

# DEATH CERTIFICATE APPLICATION



**Bartholomew Co. Health Dept.**  
**440 Third St. Ste. 303**  
**Columbus, IN 47201**  
**Hours: Mon-Fri 8am-5pm**

**Phone: (812)379-1550, Option 2 Fax: (812)379-1040**

## **\*\*IDENTIFICATION IS REQUIRED \*\***

Dear Applicant:

This office only has Certified Death Certificates for individuals that have died in Bartholomew County, Indiana. If the person died in another county in Indiana, you must either contact the local health department in the county in which the person died or contact the Indiana State Department of Health/Vital Records to obtain the death certificate. If the person died in another state, you will need to contact officials in that jurisdiction for assistance.

To obtain a Certified Death Certificate, you must be an immediate family member or you must show documentation that you have a direct interest in the record and need the record to determine personal or property rights (IC 16-37-1-8). Please complete the application below and be prepared to show identification for yourself and proper documentation.

NAME OF DECEASED: \_\_\_\_\_

DATE OF DEATH: \_\_\_\_\_

PLACE OF DEATH: CITY/TOWN \_\_\_\_\_ COUNTY: BARTH.\* STATE: IN\* \*Must have been in Barth. Co.

RELATIONSHIP TO DECEASED: \_\_\_\_\_

REASON FOR REQUESTING RECORD: \_\_\_\_\_

PRINT YOUR NAME: \_\_\_\_\_

YOUR SIGNATURE: \_\_\_\_\_

YOUR ADDRESS: \_\_\_\_\_

CITY: \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_

PHONE NUMBER: \_\_\_\_\_ TODAYS DATE: \_\_\_\_\_

QUANTITY: \_\_\_\_\_ X \$8.00 EACH.

**CASH, CHECK (WITH DRIVER LICENSE OR STATE ID), MONEY ORDER,  
AND DEBIT/CREDIT CARDS ACCEPTED.**  
**(\$2.50 PROCESSING FEE FOR ALL DEBIT/CREDIT CARD TRANSACTIONS)**