

COMMISSIONERS' MEETING

May 15, 2023

The Bartholomew County Commissioners met on May 15, 2023 in the Commissioners Chambers of the Governmental Office Building, 440 Third Street, Columbus, Indiana. Commissioners Carl H. Lienhoop and Tony London, County Auditor Pia O'Connor, Attorney Grant Tucker and County Administrator Tina Douglas were in attendance. Commissioner Larry Kleinhenz was unable to attend.

Commissioner London opened the meeting.

Commissioner Lienhoop gave the invocation and led the Pledge of Allegiance.

The first item was the Approval of Minutes from May 8, 2023. **Commissioner Lienhoop motioned to Approve Minutes from May 8, 2023, as presented. Commissioner London seconded the motion, which passed unanimously.**

The next item was the Approval of Payroll. **Commissioner Lienhoop motioned to Approve Payroll as presented. Commissioner London seconded the motion which passed unanimously.**

The next item was the weekly permits report as read by Commissioner London:

<i>Time frame</i>	<i>New Permits</i>	<i>Fees</i>	<i>Value</i>
5/8-5/12/2023	30	\$6,625	\$3,069,436

*(3 Arbor Homes totaling \$942,625, 1 Mac Property Group home for \$700,000
and 1 Brewer Building Group home for \$500,000)*

The next item was the Highway Crew Report as presented by Highway Engineer Danny Hollander as follows:

The crew dura patched throughout the county, did some ditching on 100 W, 700 S, 400 W, 225 S, 1200 E, 100 E and Becksgrove, put in driveway pipes on Rockwood Drive, 450 N, 650 N, Patterson Road and 625 S. They put in pipes on Meadow Drive and 200 N, hauled stone to fairgrounds and put up signs.

The next item was the Monthly Crew Report for April 2023, presented by Engineer Hollander. **Commissioner London made a motion to Approve the Monthly Report for April 2023. Commissioner Lienhoop seconded the motion, which passed unanimously.**

The next item was the Highway Department 2022 Annual Road Program Report as presented by Engineer Hollander as follows:

2022 Annual Report

• <i>Hot Mix (Hwy, Res Hwy, LRS, BRDG)</i>	\$ 2,079,686.43
• <i>Hot Mix (Overlay, CCMG)</i>	\$ 1,210,962.28
• <i>Total for Overlay</i>	\$ 3,290,648.71
• <i>Chip & Seal Total</i>	\$ 342,489.00
• <i>Wedging</i>	\$ 44,987.55
• <i>Striping</i>	\$ 110,849.39
• <i>Sidewind</i>	\$ 86,620.86
• <i>Crack Seal</i>	\$ 52,487.50
<i>Grand Total</i>	\$ 3,928,038.01

Commissioner London motioned to Accept the 2022 Annual Report as presented. Commissioner Lienhoop seconded the motion, which passed unanimously.

The next item was the Consideration of a Consulting Contract Agreement with United Consulting for County Bridge Inspections presented by Director Hollander as follows:

- *Contract between:*
 - *Bartholomew County Commissioners – Local Public Agency (LPA)*
 - *United Consulting (Consultant Jon Clodfelter, Transportation Director) for county bridge inspections*
- *Countywide Bridge Inspection & Inventory Program, in accordance with National Bridge Inspection Standards for Cycle Years 2024 through 2025, Phase 1 (2024) Phase 1A (2025)*
- *Complete Inspection, Inventory, Appraisal and Report of All Bridges*

- *Term of Agreement is Two (2) Years – May 1, 2024 to April 30, 2026*
- *Highway Department pays monthly bill then submits to INDOT*
- *INDOT reimburses Highway Department for 80% of monthly bill*

Amount of Contract **\$ 279,495.54**

Commissioner Lienhoop motioned to accept the Contract Agreement with United Consulting as presented. Commissioner London seconded the motion which passed unanimously.

