

COMMISSIONERS' MEETING

July 10, 2023

The Bartholomew County Commissioners met on July 10, 2023 in the Commissioners Chambers of the Governmental Office Building, 440 Third Street, Columbus, Indiana. Commissioners Larry S. Kleinhenz, Carl H. Lienhoop and Tony London, County Auditor Pia O'Connor, Attorney Grant Tucker and County Administrator Tina Douglas were in attendance.

Commissioner London opened the meeting.

Commissioner Lienhoop gave the invocation and led the Pledge of Allegiance.

The first item was the Approval of Minutes from June 26, 2023 and July 6, 2023. **Commissioner Lienhoop motioned to Approve both Minutes from June 26, 2023, as well July 6, 2023, as presented. Commissioner Kleinhenz seconded the motion, which passed unanimously.**

The next item was the Approval of Payroll. **Commissioner Kleinhenz motioned to Approve Payroll as presented. Commissioner Lienhoop seconded the motion, which passed unanimously.**

The next item was the weekly permits report as read by Commissioner London:

<i>Time frame</i>	<i>New Permits</i>	<i>Fees</i>	<i>Value</i>
6/12-6/16/2023	35	\$6,097	\$2,246,607
6/19-6/23/2023	19	\$3,032	\$964,588

The next item was a Right-of-Way Dedication presented by Senior Planner Ashley Beckort of the Planning Department, as follows:

- *BMP-2023-006: Wischmeier & Workman Minor Subdivision*
- *A request by Louis Wischmeier and Holly Wischmeier Revocable Trust to create one (1) new 18.12 acre lot, for a total of two (2) lots and a parent tract remainder totaling (+/- 75 acres)*
- *The property is located at 8375 South 350 East, in Sand Creek Township*
- *350 East is classified as a local road requiring 25 feet of right-of-way dedication along the new lot*
- *The required amount of right-of-way, being 0.34 acres along County Road 350 East*

Commissioner Kleinhenz made a motion to Approve the Dedication as presented.

Commissioner Lienhoop seconded the motion, which passed unanimously.

The next item was the Consideration of a Renewal Agreement between Off Duty Management (ODM) and Sheriff's Department, presented by Captain Brandon Slate via Zoom as follows:

- *Previously in place for two (2) years*
- *Renewal for one (1) year, no changes in terms to original agreement*
- *Effective date Jan. 25 2023 through Jan 25, 2024*
- *Manages hiring off duty police officers for private events*
- *ODM responsible for paying wages, withholding taxes, work. Comp, ins, and other obligations pertaining to its staff*
- *Provides general liability, worker's comp, employer's comp insurance*
- *ODM will manage all external customer requests for off duty deputies outside employment services as of go live date, including:*
 - *Deputy payroll*
 - *Schedule*
 - *Invoicing/collections*
- *Deputies interested in working for ODM will be required to sign up as 1099 contractors for ODM and paid weekly for any work completed through ODM for the prior week at the following pay rate:*
 - *Regular* *\$50 / hr*
 - *Traffic* *\$50 / hr*
 - *Supervisor* *\$50 / hr*
 - *Holiday* *\$100 /hr*
 - *Emergency* *\$75 / hr*
- *Customer fees equal deputy hourly rate plus 14% ODM admin fee per hour. Requests cancelled within 7 days or less will be subject to bay four-hour minimum.*
- *Assignments pushed out to deputies via Officer Trak to their mobile devices once received and approved. Deputies will select and work shifts first come, first serve.*

Commissioner Kleinhenz made a motion to Approve this Agreement with Off Duty Management. Commissioner Lienhoop seconded the motion, which passed unanimously.

The next item was a Consideration of a Renewal Agreement between Flock Group and Bartholomew County Sheriff's Department for Cameras presented by Captain Chris Roberts as follows:

- *Five (5) year, 60 month June 26, 2023 – June 26, 2027*
- *\$23,000 annual for five (5) years* **\$ 115,000.00**
- *Paid for out of drug seizure funds*

Commissioner Lienhoop made a motion to Approve the Renewal Agreement for five years. Commissioner Kleinhenz seconded the motion, which passed unanimously.

The next item was the Consideration of a Support and Maintenance Agreement with Matrix Integration for the Liebert battery backup system (Uninterruptible Power Systems, or *UPS*), presented by Director of E911 Center, Todd Noblitt via zoom, as follows:

- *Total Annual Cost* **\$ 6,117.65**
- *Annual maintenance agreement*
- *Keeps systems up during power failure at Emergency Operations Center*
- *Preventative/corrective maintenance and inspections, etc.*
- *The service is provided by Verity Co., formerly Emerson Network Power*
- *Coverage dates 9/15/23 – 9/14/24*
- *Included in budget*

Commissioner London made a motion to Approve the Annual Agreement with Matrix Integration for the 911 Center for \$6,117.65. Commissioner Kleinhenz seconded the motion, which passed unanimously.

