

## COMMISSIONERS' MEETING

April 24, 2023

The Bartholomew County Commissioners met on April 24, 2023, in the Commissioners Chambers of the Governmental Office Building, 440 Third Street, Columbus, Indiana. Commissioners Larry S. Kleinhenz, Carl H. Lienhoop and Tony London, County Auditor Pia O'Connor, Attorney Grant Tucker and County Administrator Tina Douglas were in attendance.

Commissioner London opened the meeting, gave the invocation and led the Pledge of Allegiance.

The first item was the Approval of Minutes. **Commissioner Lienhoop motioned to Approve Minutes from April 17, 2023 as presented. Commissioner Kleinhenz seconded the motion, which passed unanimously.**

The next item was the Approval of Claims. **Commissioner Kleinhenz motioned to Approve Claims as presented. Commissioner Lienhoop seconded the motion, which passed unanimously.**

The next item was the weekly permits report as read by Commissioner London:

<i>Time frame</i>	<i>New Permits</i>	<i>Fees</i>	<i>Value</i>
<i>4/17/23 to 4/21/2023</i>	<i>25</i>	<i>\$2,037</i>	<i>\$589,042</i>

The next item was the Consideration of the Annual Maintenance License Renewal with CityForce, presented by Information Technology Director Scott Mayes, as follows:

- *CityForce* \$ 4,338.20
  - *Code Enforcement Office Records Management Software*
  - *Paid for by IT budget*

**Commissioner Kleinhenz motioned to Approve the Annual Renewal with CityForce for \$4,338.20 for Information Technology, as presented. Commissioner Lienhoop seconded the motion, which passed unanimously.**

The next item was the Highway Crew Report, presented by County Highway Supervisor Dwight Smith, as follows.

The crew ran the ditcher in Clay Township, patched with hotbox dura patcher, graded roads on 700 S and 500 S, hauled stone to gravel roads, picked up brush in Harrison Township, placed stone along roads. They laid grass seed along 525 E, ran the ditcher along Baker Hollow Road, Old Nashville Road and 450 S, cleaned out log jam on 1200 E, ground up stumps on 400 N and 1200 E, put up signs and picked up trash.

The next item was the Highway Department Monthly Financial Report for March 2023, presented by Supervisor Smith. **Commissioner Lienhoop motioned to Accept the Monthly Financial Report as presented. Commissioner Kleinhenz seconded the motion, which passed unanimously.**

The next item was the Consideration of an Agreement for a GPS Tracking System for the Highway Department, presented by Supervisor Smith as follows:

- **GeoTab (Indianapolis, IN)** \$ 481.25/monthly
  - Argos Government Pricing based on Sourcewell Contract
  - \$481.25/monthly includes: \$ 5,775.00 total
  - Pricing based on Sourcewell Contract (no charge)
  - (25) GPS Telematics Devices (no charge)
  - (25) Harnesses (pin adapter)
  - (25) GeoTab Pro Plus software package
  - (12) month agreement
  - Must give (90) day notice to cancel unit
  - 24/7/365 helpdesk service
  - Paid for by the Highway Budget
- **Force America, Inc., (Burnsville, MN)** \$ 6,375.00 total  
*(Precise Fleet Management)* quoted
  - (14) GPS Telematics devices @ \$180/ea \$ 2,520
  - (11) GPS with Verizon @ \$285/ea \$ 3,135
  - (11) Adhesive Antennas @ \$20/ea \$ 220
  - Total Equipment Purchase Fee \$ 5,875
  - (25) Devices monthly fee @ \$20/ea \$ 500
- **7P Solutions (Online)**
  - Their tracking is more geared toward trailer cargo tracking and therefore did not meet the required specifications

**Commissioner Lienhoop motioned to Accept the Agreement with GeoTab as presented. Commissioner Kleinhenz seconded the motion, which passed unanimously.**

The next item was the Consideration of a Grant Agreement between the Indiana Department of Health and the Bartholomew County Nursing Department, as prepared by Nursing Director Amanda Organist and read by Commissioner London, as follows:

- *Grant Agreement for Public Health Nursing with the Indiana Department of Health (IDOH) for the “2022 Nalaxone (NARCAN) Rescue Kit grant opportunity for local health departments”*
  - *Requested & Received 5,350 Nalaxone Doses*
  - *Grant has been ongoing for several years*
  - *No monies are exchanged*
  - *Nursing Partners with ASAP, which distributes doses to the community*
  - *Centerstone & TASC also receive doses to have available on site*

**Commissioner Lienhoop motioned to Approve the Grant Agreement as presented. Commissioner Kleinhenz seconded the motion, which passed unanimously.** Commissioner London noted that these NARCAN doses are free to the public and available for pickup at ASAP, the United Way Building and the Health Department.

