

COMMISSIONERS' MEETING

June 17, 2024

The Bartholomew County Commissioners met on June 17, 2024, in the Commissioners Chambers of the Governmental Office Building, 440 Third Street, Columbus, Indiana. Commissioners Larry S. Kleinhenz, Carl H. Lienhoop, County Administrator Tina Douglas, Attorney J. Grant Tucker and Chief Deputy Auditor Dalene Pattingill (via Zoom) were in attendance.

Commissioner Kleinhenz opened the meeting.

Commissioner Lienhoop gave the invocation and led the Pledge of Allegiance.

The next item was the Approval of Minutes for June 10, 2024. **Commissioner Lienhoop motioned to approve the June 10, 2024 Minutes, as presented. Commissioner Kleinhenz seconded the motion, which passed unanimously.**

The next item was the Approval of Claims. **Commissioner Lienhoop motioned to approve Claims as presented. Commissioner Kleinhenz seconded the motion, which passed unanimously.**

The next item was the weekly permits report as read by Commissioner Kleinhenz:

<u>Time Frame</u>	<u>New Permits</u>	<u>Fees</u>	<u>Value</u>
6/10/24 to 6/14/24	19	\$3,698	\$2,842,643

The next item was the Highway Weekly Crew Report, presented by Highway Engineer, Danny Hollander, as follows: built gabions and placed along Gladstone in the curves; worked on the pickleball courts; ditched along 400 N and on 1200 E; ditched for the city on Old Lane Drive and also 450 S; replaced pipe on 500 W and 500 E; put up signs.

The next item was the Consideration of Amendment No. 1 to the Indiana Department of Transportation Project Coordination Contract EDS#A249-18-L170096. Amendment No. 1 extends the expiration date to June 30, 2029, from the original date of June 30, 2024. The original amount of the contract is \$520,000 and is for federal aid for road construction (3R/4R Standards) for Lowell Road from County Road 325 West to the City of Columbus City Limits in Bartholomew County, Indiana. The contract is between the Indiana Department of Transportation and Bartholomew County and is a Metropolitan Planning Organization (MPO) Grant. **Commissioner Kleinhenz motioned to Accept Amendment No. 1 as presented. Commissioner Lienhoop seconded the motion, which passed unanimously.**

The next item was the Ratification of a Memorandum of Understanding between the Columbus Police Department, the County Sheriff's Department, and the Prosecutor's Office, presented by James Frederick. The Memorandum of Understanding is to establish the "Internet Crimes Against Children" (ICAC Joint Task Force) and to consolidate resources and personnel to efficiently investigate crimes in Bartholomew County that are referred by the "Indiana Internet Crimes Against Children Task Force" & other internet crimes against children. All law enforcement agencies listed in the MOU agree to join the "Bartholomew County ICAC Task Force" and the "Indiana Internet Crimes Against Children Task Force". The Prosecutor's Office will be the fiscal agent for all ICAC & other grants awarded to local law enforcement agencies to be used for the "Bartholomew County ICAC Task Force. All National Center for Missing & Exploited Children (NCMEC) investigations referred to by the Indiana Crimes Against Children Task Force will be investigated by the Bartholomew County ICAC Task Force members per the ICAC agreement. All other Bartholomew County Task Force law enforcement agencies will provide support if requested from the primary agency. Support may include assisting in the execution of a search warrant, interviewing suspects/witnesses, use of equipment & technician expertise for the investigation. Any Agency listed in this MOU may withdraw from the "Bartholomew County ICAC Task Force" with up to (30) days written notice to the other agencies. **Commissioner Kleinhenz motioned to Ratify the Memorandum of Understanding as presented. Commissioner Lienhoop seconded the motion, which passed unanimously.**

