

## **COMMISSIONER'S MEETING**

**November 12, 2013**

The Bartholomew County Commissioners met in regular session on November 12, 2013 in the Governmental Office Building, 440 Third Street, Columbus, Indiana. Chairman Carl Lienhoop called the meeting to order at 10:00 a.m. Commissioners Larry Kleinhenz and Rick Flohr, County Attorney J. Grant Tucker and Auditor Barbara Hackman were also in attendance.

Emergency 911 Director Ed Reuter gave the Invocation and led the Pledge of Allegiance.

The first item on the agenda was the approval of the November 4, 2013 Meeting Minutes. Commissioner Kleinhenz made a motion to approve the minutes, seconded by Commissioner Flohr, and the motion passed unanimously.

The next item on the agenda was the approval of the Payroll. Commissioner Flohr made a motion to approve the Payroll as presented, seconded by Chairman Lienhoop, and the motion passed unanimously.

The next item on the agenda was the weekly Permit report. Chairman Lienhoop read the New Permits Report from 11/4/13 to 11/8/2013. Twenty-nine (29) permits had been issued with a fee amount of \$3,216 and an estimated cost of \$2,840,257.

Next, County Engineer Danny Hollander submitted the Bartholomew County Highway monthly reports for October, 2013 which included the Financial Report, Budget

Status Report, Revenue Comparisons and a summary of the month's Crew Work, Projects Status, and November Crew Priorities.

Engineer Hollander then requested the release of Driveway Bond 11B-13 for a major hollow near 750W. Commissioner Kleinhenz made a motion to release Driveway Bond 11B-13, seconded by Commissioner Flohr, and the motion passed unanimously.

Engineer Hollander then presented a supplemental contract with INDOT for Newbern Bridge (Bridge #26). Supplement No. 1 (to the original INDOT/LPA Contract dated 5/14/13, Designation No. 9982690) would change the use-of-funds window from this year to 7/1/14-3/31/15. The change falls in line with the County's timetable and will not impede the project. Commissioner Flohr made a motion to sign the Supplemental Contract with INDOT. It was seconded by Commissioner Kleinhenz and the motion passed unanimously.

Engineer Hollander gave the weekly crew report which included the following work: mowed in Flatrock, Hawcreek and German Townships, patched roads, worked on signs, ground stumps along 930S and 175W, replaced pipe on 1050S and 300S, continued project work on Whitehorse Rd., and prepared salt and sand mixture.

Next agenda item was the MS4 Operator (Stormwater) Report. The County's MS4 Annual Audit was held on October 17, 2013. Checklists were completed and necessary paperwork was filed. The County is awaiting IDEM's report on this Audit. Chairman Lienhoop made the motion to approve the October Stormwater Monthly Report, was seconded by Commissioner Flohr, and the motion passed unanimously.

The next agenda item was ratification of Data Board Items presented by IT Director Jim Hartsook. The first ratified item was Weights and Measures laptop replacement for \$1,244. Secondly, was anti-virus renewal for all offices for \$7,704. The motion was made by Chairman Lienhoop to ratify those two items for equipment purchases and seconded by Commissioner Kleinhenz. The motion passed unanimously. Next item was Community Corrections monitor replacements for the Court Services Center and the Work Release Center. The cost of upgrading 37 monitors to 24-inch monitors is not to exceed \$7,500. Next item was a Profile Unity Software Proposal for 300 licenses to include three (3) years of support for \$5,333.75. Mike Lovelace (taxpayer in the audience) disapproved of replacing monitors that are still functioning and felt that it was a “waste of money”. Mr. Hartsook supported the action by citing the need of simultaneous, side-by-side access of multiple applications. The Data Board opted for larger monitors instead of dual monitors for that accessibility need. The motion was made by Commissioner Flohr to approve the monitors and software expenditures and seconded by Chairman Lienhoop. The motion passed unanimously.

For the next agenda item County Assessor Lew Wilson presented the Notice to Bidders for Appraisal Services and the 2014 Annual Adjustment of All Real Property for outsourcing trending and appeal work. Advertising for bids will run twice beginning next Thursday, November 21<sup>st</sup> and again the following week. Bids will be received until 10:00 a.m. on December 2, 2013 in the Commissioners’ Office. The Notice was previously reviewed by County Attorney Grant Tucker without exception. Motion was made by Commissioner Flohr to approve the Notice to Bidders for Appraisal Services and the 2014

Annual Adjustment of All Real Property, seconded by Commissioner Kleinhenz, and the motion passed unanimously.

The next item on the agenda was the Notice to Bidders for Year-End Bids. Bids will be received until 10:00 a.m. on December 2, 2013 in the Commissioners' Office.

- 1. Crushed Stone, as per specifications*
- 2. Sand and Gravel, as per specifications*
- 3. Corrugated aluminum structural plate pipe arches, arches and box culverts conform to AASHTO-M-219 specifications*
- 4. Corrugated aluminum or galvanized steel culvert pipe in round or arch shall conform to AASHTO-M-196 and current Indiana Department of Highway specifications*
- 5. One (1) 2014 Tractor with Boom Mower, as per specifications*
- 6. 2014 Four-door Dodge Chargers Police Package, 3.6L, WT Penastar V6, pricing information on one (1) up to nine (9) units, as per specifications*
- 7. One (1) 2014 Dodge Durango Special Service AWD SUV automatic vehicle, as per specifications*
- 8. One (1) 2014 Bobcat Toolcat 5600 G Series, as per specifications.*

There was some discussion about making notice available to various dealers of police-package vehicles. Mike Lovelace (taxpayer) questioned about listing only one make of police package vehicles (Dodge) and the resulting lack of competition. Attorney Tucker sympathized with Mr. Lovelace's comment, but went on to say the Sheriff's Department has expressed a preference for Dodge. Attorney Tucker could also understand the value of having the same type of fleet vehicles, from a maintenance standpoint, but agreed that Mr.

