 – CR 250 E from SR 46 to CR 400 S</i> | <i>2.57 miles (20’ wide)</i> |
| <i>Road 2 – CR 450 N from Marr Rd to SR 9</i> | <i>5.73 miles (24’ wide)</i> |
| <i>Road 3 – CR 550 N from US 31 to Marr Rd</i> | <i>3.63 miles (24’ wide)</i> |
| <i>Road 4 – CR 500 E from CR 800 N to CR 100 N</i> | <i>2.10 miles (18’ wide)</i> |
| <i>Road 5 – CR 600 S from CR 300 W to CR 400 W</i> | <i>1.01 miles (18’ wide)</i> |
| <i>Road 6 – CR 400 E from CR 100 S to Base Rd</i> | <i>1.00 miles (18’ wide)</i> |
| <i>Road 7 – CR 900 E from CR 400 S to CR 500 S</i> | <i>0.99 miles (18’ wide)</i> |
| <i>Road 8 – CR 650 E from SR 46 to Bridge 17</i> | <i>0.67 miles (20’ wide)</i> |
| <i>Road 9 – Heflin Park Rd from US 31 to CR 280 W</i> | <i>0.57 miles (20’ wide)</i> |

Commissioner Kleinhenz motioned to sign the Contract with Milestone. Commissioner Flohr seconded the motion which passed unanimously.

The next item was the Consideration of a Memorandum of Understanding (MOU) between Bartholomew County Emergency Operations Center and Brown County 911 Emergency Dispatch Center as presented by Bartholomew County EOC Deputy Director Julie Pierce. This MOU will cover when and if Brown County 911 and administrative telephone operations become inoperable, then Bartholomew County E911 will serve as the backup for Brown County until telephonic communications have been restored. Commissioner Flohr motioned to sign the MOU between Bartholomew County and Brown County. Commissioner Kleinhenz seconded the motion which passed unanimously. Bartholomew County has the same agreement with Johnson County to cover us. Johnson County also uses Bartholomew County as a backup.

The next item was the Consideration of the First Amendment to the Tower Lease Agreement Between Bartholomew County and GTE Wireless (formerly Verizon Wireless) as presented by EOC Deputy Director Pierce. The Amendment is as follows:

Whereas, on March 20, 2008, Bartholomew County & Southern Indiana RSA Limited Partnership dba Verizon Wireless entered into a certain Tower Lease Agreement whereby, the County (Lessor) leased to Southern Indiana RSA Limited Partnership dba Verizon Wireless space on the County's Tower located at 131 South Cherry Street (E911 property together with a parcel of land sufficient for the installation of an equipment building, together with a non-exclusive right for ingress and egress, together with the right to install, maintain and operate the radio communications equipment, antennas & appurtenances described in the agreement).

The purpose of this amendment is solely for the name change of "Indiana RSA Limited Partnership" dba Verizon Wireless to "GTE Wireless of the Midwest, Incorporated" dba Verizon Wireless and equipment upgrade. Everything else in the agreement remains the same.

Commissioner Lienhoop motioned to approve the First Amendment to the Tower Lease Agreement as presented. Commissioner Kleinhenz seconded the motion which passed unanimously.

The next item was Right of Way Dedication as presented by Ashley Beckort of the Planning Department.

The first right-of-way dedication was:

MI/P-2020-003: D Myers Subdivision Replat – A request by Daniel Myers to create 1 new lot, for a total of 2 lots and 2 agricultural tracts totaling +/- 76 acres. The subject property is located at 8899 E 600 South, Elizabethtown, Indiana, in Sandcreek Township. The applicant is dedicating 0.33 acres along CR 600 S for right-of-way.

Commissioner Kleinhenz motioned to accept the Dedication of Right of Way for 0.33 acres of right-of-way. Commissioner Flohr seconded the motion which passed unanimously.

The second right-of-way dedication was:

MI/P-2020-004: Rolling Acres Minor Subdivision – A request by Jess Fosbrink to create 1 new lot, for a total of 2 lots totaling +/- 10 acres. The subject property is located at 2013 E 950 S, Columbus, Indiana, in Wayne Township. The applicant is dedicating 0.11 acres along CR 950 S for right-of-way.

Commissioner Flohr motioned to approve the Dedication of Right of Way of 0.11 acres as presented. Commissioner Kleinhenz seconded the motion which passed unanimously.

The next item was the Consideration of a Grant Application through the Indiana Department of Homeland Security (IDHS) for the Sheriff’s Department for Automated External Defibrillators (AEDs) as presented by Sheriff’s Sergeant Jim Stevens. The grant application is in the amount of \$3,750 for 3 AED’s for the Sheriff’s Department at \$1,250 each. Commissioner Kleinhenz motioned to sign the grant application as presented. Commissioner Flohr seconded the motion which passed unanimously.

