

COMMISSIONERS' MEETING

October 21, 2024

The Bartholomew County Commissioners met on October 21, 2024, in the Commissioners Chambers of the Governmental Office Building, 440 Third Street, Columbus, Indiana. Commissioners Larry S. Kleinhenz, Tony London, Carl H. Lienhoop, County Administrator Tina Douglas, Assistant County Administrator Brooke Bowers, and Chief Deputy Auditor, Dalene Pattingill (via Zoom), were in attendance.

Commissioner Kleinhenz opened the meeting.

Commissioner London gave the invocation and led the Pledge of Allegiance.

The next item was the Approval of Minutes for October 14th and October 10, 2024. **Commissioner Lienhoop motioned to Approve the October 14th and October 10, 2024 Minutes as presented. Commissioner London seconded the motion, which passed unanimously.**

The next item was the Approval of Claims. **Commissioner London motioned to Approve the Claims as presented. Commissioner Lienhoop seconded the motion, which passed unanimously.**

The next item was the weekly permits report as read by Commissioner London:

<u>Time Frame</u>	<u>New Permits</u>	<u>Fees</u>	<u>Value</u>
10/7/24 to 10/11/24	11	\$1,646	\$358,930
10/14/24 to 10/18/24	29	\$4,317	\$1,168,786

The next item was a Consideration of the 2025 County Holiday Schedule, presented by Commissioner Kleinhenz.

2025 HOLIDAYS

JANUARY 1, 2025	WEDNESDAY	NEW YEAR'S DAY
JANUARY 20, 2025	MONDAY	MARTIN LUTHER KING DAY
FEBRUARY 17, 2025	MONDAY	PRESIDENT'S DAY
APRIL 18, 2025	FRIDAY	GOOD FRIDAY
MAY 26, 2025	MONDAY	MEMORIAL DAY
JUNE 19, 2025	THURSDAY	JUNETEENTH DAY
JULY 4, 2025	FRIDAY	INDEPENDENCE DAY

SEPTEMBER 1, 2025	MONDAY	LABOR DAY
NOVEMBER 11, 2025	TUESDAY	VETERAN'S DAY
NOVEMBER 27, 2025	THURSDAY	THANKSGIVING DAY
NOVEMBER 28, 2025	FRIDAY	THANKSGIVING HOLIDAY
DECEMBER 24, 2025	WEDNESDAY	CHRISTMAS EVE
DECEMBER 25, 2025	THURSDAY	CHRISTMAS DAY
DECEMBER 26, 2025	FRIDAY	CHRISTMAS HOLIDAY
DECEMBER 31, 2025	WEDNESDAY	NEW YEAR'S EVE
JANUARY 1, 2026	THURSDAY	NEW YEAR'S DAY
JANUARY 2, 2026	FRIDAY	NEW YEAR'S HOLIDAY

Commissioner Kleinhenz motioned to Approve the 2025 County Holiday Schedule as presented. Commissioner London seconded the motion, which passed unanimously.

The next item was the Highway Weekly Crew Report, presented by Highway Engineer, Danny Hollander, as follows: Over the past two (2) weeks, the Highway Department replaced pipes on 500 North, trimmed trees on Ohio Ridge Road and 650 North, placed stone along 400 West and 900 East, worked on the Hartman Drive, cut up trees under bridges, picked up trash, put up signs and placed rumble strips on 525 East with three (3) more sets being placed today. Milestone paved 400 West, 500 West, and 700 South, and completed half of Grandview Drive. Commissioner Kleinhenz mentioned Engineer Hollander and the Highway Department going and trimming trees on Ohio Ridge Road and how the road can be so troublesome when storms come through. The road is lined against Camp Atterbury causing trimming the trees to be tedious. Commissioner Kleinhenz expressed his appreciation towards the Highway Department employees for leaving the house during a stormy night when they were on call because a tree fell and needed to be removed. He expressed the importance of the County Highway being on call, Engineer Hollander mentioned it is now a rotation monthly where an employee will only be on call twice a month.