The next item was the Ratification of a Grant Application through the Office of Juvenile Justice and Delinquency Prevention with the Indiana State Police Fiscal Division for the Prosecutor's Office, presented by James Frederick. The National Internet Crimes Against Children (ICAC) Task Force Program, consists of state and local law enforcement task forces dedicated to developing effective responses to online enticement of children by sexual predators, child exploitation, and child obscenity and pornography cases. The Indiana ICAC Task Force will investigate, prosecute, and prevent online solicitation; producing, disseminating, receiving, possessing, and advertising child pornography. The Task Force will provide training to officers, detectives, digital forensic examiners, and prosecutors assigned to the ICAC. In addition, the ICAC will address the need for the latest technology to offset encryption-enabled devices frequently encountered by police. Funding will continue to fund a full-time criminal intelligence analyst and investigation travel supporting ICAC operations and purchasing office essentials for ISP ICAC detectives and examiners. Lastly, the funding will allow the Indiana ICAC Task Force to broadcast internet safety and preventative PSAs on radio and television via a partnership with

the Indiana Broadcasters Association. The Grant Period is from July 1, 2024, to June 30, 2025, and is a Reimbursable Grant (county spends & is reimbursed) with no county match. The original amount requested was \$21,940 and the amount awarded was \$6,660.00. **Commissioner Lienhoop motioned to Ratify the Grant Application as presented. Commissioner Kleinhenz seconded the motion, which passed unanimously.**

The next item was the Consideration of an Agreement for Public Advertising for the Public Health Nursing Department, presented by Nursing Director Amanda Organist. The advertising agreement is with White River Broadcasting for the “Back to School” Vaccination Clinic paid for out of the Immunization Grant. The term of the agreement is from July 29, 2024, to August 3, 2024, and includes air remote broadcast with fifteen (15) commercials and remote promos for a total cost of \$575.00. **Commissioner Lienhoop motioned to Accept the Agreement as presented. Commissioner Kleinhenz seconded the motion, which passed unanimously.**

The next item was the Consideration of an Agreement for Jail Inmate Medical Services for the Sheriff’s Department presented by, Sheriff Chris Lane. The agreement is between the Bartholomew County Commissioners, Bartholomew County Sheriff, and Quality Correctional Care, LLC (Carmel, IN) for the Jail Health Care Service Contract. The contract covers services for inmates, fit for confinement, in the jail or in another jurisdiction’s correctional facility at which QCC administers health care services. The agreements include onsite services and telecommunication services which include telephone, email, text, or video twenty-four (24) hours a day, seven (7) days a week. Annual service fees will be paid in monthly installments of \$79,085.38 before the first day of each month. The first term will be from July 1, 2024, through December 31, 2024, at \$474,512.29. The second term will be from January 1, 2025, through December 31, 2025, at \$996,475.83. The Bartholomew County Council approved the funding to cover this agreement on June 10, 2024. **Commissioner Lienhoop motioned to Accept the Agreement as presented. Commissioner Kleinhenz seconded the motion, which passed unanimously.**

The next item was the Consideration of Multiple Renewal Agreements and Licenses for the IT Department, presented by Director Scott Mayes. The agreements are as follows:

CDW-G - \$9,491.65

- *Autodesk CAD Mapping Software Annual Subscription for AutoCAD Mapping Software for GIS & Surveyor’s Office & Highway. Reseller Is CDW-G. IT Budget. Cost Increased \$519 Since 2022.*

Corrisoft - \$5,658.60

- Annual Maintenance Renewal with Corrisoft, LLC for 2024 Court Services, Youth Services, & Work Release Case Management (Records) System Software. IT Budget.

Centralsquare (fka Superior) - \$116,813.84

- Annual Maintenance & License Renewal with Centralsquare for Public Safety Software Systems (911, Jail, Records, Mobile Officers, Integrations, Fire). IT Budget.

* Shared Expenses with County (45%) City (55%) And Columbus Fire Department Pays 100% Of their Department Specific Expenses

- Centralsquare Annual Amount for County (Including Hope and CRH Amounts)
\$116,813.84

- Amount for Hope PD (County Pays & Bills Hope for Reimbursement)
\$1,061.51

- Amount for CRH (County Pays & Bills CRH for Reimbursement)
\$5,188.98

- Centralsquare Annual Amount for City Portion
\$135,132.98

- Centralsquare Annual Amount for Cols. Fire Portion \$11,607.20

- Centralsquare Annual Amount for State of Indiana \$2,301.53

Total Amount: \$265,855.55

N-ABLE - \$33,713.45

- Annual Maintenance & License Renewal with SHI who is a reseller of N-ABLE Remote Management Software that provides Anti-Virus/Anti-Malware Protection on all county computers. IT Budget. Increased \$1,463 Since 2022.

Commissioner Kleinhenz motioned to Accept the Agreements as presented. Commissioner Lienhoop seconded the motion, which passed unanimously.