The next item was Consideration of Amendment #1 to the Contractor Agreement with Dawn Johnson for Public Health Nursing, presented by County Auditor Pia O’Conner:

- *Amendment #1 to Contractor Agreement originally signed May 2, 2022 for the Health Department with Dawn Johnson for the assistance in COVID-19 contract investigation and tracing. Contractor will work sixteen (16) hours a week.*
  - *County Council recently approved pay increase for the RNs in the Health Department*
  - *Amendment increases hourly rate from (\$21) per hour to (\$28) an hour*
  - *Term stays the same: four (4) year contract – May 2, 2022 to December 31, 2026*
  - *Paid from the ARP Fund*

**Commissioner Lienhoop motioned to Amend the Contract Agreement with Dawn Johnson as presented. Commissioner Kleinhenz seconded the motion, which passed unanimously.**

The next item was the Animal Control March 2023 Monthly Report submitted by Animal Control Director Mark Case, presented Commissioner Lienhoop, as follows:

### March 2023 Monthly Report

<i>Action</i>	<i>Total</i>
<i>Picked Up</i>	22
<i>Audits</i>	98
<i>Violations</i>	6
<i>Fines</i>	
<i>Bite Cases</i>	0
<i>Door Hangers</i>	
<i>Animals Reclaimed</i>	6
<i>Traps Loaned Out</i>	1
<b>Total Cases</b>	<b>74</b>
<i>Mileage for the month</i>	3,615

**Commissioner Lienhoop motioned to Accept the Animal Control Report for March 2023, as presented. Commissioner Kleinhenz seconded the motion, which passed unanimously.**

The next item was the Veteran’s Monthly Report for March 2023 prepared by VSO Larry Garrity and presented by Commissioner Kleinhenz as follows:

<i>Item</i>	<i>Monthly</i>
<i>In Office Interviews</i>	47
<i>Out of Office Interviews</i>	0
<i>Walk-ins</i>	42
<i>Incoming Phone Calls</i>	
<i>Outgoing Phone Calls</i>	
<i>Outgoing Mail</i>	
<i>Incoming Fax</i>	
<i>Outgoing Fax</i>	
<i>Trips to VA Hospital</i>	15
<i>Mileage on Van</i>	1,600
<i>New Claims Filed</i>	
<i>Veteran Disability Compensation Claims Filed</i>	37
<i>Veteran/Surviving Spouse Pension Claims</i>	
<i>All Forms Filled Out for Veterans</i>	
<i>Miscellaneous</i>	

**Commissioner London motioned to Accept the Veteran’s Monthly Report as presented.**

**Commissioner Kleinhenz seconded the motion, which passed unanimously**

The next item was the American Rescue Plan 1<sup>st</sup> Quarter Report presented by Auditor Pia O’Connor as follows:

- *This Report is required by the Department of Treasury by the end of April*

<i>Description</i>	<i>12/31/22 Balance</i>	<i>Q1 22023 Project Revenue</i>	<i>Q1 2023 Project Expense</i>	<i>3/31/2023 Balance</i>	<i>Remaining Approved</i>
<i>Co Go Revenue Losses</i>	<i>6,137,573</i>	<i>17,680</i>	<i>68,440</i>	<i>6,086,813</i>	<i>4,021,134</i>
<i>Jail HVAC</i>	<i>366,408</i>	<i>-</i>	<i>276,057</i>	<i>90,351</i>	<i>990,351</i>
<i>NFP Rev Replacement</i>	<i>-</i>	<i>-</i>	<i>-</i>	<i>-</i>	<i>-</i>
<i>Co-wide Broadband</i>	<i>4,000,000</i>			<i>4,000,000</i>	<i>4,000,000</i>
<i>Sewer Fairgrounds</i>	<i>-</i>	<i>-</i>	<i>-</i>	<i>-</i>	<i>-</i>
<b><i>Total</i></b>					
<i>Cumulative</i>	<i>10,503,981</i>	<i>17,680</i>	<i>344,497</i>	<i>10,177,164</i>	<i>8,111,485</i>