The next item was the Consideration of an Agreement with Strand Associates for HVAC modifications at the Bartholomew County Courthouse presented by Tony Akles, as follows:

- *Agreement with Strand Associates for the Courthouse Heating, Ventilation, and Air Conditioning (HVAC) Loop System Modifications. Strand will provide Design, Bidding-related, Construction Administration, and Resident Project Representative (RPR) Services Engineering Services.*
- *Scope of Services:*
 - *General Services (on-site kick-off meeting)*
 - *Preliminary Report Services*
 - *Final Design Services*
 - *Bidding-related Services*
 - *Construction Administration Services*
 - *RPR Services*
- *Fees*
 - *Design portion paid out of the American Rescue Plan*
 - *General Services, Preliminary Report Services, & Final Design Services* **\$ 157,000.00**
 - *Bidding-related Services* **\$ 13,000.00**
 - *Construction Administration Services* **\$ 70,000.00**
 - *RPR Services (hourly rate plus expenses)* **\$ 99,500.00**
 - Total Fees*** **\$ 339,500.00**

- *Services begin upon execution of agreement and are scheduled for completion on October 31, 2024.*

Commissioner London motioned to Approve the Agreement with Strand as presented. Commissioner Lienhoop seconded the motion which passed unanimously. Commissioner Lienhoop added that while the HVAC work is happening, other upgrades such as new LED lights will also be done.

The next item was the Consideration of a Request by the Yellow Trail Museum to close a portion of County Road 700 N and County Road 670 E on June 30, 2023 and September 23, 2023 from 3:00 p.m. to 11:59 p.m., presented by Commissioner London.

- *Letter received by Jacob Miller, CEO (Heritage of Hope, Inc.) and the Yellow Trail Museum requesting annual road closures for fireworks display during the following events:*
 - *Annual Hope Old-Fashioned Independence Day Celebration on Friday, June 30, 2023*
 - *Hope Heritage Days fireworks show on Saturday, September 23, 2023*
- *The request is for closing a section of 700N about one mile west of Hope from the bridge over Hawcreek on W. Jackson Street to the intersection with CR 670E from 3:00 p.m. to 11:59 p.m.*

Commissioner Lienhoop motioned to Approve this request on an annual basis. Commissioner London seconded the motion, which passed unanimously.

The next item for consideration was a request by the Harrison Lake Town Meeting and Harrison Lake County Club requesting permission to Close Country Club Road on Saturday, July 1st, 2023 from 7:00 p.m. to 11:00 p.m. presented by Commissioner London.

- *Suzanne Shaw (Communities Relations) request to close Country Club Road from the South entrance of the Harrison Lake Country Club to the intersection of Country Club Road and Raintree Drive South from 7 pm -11*

pm on Saturday, July 1st, 2023 for fireworks display. Requesting Highway Department help with barricades by June 30th and picked up on July 3rd or 4th.

Commissioner Lienhoop motioned to Approve the request as presented. Commissioner London seconded the motion, which passed unanimously.

The next item was the Consideration of a Resolution Amending Resolution No. 2020-03, a resolution establishing a Bartholomew County Purchasing Policy presented by Commissioner London.

- *Resolution No. 2023-06 amending resolution no. 2020-03 signed March 23, 2020 establishing a Bartholomew County Purchasing Policy for offices and departments that frequently purchase equipment, materials, supplies and other items in order to perform the functions of their office or department.*
- *Increasing Commissioners' approval threshold from \$2,500 to \$5,000*
- *For purchases of \$500 to \$5,000, offices must still obtain a minimum of three (3) quotes from businesses known to sell the items & submit with claim payments.*
- *Local vendors encouraged whenever possible*
- *All other terms & conditions of resolution 2020-03 shall not be altered by this amendment and shall remain in full force and effect*

Commissioner London motioned to Accept the as presented. Commissioner Lienhoop seconded the motion, which passed unanimously.

The next Commissioner's Meeting will be Monday, May 22, 2023.

There being no other business, the meeting was adjourned.

BARTHOLOMEW COUNTY COMMISSIONERS

TONY LONDON, CHAIRMAN

LARRY S. KLEINHENZ, MEMBER

CARL H. LIENHOOP, MEMBER

ATTEST:

PIA O'CONNOR