The next item was Consideration of a Proposal for a Total Station for the County Surveyor’s Office as presented by County Surveyor E.R. Gray III. This is a request for a robotic survey instrument. He explained that the instrument automatically tracks the rod carried by the individual and takes the measurement and angle, thus requiring only 1 crew member as opposed to 2 or 3. The present piece of equipment no longer communicates with their data collector. This is paid through the Cornerstone Perpetuation Fund. There were 3 requests for quotes sent out but only 1 bid was received as follows:

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|--|------------------------|
| <i>Seiler Instrument Company (Indianapolis, IN)</i> | <i>\$32,024.71</i> |
| <i>Precision Laser & Instrument (Monroe, OH)</i> | <i>No bid received</i> |
| <i>Precision Midwest (Plainfield, IL)</i> | <i>No bid received</i> |

Commissioner Flohr motioned to award the bid to Seiler Instrument Company for \$32,024.71 subject to it meeting the specifications. Commissioner Kleinhenz seconded the motion which passed unanimously.

The next item was the Consideration of a Proposal by the County Park Board for one trailer as presented by County Park Director Rich Day (not present). Bids received were as follows:

| | |
|---|-------------------|
| <i>Mayes Trailer Sales (New Whiteland, IN)</i> | <i>\$5,299.00</i> |
| <i>Big Tex Trailer World (Indianapolis, IN)</i> | <i>\$7,423.50</i> |
| <i>Main Trailer Sales (Seymour, IN)</i> | <i>\$7,795.00</i> |

Commissioner Kleinhenz motioned to award to the low bidder, Mayes Trailer Sales, for \$5,299.00. Commissioner Flohr seconded the motion which passed unanimously.

The next item was the Consideration of a Request from the Harrison Lake Town Meeting and Harrison Lake Country Club. Suzanne Shaw, Communities Relations, asked for Permission to Close Country Club Road from the South entrance of the Harrison Lake Country Club to the intersection of Country Club Road and Raintree Drive South on Friday, July 3rd from 7:00 p.m. to 11:00 p.m. for a Fireworks Display. Commissioner Lienhoop motioned to approve the closing of Country Club Road on July 3, 2020 from 7:00 p.m. to 11:00 p.m. as presented. Commissioner Kleinhenz seconded the motion which passed unanimously.

The next item was the presentation of the Treasurer's Monthly Report for March 2020 as reviewed by Commissioner Flohr. Commissioner Flohr motioned to approve the Treasurer's Monthly Report for March 2020 as presented. Commissioner Kleinhenz seconded the motion which passed unanimously.

The next Commissioners meeting for **Monday, June 22, 2020** has been cancelled.

Auditor O'Connor stated that they are submitting their first reimbursement request for COVID-19 related expenses to the Indiana Finance Authority for approximately \$90,000. She and EMA Director Shannon Hinton continue to work with the all departments for COVID-19 related expenses. The City of Columbus takes care of their own requests.

Mark Webber asked if there would be a ground breaking ceremony for the new highway garage. Commissioner Lienhoop stated they would at some time in the near future. Mark Webber asked how far behind is the work on the new highway garage? It was stated that they are starting

later than was anticipated but with the current weather conditions they should be able to make up some of the lost time. The Highway Department has been working very hard in the last week installing a drainage catch to prevent the water from affecting the Royal View subdivision. Mark Webber asked about the statement from Sheriff Matt Myers about non-negotiable issue of body cameras. Commissioner Lienhoop stated that is between the Sheriff and the County Council. Commissioner Kleinhenz stated that about two and a half years ago, there had been money appropriated for body cameras. That project was put on hold by the Sheriff. He doesn't feel this will be an issue as they now have a better idea of what systems work the best. The IT Department will have additional work and storage due to the body cameras and that needs to be worked out first.

Commissioner Kleinhenz stated that the Veteran's Memorial project should be wrapping up in a couple of weeks. He looked at the work that is being done and is happy with the results.

The next regular session of the Board of Commissioners will be held on Monday, **June 29, 2020** at 10:00 a.m. in the GOB Commissioners' Chambers.

There being no other business, the meeting was adjourned.

BARTHOLOMEW COUNTY
COMMISSIONERS

CARL H. LIENHOOP, CHAIRMAN

LARRY S. KLEINHENZ, MEMBER

RICHARD A. FLOHR, MEMBER

ATTEST:

PIA O'CONNOR