

COMMISSIONERS' MEETING

December 26, 2017

The Bartholomew County Commissioners met in regular session on December 26, 2017, in the Governmental Office Building, 440 Third Street, Columbus, Indiana. Commissioners Rick Flohr, Larry Kleinhenz and Carl Lienhoop were present. County Attorney J. Grant Tucker and County Auditor Barbara Hackman were also present.

Chairman Lienhoop called the meeting to order and Chief Deputy Assessor, Rita Carr, gave the Invocation and led the Pledge of Allegiance.

The first order of business was the approval of the Commissioners' Meeting Minutes for December 18, 2017. Commissioner Flohr made a motion to approve the minutes. Commissioner Kleinhenz seconded the motion that passed unanimously.

Next was the approval of claims. Commissioner Kleinhenz motioned to approve the bi-weekly and monthly claims. Commissioner Flohr seconded the motion which passed unanimously.

The next item was weekly reports. Chairman Lienhoop read the New Permit Report dated 12/18/17 to 12/21/17. Twenty-eight (28) permits were issued with fees collected of \$4,116 and estimated construction costs of \$3,347,860.

County Highway Superintendent Dwight Smith gave the Highway Weekly Crew Report which included the following work: mowed in Wayne, Sandcreek and Hawcreek Townships; patched roads; crack-sealed on 600N; picked up trash; wash and waxed trucks; sprayed brine; sanded roads.

Charlie Day presented a professional services agreement with **DLZ** Indiana, LLC, for the boiler/chiller with boiler pit restoration portion of the **courthouse project**. DLZ proposed to provide professional design services and assistance with the public bid process needed to replace the existing York chiller, boiler, and associated code-compliant pumps, piping, and controls, for a fee of \$39,000. Total estimated cost for this portion of the renovation is \$375,000 to \$425,000, plus a soft cost estimation of 20% to 25%. Payment installments are based on completion of project phases, as follows:

Schematic Design Phase	20%
Design Development Phase	25%
Construction Documents Phase	30%
Bid Phase	5%
Construction Admin. Phase	20%

Commissioner Kleinhenz motioned to enter into the agreement with DLZ for boiler/chiller renovation at the courthouse. Commissioner Flohr seconded the motion that passed unanimously.

Next was the second reading of an **Ordinance Creating Fund 734, the Local Income Tax (“LIT”) Public Safety Fund and Fund 117, the Local Income Tax Public Safety-County Share Fund.** *(See attached)* To accommodate changes enacted during the 2016 Indiana Legislative Session, two non-reverting accounts are needed for the proper bookkeeping of certain LIT money being received in 2018. Use of clearing Fund 734 will be to receipt disbursements from the State of Indiana-Local Income Taxes. The funds will pass-through to Fund 117 to be used by the county for public safety purposes, as defined by state law, IC 6-3.6-2-14 and amendments thereto. Chairman Lienhoop opened the meeting for public comment. There being no comments, he then closed the meeting. Chairman Lienhoop moved to approve the ordinance creating Funds 734 and 117 on second reading. Commissioner Kleinhenz seconded the motion that passed unanimously.

IT Director Scott Mayes is employing a hybrid approach in staffing the IT department. A proficient economical mix of county employees, professional services, and in this case, intern labor is being used to complete the wide variety of work. Mayes collaborated with Ivy Tech’s internship program to arrange a **contractor agreement with Kyle Siebert** to provide assistance to the IT Department for special projects scheduled in 2018. His contract runs from 1/15/18 through 5/11/18. He will work up to 240 hours over a minimum of 16 weeks at \$17/hour and total compensation not-to-exceed \$4,080, paid through claims. Commissioner Flohr made a motion to contract with Kyle Siebert. Commissioner Kleinhenz seconded the motion and clarified that no benefits were being offered under the contract. The vote was taken and the motion carried, unanimously.

Mayes’ second agenda item was a contract with **All Covered** (Columbus) for IT field engineering professional services from Konica Minolta. Project initiatives may include, but are not limited to:

- Assistance with remediation of IDACS/NCIC security audit deficiencies
- Assistance with VMware architecture repair
- Assistance with network architecture repair
- Assistance with Office365 planning and setup
- Assistance with VDI architecture repair

The annual charge not-to-exceed \$22,000 will be paid in one installment and is based on 200 hours at \$110/hour performed during normal working hours, Monday through Friday, 8:00am to 5:00pm over the next 12 months. By outsourcing this kind of work at relatively economical labor costs, Mayes is hopeful to keep the IT Department staff to four full-time county employees. Chairman Lienhoop motioned to sign the agreement with All Covered. Commissioner Kleinhenz seconded the motion that passed unanimously.

Mayes then presented quotes for one (1) replacement **laptop and docking station** (Dell Latitude) for the Assessor. CDW-G gave the lowest pricing at \$1,654.73 compared to Dell Computers' quote of \$1,868.99. Commissioner Flohr moved to accept the low quote from CDW-G. Chairman Lienhoop seconded the motion that passed unanimously.

Next, County Attorney Grant Tucker opened and read the **bids for the Government Offices Building roof replacement** materials and equipment, as follows:

<i>Bidder</i>	<i>20-Yr Warranty</i>	<i>30-Yr Warranty</i>
<i>Foster Contracting, Inc. (Greenwood)</i>	\$ 112,000	\$ 122,000
<i>Southern Roofing, Inc. (Columbus)</i>	\$ 154,900	\$ 157,800
<i>South Central Roofing (Columbus)</i>	\$ 178,600	\$ 190,600

A fourth submission was thrown out for being incomplete. Commissioner Kleinhenz motioned to take the bids under advisement. Commissioner Flohr seconded the motion that passed unanimously.

