

# RESIDENTIAL BUILDING PERMIT APPLICATION

Columbus/Bartholomew County  
Department of Technical Code Enforcement

**Instructions: Print all information in ink. Failure to provide requested information might delay the processing of this application. For assistance call 812-379-1535.**

**Location of proposed construction activity:**

Address: \_\_\_\_\_  
Number N-S-E-W Street Name City

Lot #/ Subdivision: \_\_\_\_\_  
Lot # Subdivision

**Owner of above location:**

Name: \_\_\_\_\_  
Last First Middle Initial

Address: \_\_\_\_\_  
Number N-S-E-W Street name Apt #  
City State Zip Code

Telephone: (\_\_\_\_) \_\_\_\_\_

**Contractor responsible for this Permit:**

Company Name: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Company Address: \_\_\_\_\_

Registration #: \_\_\_\_\_ Phone #: \_\_\_\_\_

Email: \_\_\_\_\_

**Proposed Sub-Contractors:**

*(sign-off sheets must still be submitted)*

Electrical: \_\_\_\_\_ Lic #: \_\_\_\_\_

Plumbing: \_\_\_\_\_ Lic #: \_\_\_\_\_

HVAC: \_\_\_\_\_ Lic #: \_\_\_\_\_

I, hereby, certify that I have the authority to make the foregoing application, that all accompanying documents are accurate and correct; **AND** that All sign-off sheets will be submitted *prior* to any electrical, plumbing or mechanical work being done. *[If work is done before sign-off's are submitted to this office a minimum fine of \$100.00 will be assessed the responsible party.]* I further certify that the structure or portion of the structure under construction will not be used or occupied in any manner until all inspections have been made and a Certificate of Occupancy has been issued by the Department of Technical Code Enforcement.

\_\_\_\_\_  
Signature of Owner / Signature of Contractor Date

For Office Use Only	
Application #:	_____
Permit #:	_____ Fee: \$ _____
Township:	_____
Map & Parcel #:	_____
Subdivision:	_____
Flood Rating:	_____ Zoning: _____
Released:	_____ Denied: _____
Date: ____/____/____	Received by: _____

**Type of Construction/Improvement to be done:**

Principal Structure (check one):

- New Single Family Dwelling (**IF**)
- New Two Family Dwelling (**2F**)
- New Single Family Addition/ Attached Garage/ Sunroom (**IA**)
- New Deck [no roof](**DE**)
- New Porch [w/ roof](**PO**)
- Single Family Remodel/Alteration (**IR**)
- Two Family Remodel (**2R**)
- New Manufactured/Modular Home (**MH**)
- Re-Roof Res. (**RF**)

Accessory Structure(check one):

- New Detached Garage/Carport (**DG**)
- New Pole Building (**PB**)
- Accessory Building /Storage Shed (**AB**)
- Other, specify: \_\_\_\_\_

**Project Size (square feet):**

1st Floor: \_\_\_\_\_  
 2nd Floor: \_\_\_\_\_  
 Basement: \_\_\_\_\_ **Finished:** \_\_\_\_\_  
Yes/No  
 Garage: \_\_\_\_\_  
 Total sq. ft: \_\_\_\_\_

**Value of proposed Construction/Improvement:**

\$ \_\_\_\_\_