

COMMISSIONERS' MEETING

February 27, 2023

The Bartholomew County Commissioners met on February 27, 2023, in the Commissioners Chambers of the Governmental Office Building, 440 Third Street, Columbus, Indiana. Commissioners Larry S. Kleinhenz, Carl H. Lienhoop and Tony London, County Auditor Pia O'Connor, Attorney Grant Tucker and County Administrator Tina Douglas were in attendance.

Commissioner London opened the meeting.

Commissioner Kleinhenz gave the invocation and led the Pledge of Allegiance.

The first item was the Approval of Minutes from February 13 and 23, 2023. **Commissioner Lienhoop motioned to Approve Minutes from February 13 and 23, 2023, as presented. Commissioner Kleinhenz seconded the motion, which passed unanimously.**

The next item was the Approval of Claims. **Commissioner Kleinhenz motioned to Approve Claims as presented. Commissioner Lienhoop seconded the motion, which passed unanimously.**

The next item was the weekly permits report as read by Commissioner London:

<i>Time frame</i>	<i>New Permits</i>	<i>Fees</i>	<i>Value</i>
2/13/23 to 2/17/23	16	\$4,487.00	\$2,473,873.00
2/20/23 to 2/24/23	37	\$8,986.00	\$2,337,100.00

Commissioner London added that this report is available in the Code Enforcement Office, if anyone would like to see it.

The next item was the Highway Crew Report as presented by Highway Engineer Danny Hollander, as follows:

The crew cut trees under bridges, crack sealed on 550 N, 800 E and 650 E and patched throughout the county with both dura patch and with the hot box; they picked up TVs and other trash on the right of ways, placed stone along Base Rd, prepared salt barns and put up signs.

The next item was the January 2023 Monthly Highway Financial Report as presented by Engineer Hollander. **Commissioner Kleinhenz motioned to Accept the January 2023 Monthly**

Financial Report as presented. Commissioner Lienhoop seconded the motion, which passed unanimously.

The next item for consideration was the Ratification of Expenditure for repair work done for the Highway Department.

- *Best One Tire (Seymour, IN)* \$ 2,760.08 total
 - *Tire Repair for New Holland Tractor*

Commissioner Kleinhenz motioned to Ratify the Expenditure for Best One out of Seymour, IN totaling \$2,760.08. Commissioner Lienhoop seconded the motion, which passed unanimously.

The next item for consideration was a new Grant Application for Emergency Management, presented by Shannan Cooke, Director of Bartholomew County Emergency Management.

- *This Reimbursable Grant Application for Emergency Management is through the Indiana Office of Energy Development. This Grant is designated for the Creation of a Community Energy Security Plan that will:*
 - *Identify the energy resources within Bartholomew County.*
 - *Planning Team will include people from all local gas companies, energy providers, County and City officials.*
 - *Outline the Main Energy Providers.*
 - *Identify Potential Hazards (both natural and manmade like cyberattacks).*
 - *Outline ways to Ensure a Reliable and Resilient Supply of Energy through Efforts to Identify, Assess, and Mitigate Risks to Infrastructure.*
 - *Plan for, Respond to and Recover from Events that Disrupt Energy Supply.*
- *This Grant will also Include Monies to Conduct an Exercise to Test the Plan at the Completion of the Draft.*
- *Performance Period is one (1) year from the date of signed agreement*
- *County Match of 10% (can be met In-Kind)* \$ 5,000.00
- *Amount Requested* \$ 50,000.00

Commissioner Lienhoop motioned to Approve the Grant Application for Emergency Management as presented. Commissioner Kleinhenz seconded the motion, which passed unanimously.

The next item for consideration was the Ratification of Expenditure for the Repair work on the Loop HVAC system at the Bartholomew County Courthouse, presented by Maintenance Supervisor Rick Trimpe as follows:

- *Circle R. Mechanical Contractors, Inc.* \$ 9,090.33 Total
 - *Repaired chilled water lines and insulate on first floor and basement of Courthouse*

Commissioner Kleinhenz stated that we are working on a long-term fix for these issues in hopes to avoid additional, recurring problems. **Commissioner Kleinhenz motioned to Ratify the Expenditure for Circle R. Mechanical Contractors, Inc. for \$9,090.33. Commissioner Lienhoop seconded the motion, which passed unanimously.**

The next item for consideration was the Ratification of Expenditure for twenty-two (22) handheld radios for the Sheriff’s Department as presented by Major Brandon Slate.

<i>Bids Received</i>	<i>(Purchased with State Bid)</i>
<ul style="list-style-type: none"> • <i>Electronic Communication Systems, Inc (Bloomington, IN)</i> \$ 39,809.44 Total <ul style="list-style-type: none"> ○ <i>Twenty-two (22) Kenwood Viking VP 700/800 MHZ handheld radios plus equipment</i> • <i>J & K Communications, Inc. (Columbia City, IN)</i> \$ 48,956.01 <ul style="list-style-type: none"> ○ <i>Twenty-two (22) handheld radios plus equipment</i> • <i>VEI Communications (Vincennes, IN)</i> \$ 49,879.44 <ul style="list-style-type: none"> ○ <i>Twenty-two (22) handheld radios plus equipment</i> 	

Commissioner Lienhoop motioned to Ratify the Expenditure for twenty-two (22) handheld radios purchased from Electronic Communication Systems, Inc. for \$39,809.44 for the Sheriff’s Department. Commissioner Kleinhenz seconded the motion, which passed unanimously.