Auditor O’Conner stated that the quarter ending March 31, 2023 contained ongoing expenses for the Jail HVAC project and the elevator project at the E911 Center. She also noted that, looking forward, we anticipate paying for the previously approved elevator projects for the County Governmental Building and the Jail. **Commissioner Kleinhenz made a motion to Accept the American Rescue Report as presented. Commissioner Lienhoop seconded the motion, which passed unanimously.**

The next item was the Proposal to Remove Storage Tanks, presented by Maintenance Supervisor Rick Trimpe, as follows:

*Proposal Agreement for the removal of two (2) underground storage tanks at the Old Highway Garage Site*

- *PEI Maintenance & Contracting (Bloomington, IN) \$ 42,490.00*
  - *Removal of two (2) underground storage tanks, backfilling to grade with pit run gravel #53 crushed stone.*
  - *PEI will provide all necessary permitting, notifications, soil & water sampling and reports to customer to complete closure*

- *Not included in quote is price for removal and disposal of any contaminated soils or liquids discovered within the excavation site.*
- *Hard Surface Pavement is not included*
- *Aegis Environmental, Inc. (Greenwood, IN)* \$ 46,765.00
  - *Removal of two (2) underground storage tanks, backfilling to grade with pit run gravel #53 crushed stone.*
  - *Aegis will provide all necessary permitting, notifications, soil & water sampling and reports to customer to complete closure*
  - *Not included in quote is price for removal and disposal of any contaminated soils or liquids discovered within the excavation site.*
  - *Hard Surface Pavement is not included*

**Commissioner Kleinhenz motioned to Approve the Agreement with PEI Maintenance for \$42,490 as presented. Commissioner Lienhoop seconded the motion, which passed unanimously.**

The next item, under Miscellaneous, was the Consideration to Purchase a Forklift for the Maintenance Department, presented by Director Trimpe. This has been encumbered in the Maintenance budget for some time, in anticipation of finding adequate equipment.

- *WIESE (Columbus, IN)* \$ 27,150.00
  - *One (1) used 2019 Caterpillar 2C5000 Forklift*
  - *Meter 9178*
  - *WIESE (Columbus, IN)*
- *United Rentals (Buda, TX)* \$ 28,400.00
  - *One (1) used 2018 Toyota warehouse forklift*
  - *Meter 4030*
- *Machinery Trader (Lincoln, Nebraska)* \$ 29,500.00
  - *One (1) used 2016 Hyster H50CT Forklift*
  - *Meter 1445*
- *Paid for out of Maintenance Department Funds*

**Commissioner Lienhoop motioned to Approve the Purchase of the Caterpillar Forklift from Wiese for \$27,150. Commissioner Kleinhenz seconded the motion, which passed unanimously.**

With nothing further on the agenda, Commissioner London asked for questions from the audience. Reporter Mark Webber, via Zoom, asked for clarification on the GPS Purchase for the Highway Department. Next, Commissioner Lienhoop commended the Redevelopment Committee for the selection of the contractor working to remove the old Court Services Building. Both Commissioner London and Commissioner Lienhoop remarked on the great success of the first annual Hutchfest on April 21, which raised funds for the restoration of the Crump Theatre.

Next, from the audience, was Billie Whitted, who thanked the Commissioners for her recently completed 16-year appointment to the Library Board.

Being nothing more from the audience, the meeting was adjourned.

**The next Commissioner’s Meeting will be Monday, May 1, 2023.**

BARTHOLOMEW COUNTY  
COMMISSIONERS

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TONY LONDON, CHAIRMAN

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LARRY S. KLEINHENZ, MEMBER

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CARL H. LIENHOOP, MEMBER

ATTEST:

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PIA O’CONNOR