The next item was the decision for Bridge Deck Overlay for Bridge No. 317 on 25th Street, presented by County Engineer Danny Hollander as follows:

- *The only bidder was Force Construction Company, Inc., opened 6/26/2023*
- **Total Annual Cost** **\$ 266,725.50**

Commissioner Lienhoop made a motion to Award the Bid for the Bridge Deck Overlay for Bridge No. 317 to Force Construction Company, Inc. for \$266,725.50. Commissioner Kleinhenz seconded the motion, which passed unanimously.

The next item for consideration was Ratification of Expenditure for the Highway Department, presented by Engineer Hollander as follows:

Repair for a guardrail struck by a vehicle; efforts to collect compensation from insurance company are underway. Two Quotes were requested; one was returned prior to repair.

Bridge #89 CR E550 N & 400 E Repairs

- **C-Tech Corporation, Inc. (Boggs, IN)**
- *Mobilization & Demobilization* *\$ 1,000.00*
- *Maintaining Traffic* *\$ 1,500.00*
- *Guardrail w/beam 6" 3" spacing* *\$ 5,000.00*
- **Total Invoice** **\$ 7,500.00**

Second Quote received after repair completed, listed below:

- *James Drew Corporation sent higher quote of \$10,800*

Commissioner Kleinhenz motioned to Ratify the Expenditure for the guardrail repair totaling \$7,500. Commissioner Lienhoop seconded the motion, which passed unanimously.

The next item was the Consideration of Notice to Bidders for the 2023 Road Overlay Program Phase II, presented by Engineer Hollander as follows:

- *Advertisement will run Thursdays, July 13, 2023 and July 20, 2023*
- *Bids will be opened Monday, July 31, 2023*
- *Bid documents to be picked up at County Highway Garage on E 25th Street*

Commissioner Lienhoop motioned to Approve Notice to Bidders for Road Overlay Program Phase II, as presented. Commissioner Kleinhenz seconded the motion which passed unanimously.

The next item was a Proposal for Two Concrete Box Culverts on CR 1075 E, presented by Engineer Hollander as follows:

Bids Requested for Two (2) Concrete Box Culverts

•	S&M Precast (Henryville, IN)	\$	14,532.00
○	One (1) 3'x2' concrete box culvert	\$	6,984.00
○	One (1) 4'x2' concrete box culvert	\$	7,548.00
•	Civilcon (Jeffersonville, IN)	\$	24,952.50
○	One (1) 3'x2' concrete box culvert	\$	12,327.00
○	One (1) 4'x2' concrete box culvert	\$	12,625.50

Commissioner London made a motion to Approve the Proposal from S&M Precast for \$14,532.00. Commissioner Kleinhenz seconded the motion, which passed unanimously.

The next item was Highway Weekly Crew Report as presented by Highway Engineer Danny Hollander, as follows:

The crew replaced culvert pipes on 300 E, patching using Dura patch, and spent a lot of time removing trees from storm damage. They also mowed in Columbus and Wayne Township and put up signs.

The next item was the Consideration of an Agreement with DLZ, Indiana LLC for Bartholomew County Facility Assessment Study, prepared by Marketing Sales Coordinator Charlie Day, P.E. and presented by Commissioner Kleinhenz as follows:

- *DLZ Indiana will prepare a study to assess the current conditions of the foundation, limestone, exterior bricking, windows and roof, analyzing life-cycle analysis.*
- *Intent is to establish a lifetime expectancy and determine best possible long and short-term needs for both the Courthouse and GOB.*
- *DLZ will develop a written report describing the existing assessment inside and out, ultimately leading to a renovation projected for 2025.*

- **Total Cost (one-time fee)** **\$ 10,000.00**
- **Additional Costs** **To Be Determined**
(Reimbursable expenses including mileage, travel, living expenses, reproduction cost, sub-consultants and equipment rental)

Commissioner Lienhoop made a motion to Approve the Agreement with DLZ Indiana. Commissioner Kleinhenz seconded the motion. Reporter Mark Webber of the Republic asked when this analysis is expected to be complete. Mr. Day stated that the contract allows for up to 60 days. John Clark, News Director at White River Broadcasting, asked to clarify the cost of the project. Commissioner London reiterated that it would be \$10,000 plus some reimbursable expenses. With no further discussion, Commissioner London called for a vote, which passed unanimously.

The next item, under miscellaneous business, Ellen Macy from the Audience asked for an update on the open position in Animal Control. Commissioner London stated that there are three people currently scheduled to be interviewed.

The next Commissioner’s Meeting will be Monday, July 17, 2023.

There being no other business, the meeting was adjourned.

BARTHOLOMEW COUNTY COMMISSIONERS

 TONY LONDON, CHAIRMAN

 LARRY S. KLEINHENZ, MEMBER

 CARL H. LIENHOOP, MEMBER

ATTEST:

 PIA O’CONNOR