The next item for consideration was the Proposal for the purchase of 923 Car Washes for the Sheriff’s Department, presented by Major Brandon Slate as follows:

- *Kind Car Wash (Columbus, IN)* \$ 6,000.00 Total
 - *\$6.50 per wash*
- *Dirtbuster Car Wash (Columbus, IN)* \$ 9.50 per wash
- *Crew Car Wash (Columbus, IN)* No bid
 - *Will not wash due to push bumper on vehicles*

Commissioner Kleinhenz motioned to Approve the Purchase Agreement for nine hundred twenty-three car washes from Kind Car Wash in Columbus, IN for \$6,000.00, as presented. Commissioner Lienhoop seconded the motion, which passed unanimously.

The next item for consideration was the Proposal for Replacement Vaccine Courier containers for Off-Site Clinics for the Public Health Nursing Department, presented by Director of Nursing Amanda Organist. The previous Couriers have exceeded their shelf life and it is necessary to replace them.

Only one (1) Manufacturer, paid with Immunization Grant.

Medex Supply (Distributor of CSAFE)

<i>Four (4) Acutemp Courier PX 12Ltr – (48) Hr Hold Time</i>	\$	2,031.80	
<i>Three (3) Acutemp PX 6Ltr – (48) Hr Hold Time</i>	\$	1,289.85	
<i>Two (2) Acutemp Courier PX 3Ltr Frozen</i>	\$	729.90	
<i>One (1) Acutemp Courier PX 3Ltr</i>	\$	407.95	
<i>One (1) Acutemp Courier PX 3Ltr</i>	\$	154.91	
<i>Total Purchase</i>	\$	4,614.41	<i>Total</i>

Commissioner Kleinhenz motioned to Approve the Expenditure for Medex Supply for \$4,614.41, as presented. Commissioner Lienhoop seconded the motion, which passed unanimously.

The next item was the Consideration of a Resolution Adopting an Amended Capital Improvement Plan for the Utilization of Economic Development Income Tax Funds, read by Commissioner Kleinhenz.

Resolution 2023-03 Amending the Capital Improvement Plan (CIP) for Utilization of Economic Development Income Tax Funds (EDIT), which was adopted on 2/28/22 under Resolution No. 2022-03. (see attached)

Commissioner Lienhoop motioned to Approve the Amendment to the Improvement Plan for Utilization of Economic Development Income Tax Funds, as presented. Commissioner Kleinhenz seconded the motion, which passed unanimously.

The next item was the Consideration of Annual Software Maintenance Renewals, as prepared by IT Director Scott Mayes, read by Commissioner London, as follows:

- *Konica Minolta Telephone Services* \$ 9,401.49
 - *Three (3) Year Agreement Renewal*
 - *For County-wide Phone System*

- \$5,000.00 decrease in monthly bill due to equipment pay off
- IT Budget
- AVI Systems (Columbus, IN) \$ 3,000.00
 - One (1) Year Service Agreement Renewal
 - Audio/Visual Systems and Repairs for all Courts, Commissioners and Council Chambers
 - IT Budget
- InfoDynamics \$ 3,478.00
 - Annual Maintenance Agreement
 - Prosecutor's Office / IT Budget
 - For 2023 Intact Document Imaging Software
- Advanced MD \$ 8,131.20
 - Annual Maintenance Renewal Agreement
 - Public Health Nursing Department / IT Budget
 - For Patient Management, Scheduling and Notifications
- Corrisoft, LLC \$ 5,658.60
 - Annual Maintenance Agreement
 - For 2023 Court Services, Youth Services and Work Release Case Management
 - IT Budget
- Government Utilities Technology (GUTS) \$ 30,957.68
 - Annual Maintenance Agreement
 - Auditor's and Treasurer's Offices / IT Budget
 - Billing and Payment Collection Software
- Schneider Geospatial \$ 22,215.00
 - Annual Maintenance and Services Agreement
 - Geographical Information System Mapping (GIS)
 - Data Integration throughout County Systems and Website
 - County Portion of Shared Multi-Agency Expense
 - IT Budget / Costs split between the following:
 - City of Columbus MPO
 - Columbus City Utilities
 - City/County Planning Department
 - Columbus City Engineer
 - Bartholomew County Assessor
- SHI (Microsoft) \$ 143,588.61
 - 2023 Annual Software Maintenance Renewal
 - Microsoft Licensing for all county computer equipment (Each user that has either a laptop or desktop)
- CDW (Cisco) \$ 10,785.03
 - Annual Maintenance Renewal
 - Smartnet for Public Safety Network Segment
 - Advanced Malware Protection, Network Segmentation

- and Access Management*
- *IT Budget*

Commissioner London motioned to Approve the Annual Software Maintenance Renewals as presented. Commissioner Kleinhenz seconded the motion, which passed unanimously.

