

COMMISSIONERS' MEETING

May 20, 2024

The Bartholomew County Commissioners met on May 20, 2024, in the Commissioners Chambers of the Governmental Office Building, 440 Third Street, Columbus, Indiana. Commissioners Larry S. Kleinhenz, Carl H. Lienhoop, Tony London, County Administrator Tina Douglas, Assistant County Administrator Brooke Bowers, Attorney J. Grant Tucker, and Auditor Pia O'Connor were in attendance.

Commissioner Kleinhenz opened the meeting.

Commissioner Kleinhenz gave the invocation and led the Pledge of Allegiance.

The next item was the Approval of Minutes for May 13, 2024. **Commissioner Lienhoop motioned to approve the May 13, 2024 Minutes, as presented. Commissioner London seconded the motion, which passed unanimously.**

The next item was the Approval of Claims. **Commissioner London motioned to approve Claims as presented. Commissioner Lienhoop seconded the motion, which passed unanimously.**

The next item was the weekly permits report as read by Commissioner London:

<u>Time Frame</u>	<u>New Permits</u>	<u>Fees</u>	<u>Value</u>
5/13/24 to 5/17/24	23	\$9,237	\$4,706,981

The next item was the Highway Weekly Crew Report, presented by Highway Engineer, Danny Hollander, as follows: Dura-patched in Rockcreek, Sandcreek, Clifty, Wayne, and Jackson Townships; placed stone along roads in Hawcreek Township; berm roads at Harrison Lake and 550 W; replaced pipe on 700 N, Roosevelt Street; put up signs; CDL Training for Highway Employees.

The next item was the proposal for a Renewal Agreement for the Highway Department, presented by Engineer Hollander. The renewal is with Argos Government LLC (Indianapolis, IN) for their GPS tracking system on the Highway Department Vehicles. The agreement includes the following and outlines the cost.

Argos Government LLC (Indianapolis, IN)

- *(25) GPS Telematics Devices with equipment*
- *Term: One (1) Year Agreement*
- *24/7/365 Helpdesk Service*

Grand Total Monthly Cost: \$481.25

Grand Total Annual Cost: \$5,775.00

Commissioner Lienhoop motioned to Accept the Renewal Agreement as presented. Commissioner London seconded the motion, which passed unanimously.

The next item was the 2023 Annual Road Program Report for the Highway Department, presented by Engineer Hollander. **Commissioner Kleinhenz motioned to Accept the Report as presented. Commissioner Lienhoop seconded the motion, which passed unanimously.**

The next item was a Right-of-Way Dedication from the Planning Department presented by Senior Planner, Ashley Beckort. The dedication is as follows:

- **BMP-2024-004: Naylor-Shehan Minor Subdivision** - *A request by Bryce Shehan to create 1 new lot, for a total of 1 lot and one parent tract remainder over +/-16.8 acres. The property is located on the north side of Old Nashville Road approximately 750 feet west of 840 West (at 13702 West Old Nashville Road), in Harrison Township. *Old Nashville Road is classified as a local road, requiring 25 feet of right-of-way to be dedicated along the new lot. The applicant is dedicating the required amount of right-of-way, being 0.029 acres.*

Commissioner Lienhoop motioned to Approve the Right-of-Way Dedication, as presented. Commissioner London seconded the motion, which passed unanimously.

The next item was the consideration of a Grant Application for Emergency Management (EMA) presented by Director, Shannan Cooke. The grant application for emergency management is for federal grant monies through the State Homeland Security Program Grant (SHSP). The grant period is from August 1, 2024, through August 31, 2025 and is for one (1) national priority project. The application is due to the state by the end of May and EMA should receive a response by September. The project, if awarded, will be utilized to purchase:

- *Active Shooter Vests for Officers (Approx. 73) At Columbus Police Department*
- *One (1) Polaris UTV (Columbus Police Department)*
- *Two (2) Trailers (One (1) To Haul New UTV Unit, One (1) For Current UTV Unit) (CPD)*
- *Four (4) Portable Message Boards for EMA*
- *Seven (7) Laptops and Accessories for 911 Dispatch (replacement of current laptops – coordinated with IT)*

Maximum Amount Requested: \$144,213.00

Commissioner Kleinhenz motioned to Approve the Grant Application, as presented. Commissioner Lienhoop seconded the motion, which passed unanimously.

