

COMMISSIONERS' MEETING

June 26, 2023

The Bartholomew County Commissioners met on June 26, 2023 in the Commissioners Chambers of the Governmental Office Building, 440 Third Street, Columbus, Indiana. Commissioners Larry S. Kleinhenz, Carl H. Lienhoop and Tony London, County Auditor Pia O'Connor, Attorney Grant Tucker and County Administrator Tina Douglas were in attendance.

Commissioner London opened the meeting.

Commissioner Lienhoop gave the invocation and led the Pledge of Allegiance.

The first item was the Approval of Minutes from June 12, 2023 and June 22, 2023. **Commissioner Lienhoop motioned to Approve Minutes from both June 12, 2023 and June 22, 2023, as presented. Commissioner Kleinhenz seconded the motion, which passed unanimously.**

The next item was the Approval of Payroll. **Commissioner Kleinhenz motioned to Approve Payroll as presented. Commissioner Lienhoop seconded the motion, which passed unanimously.**

The next item was the weekly permits report as read by Commissioner London:

<i>Time frame</i>	<i>New Permits</i>	<i>Fees</i>	<i>Value</i>
6/12-6/16/2023	25	\$4,306	\$1,653,488
6/19-6/23/2023	32	\$8,132	\$3,041,662

The next items were Right-of-Way Dedications presented by Senior Planner Ashley Beckort of the Planning Department, as follows:

- *MI/P-2022-014: Terry & Judy Romine's Minor Subdivision*
 - *Request by Terril and Judy Romine to create three (3) new lots for a total of three (3) lots totaling (+/- 40.17 acres)*
 - *This plat also includes an administrative lot*
 - *Located at 12680 East State Road 7 in Rockcreek Township*
 - *State Road 7 is classified as an arterial road requiring 50 feet of right-of-way dedication*
 - *The required amount of right-of-way, being 0.11 acres along State Road 7, is being dedicated*

- *County Match: Average of county tax levy-related funds distributed to the LHD in the preceding three years (2021, 2022, and 2023). Specific amount will be provided in the near future.*
- *2025 Minimum: \$ 1,788,024*
- *2025 Maximum: \$ 2,384,032*
- *County Match Minimum: \$ 400,764*
- *County Match Maximum: \$ 534,352*
- *- OR - OPT OUT*
- *Legacy amount from Local Health Maintenance Fund/Trust: \$ 84,058.61*
- *Next steps:*
 - *Convene local partners (County Commissioners, LHB members, LHD, healthcare providers, not-for-profit entities, community-based organizations, etc.) to discuss the core services and plan.*
 - *Establish a county health plan and budget (financial report) for the new state funds and only delivery of core public health services. Make sure the plan meets the 60/40 guidance and no more than 10% of the funds are budgeted for capital projects.*
 - *Submit 2024 budget for new funds to County/City Council for normal budget approval.*
 - *County Commissioners vote to opt-in to new funding by Sept. 1, 2023.*
 - *Submit financial report (budget plan) to IDOH and State Budget Committee by Sept. 1, 2023*

Commissioner Lienhoop made a motion to enter into this Grant Agreement with the State Public Health Department beginning July 1, 2023. Commissioner Kleinhenz seconded the motion, which passed unanimously.

The next item was the consideration of Amendment No. 1 to Memorandum of Understanding between Bartholomew County, Bartholomew County Sheriff’s Office and Flat Rock-Hawcreek School Corporation for a School Resource Officer. The Sheriff’s office will provide one (1) deputy for

assignment within Flat Rock-Hawcreek School, presented by Chief Deputy John Martoccia of the Sheriff's Office.