The next item was a Proposal for new Software programs to replace discontinued storage systems, as prepared by IT Director Scott Mayes and read by Commissioner London as follows:

Bids received:

- *Starwind Storage Software* \$ 13,000.00 *Total*
- *CDW-G* \$ 85,423.60
 - *Platform for Production Backup and Offsite Data Storage*
 - *Two Nodes, Unlimited HA 3 year premium support*
 - *Prosecutor’s Office / IT Budget*

Commissioner London motioned to Approve the Purchase of Starwind Storage Software for \$13,000.00. Commissioner Lienhoop seconded the motion, which passed unanimously.

The next item was a Proposal for Assisted Listening Devices, as prepared by IT Director Scott Mayes and read by Commissioner London as follows:

For Listening Device Hardware for members of the public who have difficulty hearing when attending public meetings in Superior Court I, Superior Court II, Juvenile Court, Small Claims Court, IVD Courtroom, Council Chambers and Commissioners Chambers:

- *Current Vendor: AVI Systems (Columbus, IN)*
 - *Listen Technologies and Hardware* \$ 18,000.00
 - *Shipping and Handling* \$ 450.00
 - *Paid for by American Rescue Plan funds* \$ 18,450.00 *Total*

Commissioner Kleinhenz added that there will also be soundproof curtains added to the windows in the Commissioners Chambers. **Commissioner Lienhoop motioned to Approve the Agreement with AVI Systems for Assisted Listening Devices for the total amount of \$18,450.00 to be paid for out of American Rescue Plan funds. Commissioner Kleinhenz seconded the motion, which passed unanimously.**

The next item was the Animal Control January 2023 Monthly Report as presented by Director Mark Case as follows:

January 2023 Monthly Report

<i>Action</i>	<i>Dogs</i>	<i>Cats</i>	<i>Other</i>	<i>Total</i>
<i>Picked Up</i>	18	2	1	-
<i>Audits</i>	-	-	-	160
<i>Violations</i>	-	-	-	5
<i>Fines</i>	-	-	-	2
<i>Bite Cases</i>	-	-	-	0
<i>Door Hangers</i>	-	-	-	6
<i>Animals Reclaimed</i>	-	-	-	5
<i>Traps Loaned</i>	-	-	-	0
Total Cases	66	9	6	81
<i>Mileage for the month</i>	<i>Van 1 = 2,341</i>		<i>Van 2 =</i>	

Ellen Macy, from the audience, asked how wild animals are disposed of when caught in traps. Director Case replied that they are released back into the wild. She then expressed concern over the objection that releasing them back into the wild could spread disease. Commissioner London, confirmed by Director Case, stated that the Animal Control Officers do not typically deal with wildlife, but only domestic animals. **Commissioner Lienhoop motioned to accept the Animal Control Monthly Report as presented. Commissioner Kleinhenz seconded the motion, which passed unanimously.**

The next item was the Veteran’s January 2023 Monthly Report as presented by VSO Larry Garrity (via zoom), as follows:

<i>Item</i>	<i>Monthly</i>
<i>In Office Interviews</i>	49
<i>Out of Office Interviews</i>	0
<i>Walk-ins</i>	82
<i>Incoming Phone Calls</i>	203
<i>Outgoing Phone Calls</i>	59
<i>Outgoing Mail</i>	11
<i>Incoming Fax</i>	1
<i>Outgoing Fax</i>	5

<i>Trips to VA Hospital</i>	<i>16</i>
<i>Mileage on Van</i>	<i>1,246</i>
<i>New Claims Filed</i>	<i>15</i>
<i>Veteran Disability Compensation Claims Filed</i>	<i>23</i>
<i>Veteran/Surviving Spouse Pension Claims</i>	<i>2</i>
<i>All Forms Filled Out for Veterans</i>	<i>127</i>
<i>Miscellaneous</i>	<i>One (1) Zoom Meeting</i>

Commissioner London motioned to Accept the Veteran’s January 2023 Monthly Report as presented. Commissioner Kleinhenz seconded the motion, which passed unanimously.

The next item was the Clerk’s Monthly Report for the Month of January 2023, submitted by Clerk Shari Lentz and read by Commissioner Lienhoop. **Commissioner Lienhoop motioned to Accept the Clerk’s Monthly Report as presented. Commissioner Kleinhenz seconded the motion, which passed unanimously.**

The next Commissioner’s Meeting will be Monday, March 6, 2023.

There being no other business, the meeting was adjourned.

BARTHOLOMEW COUNTY
COMMISSIONERS

TONY LONDON, CHAIRMAN

LARRY S. KLEINHENZ, MEMBER

CARL H. LIENHOOP, MEMBER

ATTEST:

PIA O’CONNOR