The next item was the Ratification of an Expenditure for Emergency Management presented by Director, Shannan Cooke. The ratification is an agreement with Christopher B. Burke Engineering, LLC for the Bartholomew County Multi-Hazard Mitigation Plan Update. The update is needed to maintain compliance with the requirement of the Disaster Mitigation Act of 2000 that local jurisdictions update their plans every five (5) years to reflect changes in development, progress in local mitigation efforts, and changes in priorities. The term for this agreement was estimated by Christopher B. Burke Engineering, LLC that within nine (9) months of receiving a notice to proceed, a full draft will be submitted to FEMA. The agreement was signed November 10, 2021 with a fee amount of \$19,457.00 and was paid with a county match of grant funds. The county match is met with “in kind” payment with the planning team’s time. **Commissioner Lienhoop motioned to Ratify the Expenditure, as presented. Commissioner London seconded the motion, which passed unanimously.**

The next item was the Ratification of an Expenditure for Emergency Management presented by Director, Shannan Cooke. The ratification is an agreement with Christopher B. Burke Engineering, LLC for the 2023 Community Energy Security Plan for Bartholomew County. The energy security plan will identify, assess, and mitigate risks to energy infrastructure and assist in planning for the response to incidents and recovery from events that disrupt energy supply. The project will prepare an energy security plan for Bartholomew County to document, develop, enhance, and implement local energy security plans for more reliable and resilient energy infrastructure. the planning effort will include risk and vulnerability assessment and recommendations for event-based communications and response actions, mitigation actions, and procedures for event termination and follow-up. The term for this agreement states Christopher B. Burke Engineering, LLC will provide the services listed within twelve (12) months following the notice to proceed. The agreement was signed September 14, 2023 with a fee amount of \$45,000.00 and was paid with a county match of grant funds. The county match is met with “in kind” payment with the planning team’s time. **Commissioner London motioned to Ratify the Expenditure, as presented. Commissioner Lienhoop seconded the motion, which passed unanimously.**

The next item was the First Reading of Consideration of an Ordinance Amending Ordinance No. 2008-08 Storm-Water- An Ordinance Regulating the Illicit Discharge of Within Bartholomew County, presented by Heather Shireman, MS4 Coordinator and Nancy Cho, from Wessler Engineering. On December 18, 2021 (IDEM) Indiana Department of Environment Management issued a “Municipal Separate Storm Sewer General Permit” (MS4GP). The “MS4GP” replaces 327 IAC15-13 (Rule 13) that had previously been the administrative code that established the permitting requirements for all designated

MS4S in Indiana. IDEM is requiring all MS4S update & amend their ordinances and standards by July 5, 2024, and include specific requirements. The illicit discharge ordinance was last updated May 5, 2008, and lacks the requirements. Commissioner Kleinhenz opened the public hearing and Mark Webber, The Republic, asked for clarification on the reasoning for the ordinance change. Heather Shireman responded that due to Federal changes that come directly from the EPA, to remain in compliance, the changes are necessary. Commissioner Kleinhenz closed the public hearing. **Commissioner Lienhoop motioned to Approve the First Reading of the Amending Ordinance No. 2008-08, as presented. Commissioner London seconded the motion, which passed unanimously.** The Second Reading will be on June 3, 2024.

The next item was the First Reading of Consideration of an Ordinance Amending Ordinance No. 2020-05 Soil Erosion and Sedimentation Control from Areas Undergoing Development in Bartholomew County, Indiana, presented by Heather Shireman, MS4 Coordinator and Nancy Cho, from Wessler Engineering. On December 18, 2021 (IDEM) Indiana Department of Environment Management issued a "Municipal Separate Storm Sewer General Permit" (MS4GP). The (MS4GP) replaces 327 IAC15-13 (rule 13) that had previously been the administrative code that established the permitting requirements for all designated MS4S in Indiana. IDEM is requiring all MS4S update & amend their ordinances and standards by July 5, 2024 and include specific requirements. The soil and erosion ordinance relating to construction was last updated September 28, 2020 and lacks the requirements. Commissioner Kleinhenz opened the public hearing and after no comment, closed the public hearing. **Commissioner London motioned to Approve the First Reading of the Amending Ordinance No. 2020-05, as presented. Commissioner Lienhoop seconded the motion, which passed unanimously.** The Second Reading will be on June 3, 2024.