Next was the consideration of a revised agreement to appropriate 2017 funding to **Centerstone, Inc.** for providing mental health and substance abuse services for Bartholomew County citizens. Revisions included adding "substance abuse" to its provisional services and deleting the requirement for a Bartholomew County Council member to sit on its governing board. Centerstone is headquartered in Monroe County and, therefore, seats a Monroe County Council member on its board. Ordinarily, two installments are paid throughout the year, but due to the delay in finalizing an acceptable agreement one payment of \$590,039 will be paid before

year-end. Centerstone's appropriation is outside of the tax levy and is determined by a growth quotient calculation. Chairman Lienhoop moved to accept and initial the revisions to validate the agreement. Commissioner Flohr seconded the motion that passed unanimously.

Commissioner Kleinhenz read the **Animal Control Report** for November, 2017, as follows: there were 100 cases, 31 animals were picked up, 117 audits, 3 violations, 3 fines, no bite cases, 1 door hanger placed, 8 reclaimed animals, and 5 traps loaned to the public. The two vans traveled a total of 2,812 miles. Commissioner Kleinhenz motioned to accept the Monthly Animal Control Report for November, 2017. Commissioner Flohr seconded the motion that passed unanimously.

Commissioner Flohr read the Monthly **Veterans' Services Report** for November, 2017. The Veterans' Office conducted 115 scheduled, walk-in, and/or outside interviews; made 242 contacts by phone/mail; traveled 1,514 miles; made 13 trips to the VA Hospital; and attended the Veterans Day Program at St. Peters. Commissioner Flohr made a motion to accept the report. Commissioner Kleinhenz seconded the motion that passed unanimously.

Chairman Lienhoop stated that **County Offices will be closed** Friday, December 29th, and Monday, January 1st, in observance of the New Year's Day.

The next Commissioners' Meeting will be held on Tuesday, January 2, 2018, at 10:00 a.m. in the Commissioners' Chambers. There being no other business, the meeting was adjourned.

BARTHOLOMEW COUNTY
COMMISSIONERS

CARL H. LIENHOOP, CHAIRMAN

ATTEST:

LARRY S. KLEINHENZ, MEMBER

BARBARA J. HACKMAN

RICHARD A. FLOHR, MEMBER

ORDINANCE NO. #2017- 07

**AN ORDINANCE CREATING FUNDS TO BE KNOWN
AS FUND 734, THE LOCAL INCOME TAX PUBLIC
SAFETY FUND AND FUND 117, THE LOCAL INCOME
TAX PUBLIC SAFETY-COUNTY SHARE FUND**

WHEREAS, the Indiana State Legislature did, during the 2016 legislative session, make changes affecting the way in which Local Option Income Tax Revenue and Local Income Tax Revenue is to be distributed to, and allocated by County Governments; and

WHEREAS, as a result of this action, it has become necessary for the Bartholomew County Auditor to designate new funds into which these funds are to be deposited, held and disbursed; and

WHEREAS, the Bartholomew County Auditor ("Auditor") has requested that the Bartholomew County Commissioners ("Commissioners") create two new funds for the purposes described herein.

**NOW THEREFORE BE IT ORDAINED BY THE BOARD OF COMMISSIONERS
OF BARTHOLOMEW COUNTY, INDIANA AS FOLLOWS:**

Section I. Establishment of Fund 734, The Local Income Tax Public Safety Fund.

The Local Income Tax Public Safety Fund is hereby established and authorized to receive disbursements from the State of Indiana of Local Income Taxes.

Section II. Use of Funds.

Funds deposited into The Local Income Tax Public Safety Fund will subsequently be distributed to all applicable taxing units within the County.

Section III. Establishment of Fund 117, Local Income Tax Public Safety-County Share Fund

The Local Income Tax Public Safety-County Share Fund (Fund 117) is hereby established and authorized to receive Economic Development Tax Funds distributed by the Bartholomew County Auditor from Fund 734.

Section IV. Use of Funds.

Funds deposited into the Local Income Tax Public Safety-County Share Fund, Fund 117 may be used for all purposes authorized by Indiana law.

Section V. Non-Reverting Funds

Fund 117, The Local Income Tax Public Safety-County Share Fund shall be a non-reverting fund. Money in the fund shall be used for Public Safety purposes as defined by Indiana law (I.C. 6-3.6-2-14 and any subsequent amendments thereto) and shall not revert to the County General Fund at the end of each year.

Fund 734. The Local Income Tax Public Safety Fund is expected to retain funds for only brief periods of time prior to disbursement of those funds to applicable taxing units within Bartholomew County as such any funds which may be in that account at the end of each year shall not revert to the County General Fund, but shall be distributed to applicable local taxing units within Bartholomew County.

Section VI. Effective Date.


This Ordinance shall be effective immediately upon its passage.

PASSED ON FIRST READING THIS 18th DAY OF DECEMBER, 2017.

**BOARD OF COMMISSIONERS OF
BARTHOLOMEW COUNTY, INDIANA**



Carl H. Lienhoop, Chairman




Larry S. Kleinhenz, Member



Richard A. Flohr, Member


ATTEST:

By: 

Barbara J. Hackman, Auditor of
Bartholomew County, Indiana

PASSED ON SECOND READING AND ADOPTED THIS 26th DAY OF
DECEMBER, 2017.

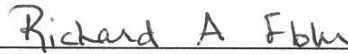
BOARD OF COMMISSIONERS OF
BARTHOLOMEW COUNTY, INDIANA



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Richard A. Flohr, Member

ATTEST:

By: 
Barbara J. Hackman, Auditor of
Bartholomew County, Indiana