- *Amendment adds terms for managing a therapy dog program. The School Resource Officer (SRO) will be the handler for the therapy dog.*
- *Amendment term is June 5, 2023 through December 31, 2023. Continuation of Agreement is subject to availability of funding.*
- *Original MOU signed January 23, 2023 for a two (2) year agreement – January 1, 2023 through December 31, 2024*
- *The SRO is a Full-Time Employee of the Sheriff and the salary and benefits will be paid for by the county. Flat Rock-Hawcreek will fully reimburse the county for the cost of the following:*
 - *SRO's base salary and the pension contributions in the BSCO budget*
 - *FICA and Medicare contributions in the BCSC Budget*
 - *Health insurance contributions in the BCSO budget*
 - *Clothing allowance, all as determined by the Bartholomew County Council.*
 - *The County will provide a police vehicle for the SRO.*
 - *FRHS will reimburse the county for the cost of the following:*
 - *SRO's base salary & pension contributions in BSCO budget*
 - *BICA Medicare contributions in BCSC budget*
 - *Health insurance contributions in the BCSO budget*
 - *Clothing allowance, all as determined by the Bartholomew County Council*
 - *A Police Vehicle provided for SRO, along with up to 130 gallons of gasoline per month while school is in session*

Commissioner Kleinhenz made a motion to Approve Amendment No. 1 as presented. Commissioner Lienhoop seconded the motion, which passed unanimously.

Commissioner Lienhoop motioned to Approve the Driveway Bond Release of \$300 to Scott Paetzel, as presented. Commissioner Kleinhenz seconded the motion, which passed unanimously.

The next item was the Opening of Bids for Overlay for bridge No. 317 on 25th Street, presented by County Attorney Grant Tucker, as follows:

- *Force Construction placed a bid for \$266,725.50*
- *No other bid was received.*

Engineer Hollander recommends taking that bid under consideration at this time. Reporter Mark Webber asked if this bid was close to Engineer's Estimate. Engineer Hollander replied that no, it was actually approximately \$90,000 higher. **Commissioner Lienhoop motioned to Approve taking this under advisement at this time. Commissioner Kleinhenz seconded the motion, which passed unanimously.**

The next item was the Consideration of Annual Software Maintenance Renewal with SHI, (a Reseller for N-Able) presented by Information Technology (IT) Director Director Scott Mayes.

- *SHI Annual Amount* \$ 32,250.00
- *This manages anti-viral and anti-malware, among other cyber protection present on all county computers.*
- *Remote Management software*
- *It reflects a 1.5% increase.*
- *Paid for out of IT budget*

Commissioner Lienhoop motioned to Approve the Annual Software Renewal as presented. Commissioner Kleinhenz seconded the motion, which passed unanimously.

The next item was the Consideration of Technical Service Agreements for Auditor's Office – Paid out of American Recue Plan – presented by Auditor Pia O'Connor and IT Director Scott Mayes, as follows:

Twelve (12) Month Agreement with Automatic Renewal for an additional twelve months unless thirty (30) day written notice prior to expiration date of the term.

New Financials / Payroll / Time-Keeping Project – Cost Breakdown

	<u>Non-Recurring</u>	<u>Annual Recurring Cost</u>
<u>FINANCIAL ACCOUNTING SUITE</u>		
Base Software License (Sch. A)	\$ 173,495.00	
Tech Service Agreement (Sch. B)	\$ 117,906.00	
Annual Maint, / License Fee (Sch. C)		\$ 46,000.00
Online Pay Stub / W2 Annual Estimate (Sch. C)		\$ 4,000.00
TIME & ATTENDANCE – ADVANCED TIME (PARTNER WITH LOW)		
Implementation Services	\$ 38,400.00	
Annual Service Charges		\$ 27,900.00
Totals (one-time fee)		\$ 329,801.00
(Paid for with American Rescue Fund Dollars)		
Less current annual fees)		\$ 30,904.00
TOTAL ANNUAL INCREASE (IT Budget)		\$ 47,052.00

Commissioner Kleinhenz made a motion to Enter into this agreement. Commissioner Lienhoop seconded the motion, which passed unanimously.

