

COMMISSIONERS' MEETING

November 13, 2023

The Bartholomew County Commissioners met on November 13, 2023, in the Commissioners Chambers of the Governmental Office Building, 440 Third Street, Columbus, Indiana. Commissioners Larry S. Kleinhenz, Tony London, County Administrator Tina Douglas, Assistant County Administrator Brooke Bowers, Auditor Pia O'Connor, and Attorney Grant Tucker were in attendance.

Commissioner Kleinhenz opened the meeting.

Commissioner Kleinhenz gave the invocation and led the Pledge of Allegiance.

The first item was the Approval of Minutes of November 6, 2023. **Commissioner Kleinhenz motioned to approve the November 6th Minutes, as presented. Commissioner London seconded the motion, which passed unanimously.**

The next item was the Approval of Payroll. **Commissioner Kleinhenz motioned to approve Payroll as presented. Commissioner London seconded the motion, which passed unanimously.**

The next item was the weekly permits report as read by Commissioner London:

<i>Time frame</i>	<i>New permits</i>	<i>Fees</i>	<i>Value</i>
<i>11/6/23 to 11/10/23</i>	<i>26</i>	<i>\$6,291</i>	<i>\$2,837,032</i>

The next item was the Highway Crew Report as presented by Highway Engineer Danny Hollander as follows: patched with the Hotbox; picked up trees in Wayne and Clay Townships; put up signs; mowed Rockcreek Township; Sidewinding along 450 S and on 600 W; Milestone paved 650 N to Hope town limits to 900 E, Base Road to 850 E to State Road 46, 300 E, State St (S.R 7) to 275 S, 400 S, 900 E to 1000 E, Nasby Trail to Deaver Road to 550 W, 400 W, 600 S to 700 S; Milestone paved within Grandview, Maple Drive, Beech Drive, and Summit Lane; Today Milestone is paving 400 W to S.R 58 to 600 S. Mark Webber asked what roads still were on the list for overlay and Engineer Hollander answered 350 E just off State Street and 650 W from S.R 46 to Baker Hollow Road.

The next item was the Highway October Monthly Financial Report presented by Highway Engineer Danny Hollander. **Commissioner London motioned to approve the report as presented. Commissioner Kleinhenz seconded the motion, which passed unanimously.**

The next item was the consideration of an Agreement of Understanding with Timothy S. Grimm for Access to County Right-of-Way presented by Engineer Hollander. This agreement is to allow access to Mr. Grimm's property located at County Road 800 West, north of Mount Healthy Road through the

county's undeveloped Right-of-Way located at the abandoned County Road 800 West, which is no longer being maintained as a road by the county. The county is not obligated to provide maintenance to this Right-of-Way now or in the future. The county will not be placing stone, grading stone, plowing snow, or any other maintenance function for Timothy Grimm to access his property. If in the future, the county decides that it would be in the interest of the county to have a road in this location, it can build or allow a road to be built, under no obligation to Timothy Grimm or any future property owner. Any other legally adjoining property owners may also request to utilize this Right-of-Way, and the maintenance of your access will need to be worked out with other neighbors. The county is not responsible for accidents or damages that may occur from your use of the Right-of-Way. **Commissioner London motioned to approve the Agreement of Understanding as presented. Commissioner Kleinhenz seconded the motion, which passed unanimously.**

The next item was the consideration of the Notice to Bidders for 2023 Year-End Bids presented by Engineer Hollander as outlined below. Three (3) items are for the Highway Department and notice to bidders will be advertised on Wednesday, November 15, 2023, and Wednesday, November 22, 2023. The bids will be opened on Monday, December 4, 2023, and then awarded on Monday, January 8, 2024. Each Vendor has to submit a Form 95 and a 10% Bid Bond must be included.

1. Crushed Stone, as per specifications.
2. Sand and Gravel, as per specifications.
3. Corrugated aluminum or galvanized steel aluminized, or polymer-coated steel culvert pipe in round or arch. Shall conform to AASHTO-M-196 and current Indiana Department of Transportation specifications.