The next item was a Consideration of a Driveway Bond Release for the Highway Department. The driveway bond release is for 24B-002 Country Road 120 South intersecting U.S. 31 in Columbus Township, Lot 8. The driveway bond was issued on 7/10/2024, for the Town of Clifty Village Subdivision,

6603 East 120 South. The owner is Larry Siegelin and the amount is three hundred dollars (\$300). **Commissioner Lienhoop motioned to Approve the Driveway Bond 24B-002 Release as presented. Commissioner London seconded the motion, which passed unanimously.**

The next items were Proposals from the Highway Department for signposts and a Pipe Extension on 200 North.

OSBURN ASSOCIATES, INC. (Logan, OH)

-	100 – 2” x 2” x 10’ Square posts (\$39.80 each)	\$3,980.00
-	100 – 3’ x 2 ¼” x 2 ¼” Square Posts (\$17.83 each)	\$1,783.00
-	<u>TOTAL QUOTE</u>	\$5,763.00

HALLS SIGNS –

REQUESTED BUT DID NOT QUOTE

STELLO SIGNS –

REQUESTED BUT DID NOT QUOTE

Engineer Hollander mentioned he was unsure as to why the other businesses did not offer quotes on the bids that were sent out, but he did try to get multiple bids. Commissioner London confirmed that there were two hundred (200) posts in total that are varying in size, and asked if that price lines up with the typical price, Engineer Hollander confirmed, yes. Commissioner London asked if there had been previous business conducted with Stello Signs, and Engineer Hollander confirmed, yes. Mr. Hollander also mentioned that Halls Signs sends numerous emails about products and services but never responds to bids that are sent to the business. **Commissioner London motioned to Accept the Proposal with Osburn Associates, Inc., as presented. Commissioner Lienhoop seconded the motion, which passed unanimously.**

The next item was a Proposal for a Pipe Extension of 200 North from the Highway Department, presented by County Engineer, Danny Hollander. Commissioner Kleinhenz asked if the culvert was an aluminum box culvert, and Engineer Hollander confirmed, yes. Commissioner London asked if Civilcon was the actual manufacturer or a distributor, both Engineer Hollander and Commissioner Kleinhenz said that Civilcon is the distributor and Contech is the manufacturer but they do not sell directly.

CIVILCON (Jeffersonville, IN)

-	H2O loading, 1.4’ minimum cover 12’-11” span x 6’ – 0” rise	
	•	
	• Includes 13.5 LF of shell and invert	
	• Includes one (1) toe wall	\$15,149.00
-	Assembly (optional)	\$4,400.00

TOTAL QUOTE

\$20,524.00

**There is only one (1) quote, due to an existing culvert previously dug and the highway needs to extend the current pipe with more of the same pipe from Civilcon, the company previously used, so everything fits together. Commissioner Lienhoop motioned to Approve the Proposal for the Pipe Extension on 200 North as presented. Commissioner London seconded the motion which passed unanimously.*

The next item was a Consideration of a Grant Application for the Emergency Management Performance Grant (EMPG) for 2024, Salary Reimbursement presented by the Director of Emergency Management, Shannon Cooke. The Annual Grant Application through Emergency Management Performance Grant (EMPG) for fifty percent (50%) salary reimbursement of EMA’s Office Personnel Funding for 2024, salaries for Director and Deputy Director. This is a matching grant and the County meets the match with the other portion of the salaries as well as the fringe benefits. Commissioner London confirmed this is something done yearly, Director Cooke confirmed it is.

COUNTY MATCHING GRANT

- **Includes the remaining fifty percent (50%) of salaries and fringe benefits** **\$102,331.00**
- **DATE: October 1, 2024 to September 30, 2025**
- **AMOUNT REQUEST** **\$55,000.00**

Commissioner London motioned to Accept the Grant Application for the Emergency Management Performance Grant (EMPG) as presented. Commissioner Lienhoop seconded the motion which passed unanimously.