The next item was the Animal Control May 2023 Monthly Report submitted by Animal Control Director Mark Case, presented Commissioner Kleinhenz, as follows:

May 2023 Monthly Report

<i>Action</i>	<i>Dog</i>	<i>Cat</i>	<i>Other</i>	<i>Total</i>
<i>Picked Up</i>	<i>17</i>	<i>20</i>		<i>37</i>
<i>Audits</i>				
<i>Violations</i>	<i>1</i>			<i>1</i>
<i>Fines</i>	<i>1</i>			<i>1</i>
<i>Bite Cases</i>				
<i>Door Hangers</i>				<i>3</i>
<i>Animals Reclaimed</i>	<i>4</i>			<i>4</i>

<i>Traps Loaned Out</i>	<i>1</i>	<i>1</i>		<i>2</i>
<i>Total Cases</i>	<i>71</i>	<i>25</i>	<i>10</i>	<i>106</i>
<i>Mileage for the month</i>	<i>Van #1 1,093</i>		<i>Van #2 2,318</i>	

Commissioner Lienhoop motioned to Accept the Animal Control May 2023 Monthly Report as presented. Commissioner Kleinhenz seconded the motion, which passed unanimously.

The next item was the Clerk’s Monthly Report for May 2023, presented by Commissioner Kleinhenz. **Commissioner Kleinhenz made a motion to Approve the Clerk’s Report as presented. Commissioner Lienhoop seconded the motion, which passed unanimously.**

The next item was the Treasurer’s Monthly Report for May 2023, presented by Commissioner Lienhoop. **Commissioner Lienhoop made a motion to Approve the Treasurer’s Report as presented. Commissioner Kleinhenz seconded the motion, which passed unanimously.**

The next item was the Veteran’s Monthly Report for May 2023, prepared by VSO Larry Garrity and presented by Commissioner Kleinhenz as follows:

<i>Item</i>	<i>Monthly</i>	<i>Year to Date</i>
<i>In Office Interviews</i>	54	239
<i>Out of Office Interviews</i>	4	4
<i>Walk-ins</i>	46	284
<i>Incoming Phone Calls</i>	135	135
<i>Outgoing Phone Calls</i>	37	220
<i>Outgoing Mail</i>	7	30
<i>Incoming Fax</i>	0	3
<i>Outgoing Fax</i>	6	33
<i>Trips to VA Hospital</i>	19	123
<i>Mileage on Van</i>	1464	5920
<i>New Claims Filed</i>	17	97
<i>Veteran Disability Compensation Claims</i>	12	106
<i>Veteran/Surviving Spouse Pension Claims</i>	1	17
<i>Burial Appropriations</i>	12	42
<i>All Forms Filled Out for Veterans</i>	133	668
<i>Miscellaneous</i>	2	6

5/26 Salute Concert – Veteran Outreach booth
5/29 Memorial Day Ceremony

Commissioner London motioned to Accept the Veteran’s Monthly Report as presented.

Commissioner Kleinhenz seconded the motion, which passed unanimously

All County Offices will be closed Monday July 3rd and Tuesday, July 4th, 2023 in observance of Independence Day

The next item, under miscellaneous, Reporter Mark Webber stated he had received a call from a gentleman in Bethel Village about 2 German Shepherds jumping fences, mulling cats, causing damage. What can the county do? After much discussion, it was decided that the County Administrator will reach out to Animal Control to see if reports have been filed and to make sure they are aware of the issue.

A veteran sitting in the audience mentioned his wife had called Animal Control to complain but had gotten no response. After further discussion, it was discovered that their complaints should be directed to City Animal Care Services instead of County and they were given direction on how to reach out to them.

The next Commissioner’s Meeting will be Monday, July 10, 2023

There being no other business, the meeting was adjourned.

BARTHOLOMEW COUNTY COMMISSIONERS

TONY LONDON, CHAIRMAN

LARRY S. KLEINHENZ, MEMBER

CARL H. LIENHOOP, MEMBER

ATTEST:

PIA O'CONNOR