The next item was the Consideration of Notice to Bidders for Bartholomew County Pickleball Courts, presented by Charlie Day, P.E. Marketing Sales Coordinator for DLZ, LLC. The Notice to Bidders is for a tournament quality pickleball complex at Dunn Stadium within Bartholomew County for twelve (12) asphalt courts. The advertisements will be Wednesday, May 22, 2024, and Wednesday, May 29, 2024. There will also be a pre-bid meeting on Thursday, May 30, 2024, at 9 AM, located at the project site: 878 Spears Street, Columbus, IN 47201. The bids will be opened Monday, June 10, 2024. **Commissioner London motioned to Approve the Notice to Bidders as presented. Commissioner Lienhoop seconded the motion, which passed unanimously.**

The next item was the Veteran's April Monthly Report as prepared by Veteran's Service Officer Larry Garrity and presented by Commissioner Lienhoop as follows:

April Monthly Report

<i>Item</i>	<i>Monthly</i>	<i>YTD</i>
<i>In Office Interviews</i>	40	149
<i>Out-of-Office Interviews</i>	3	13
<i>Walk-ins</i>	29	160
<i>Incoming Phone Calls</i>	293	1063
<i>Outgoing Phone Calls</i>	67	193
<i>Outgoing Mail</i>	1	24
<i>Incoming Fax</i>	2	4
<i>Outgoing Fax</i>	3	38
<i>Trips to VA Hospital</i>	16	56
<i>Mileage on Van</i>	1467	5230
<i>New Claims Filed</i>	8	28
<i>Veteran Disability Compensation Claims Filed</i>	19	85
<i>Veteran/Surviving Spouse Pension Claims</i>	3	19
<i>Burial Appropriations</i>	2	32
<i>All Forms Filled Out for Veterans</i>	136	521
<i>Miscellaneous (see below)</i>	0	1

Commissioner Lienhoop motioned to Accept the Veteran’s Monthly Report as presented. Commissioner London seconded the motion which passed unanimously

The next item was the Animal Control April Monthly Report as prepared by Director Dean Satterfield and presented by Commissioner London as follows:

April Monthly Report

<i>Action</i>	<i>Dogs</i>	<i>Cats</i>	<i>Other</i>	<i>Total</i>
<i>Picked Up</i>	15	8	0	23
<i>Audits</i>	215	0	0	215
<i>Violations</i>	3	0	0	3
<i>Fines</i>	3	0	0	3
<i>Bite Cases</i>	2	0	0	2
<i>Door Hangers</i>	9	0	0	9
<i>Animals Reclaimed</i>	0	0	0	0
<i>Traps Loaned</i>	1	1	0	2
Total Cases	99	24	15	138
<i>Mileage for the month</i>	<i>Van 1 =</i>	1590	<i>Van 2 =</i>	2415

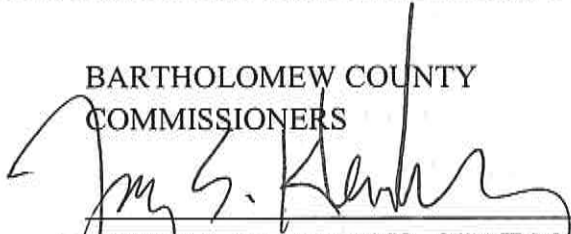
Commissioner London motioned to Accept the Animal Control Monthly Report as presented. Commissioner Lienhoop seconded the motion which passed unanimously.

The next item was the Consideration of a Service Provider Agreement for the Bartholomew County Health Department, Environmental Division, presented by Director Link Fulp. The contract is between Bartholomew County Health Department, Environmental Division, and Lindsey Hutson. Lindsey Hutson will be a contract employee with no benefits paid at an hourly rate of \$26.00. She will be contracted from May 20, 2024, through December 31, 2024 and paid through the regular County Claims Voucher Schedule. All hours must be approved in advance by the Director and are subject to the needs of the department. **Commissioner Kleinhenz motioned to Accept the Agreement as presented. Commissioner Lienhoop seconded the motion which passed unanimously.**

Under miscellaneous, county offices will be closed on Monday, May 27, 2024 in observance of Memorial Day with the next Commissioner’s Meeting being held Monday, June 3, 2024. Commissioner Kleinhenz noted that the Annual Memorial Day Salute Concert has been moved to the airport due to the construction at the courthouse. The concert will be held Friday, May 24, 2024.

There being no other business, the meeting was adjourned.

BARTHOLOMEW COUNTY
COMMISSIONERS



HARRY S. KLEINHENZ, CHAIRMAN

TONY LONDON, MEMBER

CARL H. LIENHOOP, MEMBER

ATTEST:



PIA O’CONNOR, AUDITOR