Commissioner Kleinhenz motioned to approve the Notice as presented. Commissioner London seconded the motion, which passed unanimously.

The next item was the consideration of a Resolution Approving a Statement of Benefits presented by Project Manager, Kristen Geocker. Georg Utz, Inc. submitted this resolution for property in a previously designated allocation area and economic revitalization area and allows for the abatement of property taxes attributable to the redevelopment and, or the rehabilitation of real property and the installation of new personal property in an economic revitalization area, also known as ERA. George Utz, Inc., manufacturer of Plastic Products, Inc., reports they have exceeded their hiring goals as forecasted with their previous expansion. At that time, they employed 181 positions with plans to add 34 jobs for a total of 215 permanent positions. Today they now employ 215 positions and are planning

the next expansion of their operations by another 87,000 square feet located at 14000 N 250 W, Edinburgh, IN. Their new proposed project called for the installation of \$15.1 million in real property which will include a new production hall and technical area as well as employee facilities. The project will also include the installation of new manufacturing, logistics, and IT equipment for \$11.5 million with a total investment of \$27 million. As a result of this expansion, 215 jobs will be retained, and 32 new jobs will be added by December 31, 2025, with an expected average wage of \$21.22 per hour. They are requesting the County Council approve a ten (10) year tax abatement (Phase-In) on the next taxes associated with the installation of all new qualifying equipment, and ask the Commissioners to pass the consent resolution in advance of the Council's consideration. Georg Utz, Inc. filed an application and a statement of benefits form dated November 6, 2023, requesting the approval of a personal property tax deduction under Indiana Code 6-1.1-12.1 ET. SEQ., for installation of new manufacturing, research, development, logistical distribution of equipment, and, or information technology equipment within an established ERA located at 14000 N 250 W, Edinburgh, IN. Georg Utz, Inc. also filed a statement of benefits real property form dated November 6, 2023, requesting approval of a real property tax deduction under Indiana Code 6-1.112-1 ET. SEQ., to build construction of a new and, or expanded facility within an established ERA located at 14000 N 240 W Edinburgh, Indiana. **Commissioner Kleinhenz motioned to approve the Resolution Approving a Statement of Benefits as presented. Commissioner London seconded the motion, which passed unanimously.**

The next item was the consideration of a Notice to Bidders for Bartholomew County Courthouse HVAC Modifications presented by Tony Akles from Strand Associates Inc. and Director of Maintenance, Rick Trimpe. The project is meant to replace and update the HVAC loop system to stainless as the piping is eroded. They also plan on having the system welded together versus crimped joints. The bids will be opened on December 11, 2023, in the Commissioners' Meeting and the pre-bid conference will be held at 10:00 AM on Tuesday, November 21, 2023, at the courthouse. Bidders are required to attend and participate in the conference. The bid must be accompanied by a security bid of 5%. The notice will be advertised on Wednesday, November 15, 2023, and Wednesday, November 22, 2023. **Commissioner Kleinhenz motioned to approve the Notice to Bidders as presented. Commissioner London seconded the motion, which passed unanimously.**

The next item was the consideration of the following resolutions and apply to all departments with grants presented by Auditor, Pia O'Connor.

1. ADOPTING A BARTHOLOMEW COUNTY, INDIANA CAPITAL ASSET POLICY

The purpose of this Policy is to facilitate the preparation of Financial Statements in conformity with generally accepted accounting principles. Purchases that fall under certain classifications would be categorized as Capital Assets instead of as an expense. The County Auditor shall be responsible for ensuring that reporting for Capital Assets is being exercised by establishing a capital asset inventory, both initially and periodically in subsequent years, and further ensure that the capital asset report will be updated annually to reflect improvements, additions, retirements, and transfer and to reflex the new, annual capital asset balance for financial reporting purposes and the annual and accumulated depreciation calculation and net book value amounts. Capital Assets Are Personal and Real Property used in the operations of government that have an expected estimated useful life beyond a single period. Capital Assets are to include any item that falls into one of the following categories:

- A. Land
- B. Buildings
- C. Machinery & Equipment
- D. Vehicles
- E. Computer Software
- F. General Infrastructure
- G. Construction in Progress

To be considered a capital asset for financial reporting purposes, an item must be at or above the capitalization threshold and have a unit historical cost of \$5,000 or more. Assets will remain as part of the property record until they are retired or are disposed of, sold, traded in, etc. regardless of net book value amount. The Capitalization threshold for the following classes of assets shall be:

A. Land	n/a
B. Building Improvements	\$100,000
C. Machinery & Equipment	\$10,000
D. Vehicles	\$15,000
E. Computer Software	\$50,000
F. General Infrastructure Improvement	\$100,000
G. Construction in Progress	n/a

The effective date shall be retroactive to January 1, 2023. **Commissioner Kleinhenz motioned to approve the Resolution as presented. Commissioner London seconded the motion, which passed unanimously.**

2. ADOPTING A BARTHOLOMEW COUNTY, INDIANA SUSPENSION AND DEBARMENT POLICY – WITH REGARD TO FEDERAL GRANTS

A non-Federal entity that receives monies from a Federal Grant is required to have a suspension & debarment policy. Non-Federal entities and contractors are subject to the non-procurement debarment and suspension regulations implementing Executive Orders 122549 and 12689, 2 CFR part 180. These regulations restrict awards, sub-awards, and contracts with certain parties that are debarred, suspended, or otherwise excluded from or ineligible for participation in Federal assistance programs or activities.

- A. Suspension – A disqualification from federal procurement transactions for a temporary period, pending debarment proceedings
- B. Debarment – An exclusion from federal procurement transactions

Commissioner London motioned to approve the Resolution as presented. Commissioner Kleinhenz seconded the motion, which passed unanimously.

3. ADOPTING A BARTHOLOMEW COUNTY, INDIANA ALLOWABLE COSTS POLICY – WITH REGARD TO FEDERAL GRANTS

The application of these cost principles is based on the fundamental premises that:

- A. The non-Federal entity is responsible for the efficient and effective administration of the Federal award through the application of sound management practices.
- B. The non-Federal entity assumes responsibility for administering Federal funds in a manner consistent with underlying agreements, program objectives, and the terms and conditions of the Federal award.
- C. The non-Federal entity, in recognition of its own unique combination of staff, facilities, and experience, has the primary responsibility for employing whatever form of sound organization and management techniques may be necessary in order to ensure proper and efficient administration of the Federal award.
- D. The application of these cost principles should require no significant changes in the internal accounting policies and practices of the non-Federal entity. However, the accounting practices of the non-Federal entity must be consistent with these cost principles and support the accumulation of costs as required by the principles and must provide for adequate documentation to support costs charged to the Federal award.
- E. In reviewing, negotiating, and approving cost allocation plans or indirect cost proposals, the cognizant agency for indirect costs should generally ensure that the non-Federal entity is applying these cost accounting principles consistently during their review and negotiation of indirect cost proposals. Where wide variations exist in the treatment of a given cost item by

the non-Federal entity, the reasonableness and equity of such treatments should be fully considered.

- F. For non-Federal entities that educate and engage students in research, the dual role of students as both trainees and employees (including pre- and post-doctoral staff) contributing to the completion of Federal awards for research must be recognized in the application of these principles.
- G. The non-Federal entity may not earn or keep any profit resulting from Federal Financial Assistance unless explicitly authorized by the terms and conditions of the Federal award.

Composition of Costs

Total Cost: The total cost of a Federal award is the sum of the allowable direct and allocable indirect costs less any applicable credits.

Commissioner Kleinhenz motioned to approve the Resolution as presented. Commissioner London seconded the motion, which passed unanimously.

There being no other business, the meeting was adjourned.

BARTHOLOMEW COUNTY
COMMISSIONERS

TONY LONDON, CHAIRMAN

LARRY S. KLEINHENZ, MEMBER

CARL H. LIENHOOP, MEMBER

ATTEST:

PIA O'CONNOR