Lovelace raises a good point. After some discussion of availability of police packages from different vehicle makers, the motion was made by Chairman Lienhoop to give Notice to Bidders for Year-End Bids and seconded by Commissioner Kleinhenz. The motion passed unanimously.

Next on the agenda was the consideration of Commissioners' 2014 Monthly Meeting Schedule. Chairman Lienhoop made a motion to approve the following 2014 Commissioners' Monthly Meeting Schedule. Commissioner Kleinhenz seconded the motion that passed unanimously.

#### **SCHEDULE OF COMMISSIONER'S MONTHLY MEETINGS FOR 2014**

(All meetings will be held on Monday, unless otherwise indicated)

##### **JANUARY MEETINGS**

6 10:00 A.M.  
13 10:00 A.M.  
21 10:00 A.M. TUESDAY  
27 10:00 A.M.

##### **FEBRUARY MEETINGS**

3 10:00 A.M.  
10 10:00 A.M.  
17 10:00 A.M.  
24 10:00 A.M.

##### **MARCH MEETINGS**

3 10:00 A.M.  
10 10:00 A.M.  
17 10:00 A.M.

##### **JULY MEETINGS**

7 10:00 A.M.  
14 10:00 A.M.  
21 10:00 A.M.  
28 10:00 A.M.

##### **AUGUST MEETINGS**

4 10:00 A.M.  
11 10:00 A.M.  
18 10:00 A.M.  
25 10:00 A.M.

##### **SEPTEMBER MEETINGS**

2 10:00 A.M. TUESDAY  
8 10:00 A.M.  
15 10:00 A.M.

24 10:00 A.M.  
31 10:00 A.M.

#### **APRIL MEETINGS**

7 10:00 A.M.  
14 10:00 A.M.  
21 10:00 A.M.  
28 10:00 A.M.

#### **MAY MEETINGS**

5 10:00 A.M.  
12 10:00 A.M.  
19 10:00 A.M.  
27 10:00 A.M. TUESDAY

#### **JUNE MEETINGS**

2 10:00 A.M.  
9 10:00 A.M.  
16 10:00 A.M.  
23 10:00 A.M.  
30 10:00 A.M.

22 10:00 A.M.  
29 10:00 A.M.

#### **OCTOBER MEETINGS**

6 10:00 A.M.  
13 10:00 A.M.  
20 10:00 A.M.  
27 10:00 A.M.

#### **NOVEMBER MEETINGS**

3 10:00 A.M.  
10 10:00 A.M.  
17 10:00 A.M.  
24 10:00 A.M.

#### **DECEMBER MEETINGS**

1 10:00 A.M.  
8 10:00 A.M.  
15 10:00 A.M.  
22 10:00 A.M.  
29 10:00 A.M.

Next on the agenda was consideration of the main WIC Grant and the Peer Counselor WIC Grant. Carla Wolff, Asst. Director of the Nursing Division, Health Department, presented terms of the grants. The WIC Grant requires no county matching and provides \$225,437 reimbursable funding for salaries, benefits and supplies. The Grant funding period is from 10/1/13 to 9/30/14. Commissioner Kleinhenz made a motion to accept the WIC Grant, seconded by Commissioner Flohr, and the motion passed unanimously. Likewise, the Peer Counselor WIC Grant requires no county matching, it funds from 10/1/13 to 9/30/14, and

provides \$8,731 reimbursable funding for the salaries of three (3) counselors, one of which is bilingual, and some teaching supplies to help educate and assist breastfeeding mothers. Commissioner Flohr made a motion to accept the Peer Counselor WIC Grant, seconded by Commissioner Kleinhenz, and the motion passed unanimously.

Next item on the agenda was the Veteran's Monthly Report for October 2013, prepared by Veteran's Affairs Officer Tom Crawford. There were 54 personnel interviews, 20 claims and applications filings, 6 veterans meetings were attended, 12 power of attorneys were filed, there were 4 out-of-office interviews, they traveled 1,685.5 miles, had 91 incoming phone calls, 31 outgoing phone calls and attended and spoke at the Health Forum at Mill Race Center. Commissioner Kleinhenz made the motion to accept the Veterans Monthly Report for September 2013 and it was seconded by Commissioner Flohr. The motion passed unanimously. Chairman Lienhoop expressed satisfaction in the hiring of VA Officer Crawford and was very complimentary of his work this year.

The DLZ inspection of the County Annex Building, 1971 State Street, was performed last Friday, November 8<sup>th</sup>. Commissioners were not present during the inspection process to ensure their unbiased stance until the report is received from DLZ the first part of December.

There being no other business, the meeting was adjourned by Chairman Lienhoop at 11:00 a.m. The next Commissioners' meeting will be on Monday, November 18, 2013 at 10:00 a.m. in the Commissioners' Chambers.

BARTHOLOMEW COUNTY  
COMMISSIONERS

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CARL H. LIENHOOP, CHAIRMAN

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LARRY S. KLEINHENZ, MEMBER

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RICHARD A. FLOHR, MEMBER

ATTEST:

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BARBARA J HACKMAN