COMMISSIONERS' MEETING

June 26, 2023

The Bartholomew County Commissioners met on June 26, 2023 in the Commissioners Chambers of the Governmental Office Building, 440 Third Street, Columbus, Indiana. Commissioners Larry S. Kleinhenz, Carl H. Lienhoop and Tony London, County Auditor Pia O'Connor, Attorney Grant Tucker and County Administrator Tina Douglas were in attendance.

Commissioner London opened the meeting.

Commissioner Lienhoop gave the invocation and led the Pledge of Allegiance.

The first item was the Approval of Minutes from June 12, 2023 and June 22, 2023. Commissioner Lienhoop motioned to Approve Minutes from both June 12, 2023 and June 22, 2023, as presented. Commissioner Kleinhenz seconded the motion, which passed unanimously.

The next item was the Approval of Payroll. Commissioner Kleinhenz motioned to Approve Payroll as presented. Commissioner Lienhoop seconded the motion, which passed unanimously.

The next item was the weekly permits report as read by Commissioner London:

Time frame	New Permits	Fees	Value
6/12-6/16/2023	25	\$4,306	\$1,653,488
6/19-6/23/2023	32	\$8,132	\$3,041,662

The next items were Right-of-Way Dedications presented by Senior Planner Ashley Beckort of the Planning Department, as follows:

- MI/P-2022-014: Terry & Judy Romine's Minor Subdivision
 - Request by Terril and Judy Romine to create three (3) new lots for a total of three (3) lots totaling (+/- 40.17 acres)
 - This plat also includes an administrative lot
 - o Located at 12680 East State Road 7 in Rockcreek Township
 - State Road 7 is classified as an arterial road requiring 50 feet of right-ofway dedication
 - The required amount of right-of-way, being 0.11 acres along State Road 7, is being dedicated

Commissioner Kleinhenz motioned to Approve the Dedication as presented. Commissioner Lienhoop seconded the motion, which passed unanimously.

- MI/P-2022-003: Hoefle 3rd Minor Subdivision
 - Request by Christina Oltman, Dawna Seavers and Robert Grooms to create two (2) new lots with associated right-of-way dedication for a total of four (4) lots and a parent tract remainder over +/- 49 acres
 - o Located at 5555 Lowell Road in Columbus Township
 - Lowell Road is classified as a local road requiring 25 feet of right-ofway dedication
 - The required amount of right-of-way, being .24 acres along Lowell Road, is being dedicated

Commissioner Lienhoop motioned to Approve the Dedication as presented. Commissioner Kleinhenz seconded the motion, which passed unanimously.

The next item for consideration was an Agreement between the Indiana Health Information Exchange, Inc. (IHIE) Public Health Department and Bartholomew County Public Health Department for the Indiana Network for Patient Care Subscription, presented by Director of Nursing, Amanda Organist as follows:

Enables local Health Department nurses to access medical records from larger hospitals, (ex: IU Health, Eskenazi) in order to complete communicable disease reports and other reports required by the Indiana Department of Health.

• Initial Start Up Fee \$ 1,500.00

• Yearly Fee \$ 1,500.00

• Five (5) Year Agreement paid for by carried-over grant funds

Commissioner Kleinhenz made a motion to Approve the Agreement for the Indiana Network for Patient Care Information Subscription. Commissioner Lienhoop seconded the motion, which passed unanimously.

The next item was the Consideration of Amendment #1 for School Liaison Grant Contract between Indiana Department of Health and Bartholomew County Public Health Department presented by Director Organist as follows:

- Amendment #1 to grant contract with Indiana Department of Health (IDOH) for the Public Health Department School Liaison grant funds.
- Grant extended for another year 2024 and shall be increased by \$330,000 (year 3 funding)
- Health Department Immunization Grant Budget
 - Crisis COAG Workforce Sustainment \$ 165,000.00
 - Workforce Development/ELC Expansion \$ 165,000.00

Total Funds – Paid Quarterly @ \$82,500/qtr \$ 330,000.00

• Term of Grant Agreement July 1, 2023 – June 30, 2024

Commissioner Lienhoop made a motion to Approve the Amendment as presented. Commissioner Kleinhenz seconded the motion, which passed unanimously.

The next item was the Consideration of a Resolution for the Bartholomew County Commissioners to Accept State Public Health Funding for local Health Department, presented by Director Organist. Commissioner London explained that this Resolution reflects a change in how they are changing how they are funding Public Health Departments statewide.