The next item was a Proposal for Adding Document Scanners for the Health Department from the IT Department, presented by Director Scott Mayes. The proposal is for seven (7) new scanners funded by the Health Department Nursing Budget. The proposals are as follows:

CDW-G - \$6,789.93

- Seven (7) Scanners at \$969.99

INSIGHT - \$7,573.93

- *Seven (7) Scanners at \$1,081.99*

Commissioner Lienhoop motioned to Accept the Proposal from CDW-G as presented.

Commissioner Kleinhenz seconded the motion, which passed unanimously.

The next item was the Second Reading of the Consideration of an Ordinance Amending Ordinance No. 2013-05 Adopting a Personnel Policy for Bartholomew County. The amended ordinance is changing the normal work week from ending on Saturday at 11:59 pm each week to Sunday at 11:59 pm and also changes to Flex time for exempt employees. These changes are due to the new timekeeping system and are as follows:

ORDINANCE NO. 2024-08 AMENDING ORDINANCE NO. 2013-05 ADOPTING A PERSONNEL POLICY FOR BARTHOLOMEW COUNTY, INDIANA

- 1. To remove the presently existing pages (17) and (25) from the Bartholomew County Personnel Policy Handbook which became effective on November 1, 2013, and replace them with the attached newly updated and amended pages (17) and (25) through this amended Ordinance, a copy of which is attached hereto as Exhibit "A".*

Chapter 3 – Salary Administration

SECTION 3.1 NORMAL WORK WEEK Personnel Policy Handbook page 17

- 2. Section 3.1 Normal Work Week – The normal work week begins on Monday at 12:00 a.m. (midnight) and ends on the following Sunday at 11:59 p.m.*

SECTION 3.16 FLEX TIME Personnel Policy Handbook page 25

- 3. Section 3.16 Flex Time – Any accrued "Flex Time" hours for exempt employees (Chief Deputies included) will be an hour for an hour. However, flex time hours must be used by the following quarter in which it is earned. (i.e. flex hours accrued January through March (1st quarter) must be used by the end of (2nd) quarter, April through June).*

- 4. The Effective date of this Ordinance once passed shall be June 17, 2024.*

- 5. All other portions of the Bartholomew County Personnel Policy adopted through Ordinance No. 2013-05 shall remain unchanged.*

Commissioner Kleinhenz opened the public hearing for comment, hearing none, he closed the public hearing. **Commissioner Lienhoop motioned to Accept the Second Reading as presented.**

Commissioner Kleinhenz seconded the motion, which passed unanimously.

The next item was the Consideration of Change Order No. 1 for the Bartholomew County Courthouse HVAC Modifications, presented by Maintenance Director Rick Trimpe and Tony Akles with Strand & Associates. The total value of this change order adds \$140,640.00 to the original contract price of \$3,272,880.00. The changes are outlined below:

1A - DEDUCT (\$2,468): Delete AHU-105 in accordance with Cost Proposal Request (CPR)-002 (didn't need the air-handling unit)

1B - ADD \$4,465: Remove outside air equipment in Rooms 106, 107, and 107A and infill two louvers according to CPR-003.

1C - ADD \$5,285: Revise basement supply air ductwork connections according to CPR-005.

1D - ADD \$124,600: Restroom renovations on the second and third floors according to CPR-006 (ADA compliance prioritized).

1E - ADD \$3,704: Replace the drinking fountain supply and drain piping according to CPR-007.


1F - ADD \$5,054: Replace three drinking water valves according to CPR-010.

Commissioner Lienhoop motioned to Accept the Change Order as presented. Commissioner Kleinhenz seconded the motion, which passed unanimously.

Under miscellaneous, all county offices will be closed on Wednesday, June 19, 2024, in recognition of Juneteenth Day.

There being no other business, the meeting was adjourned.

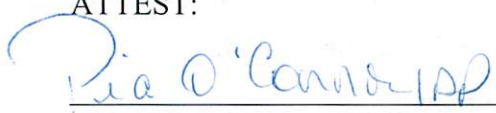
BARTHOLOMEW COUNTY
COMMISSIONERS


LARRY S. KLEINHENZ, CHAIRMAN


TONY LONDON, MEMBER


CARL H. LIENHOOP, MEMBER

ATTEST:


PIA O'CONNOR, AUDITOR