

**COMMISSIONERS' MEETING**

**January 30, 2023**

The Bartholomew County Commissioners met on January 30, 2023, in the Commissioners Chambers of the Governmental Office Building, 440 Third Street, Columbus, Indiana. Commissioners Larry S. Kleinhenz and Carl H. Lienhoop, County Administrator Tina Douglas, and Attorney Grant Tucker were in attendance. Commissioner Tony London and County Auditor Pia O'Connor were unable to attend.

Commissioner Kleinhenz opened the meeting.

Chris West, Real Estate Administrator in the Auditor's Office gave the invocation and led the Pledge of Allegiance.

The first item was the Approval of Minutes of January 23, 2023. **Commissioner Kleinhenz motioned to Approve the Minutes of January 23, 2023 as presented. Commissioner Lienhoop seconded the motion which passed unanimously.**

The next item was the weekly permits report as read by Commissioner Kleinhenz:

<i>Time frame</i>	<i>New permits</i>	<i>Fees</i>	<i>Value</i>
<i>01/23/23 to 01/27/23</i>	<i>20</i>	<i>\$ 3,480.00</i>	<i>\$1,024,300.00</i>

**Commissioner Kleinhenz motioned to Approve the Weekly Permits. Commissioner Lienhoop seconded the motion, which passed unanimously.**

The next item was the Highway Crew Report as presented by Highway Engineer Danny Hollander as follows: 17,600 gallons salt brine sprayed, plow and salt, crack sealed on 400 North, Dura Patch and Hot Box, picked up trash, worked on sign replacement and washed trucks.

The next item was the Consideration of Equitable Sharing Agreement and Annual Certification for Prosecutor's Office as presented by Tina Douglas, County Administrator, on behalf of Office Administrator Debbie Clark who was having a connection problem and was unavailable, as follows:

- *Equitable Sharing Agreement & Annual Certification Report for the Prosecutor's Office*

- *Completion of the certification which reports asset seizure money received and spent for the year as required annually to comply with the National Code of Professional Conduct for Asset Forfeiture.*
    - *Beginning Equitable Sharing Fund Balance and funds received:*      \$      2,637.36
    - *Shared funds spent:*      \$      00.00
    - *Remaining balance for the year ended 12/31/2022:*      \$      2,637.36
- \*\*Electronic submission must be sent within (60) days of the end of the Agency's fiscal year to the Department of Justice and the Department of the Treasury \**

Discussion on this issue was temporarily suspended in order to allow time for Debbie Clark to resolve technical problems with her Zoom connection.

The next item was the Animal Control Reports for November and December of 2022 and the 2022 Annual Report, as prepared by Director Mark Case as follows:

- *Checked on complaints regarding steer – ok*
- *Checked on trouble spots with dogs*

Discussion on the previous item was resumed. Office Administrator Clark stated that no money was collected, no money was spent and the balance remained the same. **Commissioner Lienhoop motioned to accept the report as presented. Commissioner Kleinhenz seconded the motion which passed unanimously.**

Discussion returned to the Animal Control December 2022 Monthly Report and 2022 Annual Report as prepared by Director Mark Case as follows:

**Animal Control November 2022 Report**

<i>Action</i>	<i>Dogs</i>	<i>Cats</i>	<i>Other</i>	<i>Total</i>
<i>Picked Up</i>	<i>21</i>	<i>12</i>	<i>0</i>	<i>33</i>
<i>Audits</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>136</i>
<i>Violations</i>	<i>5</i>	<i>0</i>	<i>0</i>	<i>5</i>
<i>Fines</i>	<i>1</i>	<i>0</i>	<i>0</i>	<i>1</i>
<i>Bite Cases</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>

<i>Door Hangers</i>	0	0	0	0
<i>Animals Reclaimed</i>	5	0	0	6
<i>Traps Loaned</i>	0	0	0	0
<b>Total Cases</b>	<b>68</b>	<b>21</b>	<b>7</b>	<b>96</b>
<i>Mileage for the month</i>	<i>Van 1 =</i>	<i>1,966</i>	<i>Van 2 =</i>	<i>2,136</i>

### Animal Control December 2022 Report

<b>Action</b>	<b>Dogs</b>	<b>Cats</b>	<b>Other</b>	<b>Total</b>
<i>Picked Up</i>	11	8	0	19
<i>Audits</i>	0	0	0	153
<i>Violations</i>	2	0	0	2
<i>Fines</i>	2	0	0	2
<i>Bite Cases</i>	2	0	0	2
<i>Door Hangers</i>	0	0	0	5
<i>Animals Reclaimed</i>	3	0	0	3
<i>Traps Loaned</i>	0	2	0	2
<b>Total Cases</b>	<b>70</b>	<b>18</b>	<b>13</b>	<b>101</b>
<i>Mileage for the month</i>	<i>Van 1 =</i>	<i>1,975</i>	<i>Van 2 =</i>	<i>2,060</i>