- Bartholomew County Funding Information
 - Counties that opt-in will receive enhanced funding. Funding will be distributed on a sliding scale dependent upon how many counties opt in. The minimum and maximum funding amounts available to Bartholomew county are listed below.
 - o OPT IN

o 2024 Minimum: \$894,012

o 2024 Maximum: \$1,192,016

 County Match: Average of county tax levy-related funds distributed to the LHD in the preceding three years (2021, 2022, and 2023).
 Specific amount will be provided in the near future.

o 2025 Minimum: \$ 1,788,024

o 2025 Maximum: \$ 2,384,032

• County Match Minimum: \$ 400,764

• County Match Maximum: \$ 534,352

○ - OR - OPT OUT

Legacy amount from Local Health
 Maintenance Fund/Trust:

\$ 84,058.61

• Next steps:

- Convene local partners (County Commissioners, LHB members, LHD, healthcare providers, not-for-profit entities, community-based organizations, etc.) to discuss the core services and plan.
- Establish a county health plan and budget (financial report) for the new state funds and only delivery of core public health services.
 Make sure the plan meets the 60/40 guidance and no more than 10% of the funds are budgeted for capital projects.
- Submit 2024 budget for new funds to County/City Council for normal budget approval.
- o County Commissioners vote to opt-in to new funding by Sept. 1, 2023.
- Submit financial report (budget plan) to IDOH and State Budget
 Committee by Sept. 1, 2023

Commissioner Lienhoop made a motion to enter into this Grant Agreement with the State Public Health Department beginning July 1, 2023. Commissioner Kleinhenz seconded the motion, which passed unanimously.

The next item was the consideration of Amendment No. 1 to Memorandum of Understanding between Bartholomew County, Bartholomew County Sheriff's Office and Flat Rock-Hawcreek School Corporation for a School Resource Officer. The Sheriff's office will provide one (1) deputy for

assignment within Flat Rock-Hawcreek School, presented by Chief Deputy John Martoccia of the Sheriff's Office.

- Amendment adds terms for managing a therapy dog program.

 The School Resource Officer (SRO) will be the handler for the therapy dog.
- Amendment term is June 5, 2023 through December 31, 2023. Continuation of Agreement is subject to availability of funding.
- Original MOU signed January 23, 2023 for a two (2) year agreement January 1, 2023 through December 31, 2024
- The SRO is a Full-Time Employee of the Sheriff and the salary and benefits will be paid for by the county. Flat Rock-Hawcreek will fully reimburse the county for the cost of the following:
 - SRO's base salary and the pension contributions in the BSCO budget
 - o FICA and Medicare contributions in the BCSC Budget
 - Health insurance contributions in the BCSO budget
 - Clothing allowance, all as determined by the Bartholomew County Council.
 - The County will provide a police vehicle for the SRO.
 - o FRHS will reimburse the county for the cost of the following:
 - SRO's base salary & pension contributions in BSCO budget
 - BICA Medicare contributions in BCSC budget
 - Health insurance contributions in the BCSO budget
 - Clothing allowance, all as determined by the Bartholomew County Council
 - A Police Vehicle provided for SRO, along with up to 130 gallons of gasoline per month while school is in session

Commissioner Kleinhenz made a motion to Approve Amendment No. 1 as presented. Commissioner Lienhoop seconded the motion, which passed unanimously.

The next item for consideration was Ratification of Expenditure for Circuit Court, prepared by Office Manager Tammy Johannesen and read by Commissioner London.

- Upholstery of 16 Jury Box Chairs was approved on January 16, 2023
- One additional chair was found, increasing total to seventeen instead of the 16 approved.

•	Additional cost for one (1) more chair	\$ 204.49
•	Original Expense	\$ 3,271.92
•	New Grand Total	\$ 3,476.441

Commissioner Kleinhenz motioned to Ratify the Expenditure for the upholstery of one additional chair at \$204.49. Commissioner Lienhoop seconded the motion which passed unanimously.

The next item was Highway Crew Report as presented by Highway Engineer Danny Hollander, as follows:

The crew hauled millings to 170 S, replaced culvert pipes on 800 S, ditched on 735 N, Youthcamp Road, Glenview Addition, 450 N, Dura Patched potholes throughout the county, bermed roads for the second phase of the overlay, mowed in Clay and Sand Creek Townships and put up signs.

Milestone paved 200 W, 600 S, 110 E and Glen Lane.

The next item was the Monthly Highway Report for May, 2023, presented by Engineer Hollander. Commissioner Lienhoop made a motion to Accept the May Monthly Report. Commissioner Kleinhenz seconded the motion, which passed unanimously.

The next item for consideration was a Driveway Bond Release presented by Engineer Hollander as follows:

- 20B-008 Lot #5 Pink Willow Subdivision (6400 Pink Willow Court)
- CR 400 W Intersecting 450 W in German Township
- Owner: Scott Caleb Blackburn, Bond Release \$300

Commissioner Lienhoop motioned to Approve the Driveway Bond Release of \$300 to Scott Paetzel, as presented. Commissioner Kleinhenz seconded the motion, which passed unanimously.

The next item was the Opening of Bids for Overlay for bridge No. 317 on 25th Street, presented by County Attorney Grant Tucker, as follows:

- Force Construction placed a bid for \$266,725.50
- No other bid was received.

Engineer Hollander recommends taking that bid under consideration at this time. Reporter Mark Webber asked if this bid was close to Engineer's Estimate. Engineer Hollander replied that no, it was actually approximately \$90,000 higher. Commissioner Lienhoop motioned to Approve taking this under advisement at this time. Commissioner Kleinhenz seconded the motion, which passed unanimously.