The next item was the Consideration of the Commissioner’s 2025, Monthly Meetings Schedule, presented by Commissioner Kleinhenz.

CONSIDERATION OF COMMISSIONERS’ 2025 MONTHLY MEETINGS SCHEDULE

(All meetings will be held on Monday, unless otherwise indicated)

JANUARY MEETINGS

- 6 10:00 A.M.
- 13 10:00 A.M.
- 20 No Meeting (Martin Luther King Day)
- 27 10:00 A.M.

JULY MEETINGS

- 7 10:00 A.M
- 14 10:00 A.M.
- 21 10:00 A.M.
- 28 10:00 A.M.

FEBRUARY MEETINGS

3 10:00 A.M.
10 10:00 A.M.
17 No Meeting (President's Day)
24 10:00 A.M.

AUGUST MEETINGS

4 10:00 A.M.
11 10:00 A.M.
18 10:00 A.M.
25 10:00 A.M.

MARCH MEETINGS

3 10:00 A.M.
10 10:00 A.M.
17 No Meeting (Spring Break)
24 10:00 A.M.
31 10:00 A.M.

SEPTEMBER MEETINGS

1 No Meeting (Labor Day)
8 10:00 A.M.
15 10:00 A.M.
22 10:00 A.M.
29 10:00 A.M.

APRIL MEETINGS

7 10:00 A.M.
14 10:00 A.M.
21 10:00 A.M.
28 10:00 A.M.

OCTOBER MEETINGS

6 10:00 A.M.
13 No Meeting (Fall Break)
20 10:00 A.M.
27 10:00 A.M.

MAY MEETINGS

5 10:00 A.M.
12 10:00 A.M.
19 10:00 A.M.
26 No Meeting (Memorial Day)

NOVEMBER MEETINGS

3 10:00 A.M.
10 10:00 A.M.
17 10:00 A.M.
24 10:00 A.M.

JUNE MEETINGS

2 10:00 A.M.
9 10:00 A.M.
16 10:00 A.M.
23 10:00 A.M.
30 10:00 A.M.

DECEMBER MEETINGS

1 10:00 A.M.
8 10:00 A.M.
15 10:00 A.M.
22 10:00 A.M.
29 10:00 A.M.

Commissioner Lienhoop motioned to Accept the 2025 Commissioners' Meetings Schedule as presented. Commissioner London seconded the motion which passed unanimously.

The next item was the Consideration of the 2025, Voucher and Payroll Schedules, presented by Commissioner Kleinhenz. The dates will be the same as usual, payment every two weeks.

2025 VOUCHER SCHEDULE

<u>DUE IN AUDITOR'S OFFICE</u>	<u>COMMISSIONERS APPROVE AND VOUCHER PAID</u>
1/2/2025 (Thurs)	1/16/2025 (Thurs)
1/15/2025	2/3/2025
1/29/2025	2/13/25 (Thurs)
2/12/2025	3/3/2025
2/26/2025	3/13/2025 (Thurs)
3/12/2025	3/31/2025
3/26/2025	4/14/2025
4/9/2025	4/28/2025
4/23/2025	5/12/2025
5/7/2025	5/22/25 (Thurs)
5/21/2025	6/9/2025
6/4/2025	6/23/2025
6/18/2025	7/7/2025
7/2/2025	7/21/2025
7/16/2025	8/4/2025
7/30/2025	8/18/2025
8/13/2025	8/28/25 (Thurs)
8/27/2025	9/15/2025
9/10/2025	9/29/2025
9/24/2025	10/9/2025 (Thurs)
10/8/2025	10/27/2025
10/22/2025	11/10/2025
11/5/2025	11/24/2025
11/19/2025	12/8/2025
12/3/2025	12/22/2025
12/17/2025	12/29/2025

2025 PAYROLL SCHEDULE

<u>DUE IN AUDITOR'S OFFICE</u>	<u>COMMISSIONERS APPROVE</u>	<u>PAYDATE</u>
12/30/2024	1/6/2025	1/10/2025
1/13/2025	1/23/25 (Thurs)	1/24/2025