### Animal Control 2022 Annual Report

<b>Action</b>	<b>Dogs</b>	<b>Cats</b>	<b>Other</b>	<b>Total</b>
<i>Picked Up</i>	219	159	1	379
<i>Audits</i>	0	0	0	1424
<i>Violations</i>	39	0	0	39
<i>Fines</i>	15	0	0	15
<i>Bite Cases</i>	5	0	0	5
<i>Door Hangers</i>				67
<i>Animals Reclaimed</i>	46	2	0	48
<i>Traps Loaned</i>	7	18	0	25
<b>Total Cases</b>	<b>41</b>	<b>25</b>	<b>3</b>	<b>69</b>

<i>Mileage for the month</i>	<i>Van 1 =</i>	<i>23,412</i>	<i>Van 2 =</i>	<i>24,461</i>
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**Commissioner Kleinhenz motioned to accept the Animal Control Monthly and Annual Reports as presented. Commissioner Lienhoop seconded the motion which passed unanimously.**

The next item was the Veteran’s December 2022 Monthly Report and 2022 Yearly Report as presented Veteran’s Service Officer Larry Garrity as follows:

**Veteran’s December 2022 & Annual Report**

<i>Item</i>	<i>December 2022</i>	<i>Totals for 2022</i>
<i>In Office Interviews</i>	<i>34</i>	<i>410</i>
<i>Out of Office Interviews</i>	<i>0</i>	<i>0</i>
<i>Walk-ins</i>	<i>65</i>	<i>727</i>
<i>Incoming Phone Calls</i>	<i>168</i>	<i>2,484</i>
<i>Outgoing Phone Calls</i>	<i>59</i>	<i>870</i>
<i>Outgoing Mail</i>	<i>5</i>	<i>100</i>
<i>Incoming Fax</i>	<i>1</i>	<i>30</i>
<i>Outgoing Fax</i>	<i>4</i>	<i>92</i>
<i>Trips to VA Hospital</i>	<i>18</i>	<i>97</i>
<i>Mileage on Van (Odometer 50,443)</i>	<i>1289</i>	<i>12,922</i>
<i>New Claims Filed</i>	<i>16</i>	<i>190</i>
<i>Veteran Disability Compensation Claims Filed</i>	<i>18</i>	<i>167</i>
<i>Veteran/Surviving Spouse Pension Claims</i>	<i>0</i>	<i>39</i>
<i>All Forms Filled Out for Veterans</i>	<i>107</i>	<i>1,137</i>
<i>Miscellaneous (see below)</i>	<i>1</i>	<i>22</i>

**Commissioner Lienhoop motioned to Accept the Veteran’s Monthly Report as presented. Commissioner Kleinhenz seconded the motion, which passed unanimously.**

The next item for consideration was a Proposal for Modernization of Emergency Operations Center Elevator presented by Maintenance Supervisor Rick Trimpe as follows:

- *Modernization proposal with TK Elevator Corporation for the Emergency Operations Center Modernization Package for the elevator system, including elevator mechanical and electrical components being replaced, refurbished or retained.*
- *Benefits include:*
  - *Increased durability and reliability*
  - *Improved fire and life safety features*
  - *Decreased waiting times*
  - *Reduced energy consumption*
  - *Reduced operational cost*
  - *Reduced troubleshooting time*
  - *One year warranty*
- *TK Elevator Corporation Amount:* \$ 86,549.16

Lienhoop stated that the elevator is 25 years old. **Commissioner Kleinhenz motioned to Accept the bid from TK Elevator Corporation for \$86,549.16 as presented. Commissioner Lienhoop seconded the motion, which passed unanimously.**

The next item was the Ratification of Expenditure for Maintenance Department for Garage Door Repair at the Warehouse as presented by Rick Trimpe. The motor had shorted out on the coldest day so they replaced the entire opener.