The next item was the Consideration of Annual Software Maintenance Renewal with SHI, (a Reseller for N-Able) presented by Information Technology (IT) Director Director Scott Mayes.

• SHI Annual Amount

- \$ 32,250.00
- This manages anti-viral and anti-malware, among other cyber protection present on all county computers.
- Remote Management software
- It reflects a 1.5% increase.
- Paid for out of IT budget

Commissioner Lienhoop motioned to Approve the Annual Software Renewal as presented. Commissioner Kleinhenz seconded the motion, which passed unanimously.

The next item was the Consideration of Technical Service Agreements for Auditor's Office – Paid out of American Recue Plan – presented by Auditor Pia O'Connor and IT Director Scott Mayes, as follows:

Twelve (12) Month Agreement with Automatic Renewal for an additional twelve months unless thirty (30) day written notice prior to expiration date of the term.

New Financials / Payroll / Time-Keeping Project - Cost Breakdown

	No	n-Recurring	Aı	nnual Recurring Cos	ţ
FINANCIAL ACCOUNTING SUITE					
Base Software License (Sch.A)	\$	173,495.00			
Tech Service Agreement (Sch. B)	\$	117,906.00			
Annual Maint, / License Fee (Sch. C)			\$	46,000.00	
Online Pay Stub / W2 Annual Estimate (Sch. C)			\$	4,000.00	
TIME & ATTENDANCE – ADVA	NCED T	TIME (PARTNER	WITH I	LOW)	
Implementation Services	\$	38,400.00			
Annual Service Charges			\$	27,900.00	
Totals (one-time fee)			\$	329,801.00	
(Paid for with American Rescue Fun	nd Dol	lars)			
Less current annual fees)			\$	30,904.00	
TOTAL ANNUAL INCREASE (IT I	Budge	<i>t</i>)	\$	47,052.00	

Commissioner Kleinhenz made a motion to Enter into this agreement. Commissioner Lienhoop seconded the motion, which passed unanimously.

The next item was the Animal Control May 2023 Monthly Report submitted by Animal Control Director Mark Case, presented Commissioner Kleinhenz, as follows:

May 2023 Monthly Report

Action	Dog	Cat	Other	Total
Picked Up	17	20		37
Audits				
Violations	1			1
Fines	1			1
Bite Cases				
Door Hangers				3
Animals Reclaimed	4			4

Traps Loaned Out	1	1		2
Total Cases	71	25	10	106
Mileage for the month	Van #1 1,093		Van #2 2,318	

Commissioner Lienhoop motioned to Accept the Animal Control May 2023 Monthly Report as presented. Commissioner Kleinhenz seconded the motion, which passed unanimously.

The next item was the Clerk's Monthly Report for May 2023, presented by Commissioner Kleinhenz. Commissioner Kleinhenz made a motion to Approve the Clerk's Report as presented. Commissioner Lienhoop seconded the motion, which passed unanimously.

The next item was the Treasurer's Monthly Report for May 2023, presented by Commissioner Lienhoop. Commissioner Lienhoop made a motion to Approve the Treasurer's Report as presented. Commissioner Kleinhenz seconded the motion, which passed unanimously.

The next item was the Veteran's Monthly Report for May 2023, prepared by VSO Larry Garrity and presented by Commissioner Kleinhenz as follows:

Item	Monthly	Year to Date
In Office Interviews	54	239
Out of Office Interviews	4	4
Walk-ins	46	284
Incoming Phone Calls	135	135
Outgoing Phone Calls	37	220
Outgoing Mail	7	30
Incoming Fax	0	3
Outgoing Fax	6	33
Trips to VA Hospital	19	123
Mileage on Van	1464	5920
New Claims Filed	17	97
Veteran Disability Compensation Claims	12	106
Veteran/Surviving Spouse Pension Claims	1	17
Burial Appropriations	12	42
All Forms Filled Out for Veterans	133	668
Miscellaneous	2	6

5/26 Salute Concert – Veteran Outreach booth
5/29 Memorial Day Ceremony

Commissioner London motioned to Accept the Veteran's Monthly Report as presented. Commissioner Kleinhenz seconded the motion, which passed unanimously

All County Offices will be closed Monday July 3rd and Tuesday, July 4th, 2023 in observance of Independence Day

The next item, under miscellaneous, Reporter Mark Webber stated he had received a call from a gentleman in Bethel Village about 2 German Shepherds jumping fences, mulling cats, causing damage. What can the county do? After much discussion, it was decided that the County Administrator will reach out to Animal Control to see if reports have been filed and to make sure they are aware of the issue.

A veteran sitting in the audience mentioned his wife had called Animal Control to complain but had gotten no response. After further discussion, it was discovered that their complaints should be directed to City Animal Care Services instead of County and they were given direction on how to reach out to them.

The next Commissioner's Meeting will be Monday, July 10, 2023

There being no other business, the meeting was adjourned.

BARTHOLOMEW COUNTY COMMISSIONERS
TONY LONDON, CHAIRMAN
LARRY S. KLEINHENZ, MEMBER
CARL H. LIENHOOP, MEMBER

ATTEST:	
PIA O'CONNOR	