1/27/2025	2/3/2025	2/7/2025
2/10/2025	2/20/25 (Thurs)	2/21/2025
2/24/2025	3/3/2025	3/7/2025
3/10/2025	3/13/25 (Thurs)	3/21/2025
3/24/2025	3/31/2024	4/4/2025
4/7/2025	4/14/2025	4/17/25 (Thurs)
4/21/2025	4/28/2025	5/2/2025
5/5/2025	5/12/2025	5/16/2025
5/19/2025	5/29/25 (Thurs)	5/30/2025
6/2/2025	6/9/2025	6/13/2025
6/16/2025	6/23/2025	6/27/2025
6/30/2025	7/7/2025	7/11/2025
7/14/2025	7/21/2025	7/25/2025
7/28/2025	8/4/2025	8/8/2025
8/11/2025	8/18/2025	8/22/2025
8/25/2025	9/4/25 (Thurs)	9/5/2025
9/8/2025	9/15/2025	9/19/2025
9/22/2025	9/29/2025	10/3/2025
10/6/2025	10/9/25 (Thurs)	10/17/2025
10/20/2025	10/27/2025	10/31/2025
11/3/2025	11/10/2025	11/14/2025
11/17/2025	11/24/2025	11/26/25 (Wednes)
12/1/2025	12/8/2025	12/12/2025
12/15/2025	12/22/2025	12/23/2025
12/29/2025	1/5/2026	1/9/2026

Commissioner London motioned to Accept the 2025 Voucher and Payroll Schedule's as presented.

Commissioner Lienhoop seconded the motion which passed unanimously.

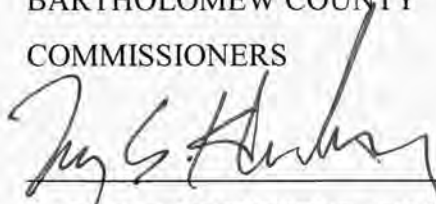
Under miscellaneous, Commissioner Kleinhenz asked County Administrator, Tina Douglas, to give a few updates regarding voting. Administrator Douglas responded, "Currently Donner Center has been open for voting this past week. This upcoming weekend, 10/26/2024, the Government Office Building will be open for voting in the County Council Chambers from 8 AM – 3 PM. The following Saturday, 11/02/2024, and Election Day, 11/05/2024, it will be open for voting as well." There will be other voting locations open for voting on Election Day as well.

Commissioner Kleinhenz asked the audience if there was any other business to be brought up today. Audience member, Sandra Bush asked, "When Shannan Cooke was speaking about the fifty-five thousand dollars (\$55,000) grant being a matching grant, where are the other fifty-five thousand dollars (\$55,000) coming from?" Commissioner Kleinhenz responded that the funds come out of the County

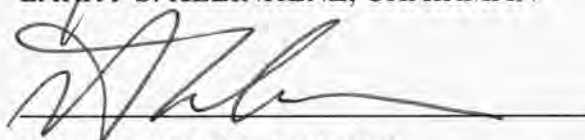
General Fund. He added that the Commissioners commits to paying the payroll for the Emergency Management Office, for a total of two (2) employees.

There being no other business, the meeting was adjourned.

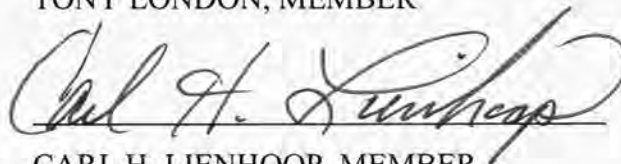
BARTHOLOMEW COUNTY
COMMISSIONERS



LARRY S. KLEINHENZ, CHAIRMAN



TONY LONDON, MEMBER



CARL H. LIENHOOP, MEMBER

ATTEST:



PIA O'CONNOR, AUDITOR