- *Sterling Garage Doors, Inc. (Columbus, In)*
  - *Repair on Garage Door at the warehouse* \$ 2,648.70

**Commissioner Lienhoop motioned to Approve the Ratification of Expenditure for the Garage Door repair for \$2,648.70 as presented. Commissioner Kleinhenz seconded the motion, which passed unanimously.**

The next item was the Park Board Proposal for one 2022 dump bed for their used pickup truck as presented by Director Rich Day as follows:

- *F-250 Dump Bed for Park Board with the following specifications:*
  - *Insert must meet Ford F-250 8 ft. bed specs*
  - *Dumper Dogg (or equivalent) 5521001 – 8 ft. steel dump insert*
  - *System must have hydraulic pump run by a remote control switch in cab (12 volt)*
  - *Must be professionally installed*
  
- *Mid States Truck Equipment (Greenfield, In) \$ 5,949.00*
- *Amazon Business (Online) \$ 6,716.52*
- *EBay (Online) \$ 6,649.99*
- *Nelson Truck Equipment (Online) \$ 4,495.43*  
*(Not Including Installation)*
- *Palmer Power & Truck Unable To Provide Quote*
- *Total Truck Parts Unable To Purchase New Beds*

**Commissioner Lienhoop motioned to Accept the bid from Mid States Truck Equipment for \$5,949.00 as presented. Commissioner Kleinhenz seconded the motion, which passed unanimously.**

The next item was the Surveyor’s Office Proposal for a new Trimble GPS System, as presented by County Surveyor E. R. Gray and Director of Surveys Rick Sanders as follows:

- *One (1) Trimble R12i - Model 60*
  - *One (1) Trimble R12i - Configuration Level – R12i Base & Rover Mode*
  - *One (1) Trimble Geospatial Accessory—dual battery charger with power supply and power cord*
  - *One (1) Trimble R10 Accessory Battery*
  - *Six (6) hours of training for field & office personnel*
  - *\*\*\*Delivery date shall be no later than five (5) weeks after the bid award\*\*\**
  - *\*\*\*Quote to include all shipping & handling costs\*\*\**
- Bidders Below:*
- *Seiler Geospatial (Indianapolis, IN)*

- *One (1) Trimble GPS System* \$ 28,346.25
- *Sitech And Carlson* *did not receive proposal*

Discussion included the current system is 5 years old and must remain connected to base at State Highway Garage on 46 and loses signal in Hope area. The new system would provide more consistent service. It was also stated that this equipment could be expensed from the Surveyor's Perpetuation Fund. **Commissioner Kleinhenz motioned to Accept the bid from Seiler Geospatial for \$28,346.25 as presented. Commissioner Lienhoop seconded the motion, which passed unanimously.**

The next item was the Proposals for County-wide mowing contracts, presented by Attorney Grant Tucker as follows:

- *Hawkins Lawn Care & Landscaping (Columbus, IN)* \$ 206,393.60 per year
- *Right of Way Turf Ornamental, Inc. (Columbus, IN)* \$ 1,031,968.00 for five years

County Attorney Grant Tucker suggested bids were not *apples to apples*, as Right of Way Turf Ornamental Inc bid a (1), (3) and (5) year contract and Hawkins Lawn Care & Landscaping only submitted a 5 year bid at \$206,393.60 per year.

**Commissioner Lienhoop motioned to take this proposal under advisement. Commissioner Kleinhenz seconded the motion which passed unanimously.**

The next item was the Ratification of Expenditure for AC Repair at the Jail, as presented by Rick Trimpe.

- *Dunlap (Columbus, IN)* \$ 15,384.30
  - *Emergency repair on AC at the Jail*
  - *Compressor on roof unit needed replaced & R-22 refrigerant added*
  - *Crane rented to remove and replace unit*

**Commissioner Lienhoop motioned to Approve the Ratification for the AC repair at the Jail for \$28,346.25 as presented. Commissioner Kleinhenz seconded the motion, which passed unanimously.**

The next item was miscellaneous, at which time Jason Eckert, Town Manager of Hope, reported that he has contacted INDOT as well as The US Department of Agriculture to discuss a *Safe Route to School* for the students in the Flatrock-Hawcreek School Corporation. Currently, students walk to school along the street with either broken sidewalks or none at all. He further added that this Thursday, February 2, 2023 is Groundhog Day and the town of Hope is hosting a celebration at 8:30 am. He invited the Commissioners and the community to attend. The Town Council of Hope includes Shannon Pittman, Herbie Asher, Ed Johnson, John Walstadt and Ohmer Miller, the newly elected President of the Council.

The final item was also miscellaneous business, as Sandy Bush invited everyone to a Change for Bartholomew County meeting tonight at 450 North Brewery at 6:00 pm.

**The next Commissioner’s Meeting will be Monday, February 6, 2023.**

There being no other business, the meeting was adjourned.

BARTHOLOMEW COUNTY  
COMMISSIONERS

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TONY LONDON, CHAIRMAN

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LARRY S. KLEINHENZ, MEMBER

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CARL H. LIENHOOP, MEMBER

ATTEST:

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PIA O’CONNOR