

COMMISSIONERS' MEETING

July 14, 2014

The Bartholomew County Commissioners met in regular session on July 14, 2014 in the Governmental Office Building, 440 Third Street, Columbus, Indiana. Chairman Carl Lienhoop called the meeting to order at 10:00 a.m. Commissioners Larry Kleinhenz and Rick Flohr, County Attorney J. Grant Tucker and Chief Deputy Auditor Sandra Beatty were also in attendance.

9-1-1 Director Ed Reuter gave the Invocation and led the Pledge of Allegiance.

The first item on the agenda was the approval of the July 7, 2014 Meeting Minutes. Commissioner Kleinhenz made a motion to approve the minutes, seconded by Commissioner Flohr, and the motion passed unanimously.

Next was the approval of claims. Commissioner Flohr made a motion to approve the claims. Commissioner Kleinhenz seconded the motion which passed unanimously.

The next item was the weekly permit report. Chairman Lienhoop read the New Permit Report dated 7/7/14 to 7/14/14. Forty-two (42) permits had been issued with a fee amount of \$7,947 and an estimated construction cost of \$5,912,287.

County Engineer Danny Hollander gave the County Highway Weekly Crew Report which included the following work: put up signs; patched roads; picked up trash; mowed in Flatrock, Ohio, Columbus and Harrison Townships; replaced pipes on 265N and driveway culvert in West Pointe; and did chip and seal in Wayne Township.

Engineer Hollander also submitted the Bartholomew County Highway Monthly Financial Report for June, 2014 which included the Financial Report, Budget Status Report and Revenue Comparisons for the Highway Fund, Local Roads/Street Fund and the Cumulative Bridge Fund.

Engineer Hollander requested the release of a driveway bond for 7915 W. West Pointe Dr. Commissioner Kleinhenz made a motion to release Driveway Bond 14B-01

for 7915 W. West Pointe Dr. Commissioner Flohr seconded the motion that passed unanimously.

Engineer Hollander then presented to the Commissioners the agreement for the replacement of Bridge #35 (100S over Brush Creek) with Duncan Robertson, Inc. It was accepted as the lowest bid among four (4) bids opened June 9, 2014 and was taken under advisement. County Attorney Grant Tucker has since reviewed the contract without exception. Commissioner Kleinhenz made a motion to sign the agreement for Bridge #35 replacement with Duncan Robertson, Inc. for \$545,734.09. Commissioner Flohr seconded the motion that passed unanimously.

Next, Engineer Hollander submitted a Local Public agency (“LPA”) Consulting Contract between Bartholomew County, IN and Strand Associates, Inc. for consulting fees not to exceed \$100,500 for the assemblage and rehabilitation of Bridge #26 (Newbern) at the Lincoln Park site on the People Trails. The movement of the bridge to its new site is part of the construction/replacement project, separate from this contract. Project costs will be reimbursed 80% through federal funds. Services to be provided are shown on *Attachment A*. Commissioner Flohr made a motion to sign the contract with Strand Associates, Inc. for consulting fees not to exceed \$100,500.00 for the assemblage and rehabilitation of Bridge #26 (Newbern) at Lincoln Park. Chairman Lienhoop seconded the motion which passed unanimously.

Engineer Hollander then submitted an agreement with Butler, Fairman and Seufert, Inc. to investigate the feasibility of rehabilitating and widening Bridge #149 carrying Tannehill Road over the Driftwood River utilizing the existing beams and substructure and adding additional beams as required at a cost of \$32,060.00. Scope of the work for this phase of the project would include:

- Field investigation to determine the existing conditions of the steel beams and substructure
- Concrete coring of the pier and abutment for testing to determine the condition of the substructure

- Exploratory boring of the foundation to determine the load carrying capacity of the existing substructure
- Analysis of the existing beams
- Preliminary hydraulic modeling
- A report analyzing up to three alternatives with cost estimates and recommendations

Commissioner Kleinhenz made a motion to sign the contract with Butler, Fairman and Seufert, Inc. to investigate the feasibility of rehabilitating and widening Bridge #149 (Tannehill) for \$32,060.00. Commissioner Flohr seconded the motion which passed unanimously.

For the next agenda item Heather Shireman, Soil & Water Conservation District Coordinator, presented the June, 2014 Stormwater (“MS4”) Monthly Report. Ms. Shireman along with various Bartholomew County and IDEM representatives met for a compliance meeting with Reggie Korthals, IDEM Senior Environmental Manager. Ms. Korthals reviewed the Notice of Intent (“NOI”) renewal submittal and the Illicit Discharge Detection and Elimination (“IDDE”) Audit Report dated 12/17/13. Comments and further actions determined from the compliance review were as follows:

- The Bartholomew County MS4 had not documented an employee IDDE training program at the time of the audit.
- The Bartholomew County MS4 shall provide to IDEM a timeline for the development and implementation of an employee training program.

Additionally, Ms. Shireman submitted the Timeline for MS4 Training for Bartholomew County Employees, the Bartholomew County MS4 Communications/Organizational Chart, and a Memorandum of Understanding regarding the cooperation of the following entities to work jointly to carry out requirements to meet the minimum control measures for Public Education and Outreach and Public Participation Involvement:

- Bartholomew County, IN
- City of Columbus, IN
- Bartholomew County Solid Waste Management District
- Bartholomew County Soil and Water Conservation District
- Flatrock-Haw Creek Watershed Program
- Bartholomew County Purdue Extension

The deadline for submitting the Part C Draft to IDEM is October 1, 2014. For its completion, Ms. Shireman had requested each department submit two BMPs (best management practices) by June 30, 2014. Some responses are still pending.

The highway and maintenance staffs received IDDE training. Remaining departments will be responsible for their own training using the provided training materials.

The Health Department has agreed to do the dry weather screening for the county's MS4. Ms. Shireman is working with the surveyor's office to get the exact locations of all conveyances and outlets.

All minimum control measures ("MCMs"), except IDDE which is for MS4 areas only, are supposed to be applied county-wide per Part C. A review of the construction ordinance determined its application to be county-wide, also. Therefore, all Rule 5 reviews will go through the Highway Department and forwarded on to Denise Daily, Private Rule 5 Contractor, and have the fee scheduled applied to them.

Upcoming project dates include:

- July 16, 2014: Good Housekeeping Audit Workshop in Monroe County
- 2015/2016: Good Housekeeping Audit (MCM #6)
- 2017/2018: Audit on Public Education and Public Input (MCMs #1 and #2)

Commissioner Kleinhenz made a motion to accept the June, 2014 MS4 Stormwater Monthly Report as presented. Commissioner Flohr seconded the motion that passed unanimously.

Veterans Service Officer Tom Crawford read the Veterans Services Report for the month of June, 2014. The Veteran's Office conducted 165 scheduled/walk-in/outside interviews; filed 50 claims and applications and 10 tax abatement forms; filed 21 power-of-attorney documents; made 18 trips to the VA Hospital; and traveled 1,851 miles. Additional contacts totaled 356 by phone and 70 by mail. Officer Crawford also conferred with the offices of Congressman Messer and Senator Donnelly. He attended the Iron Men of Metz Bridge Dedication and the Wounded Warrior Home Dedication in Elizabethtown. Commissioner Kleinhenz made a motion to accept the Monthly Veteran's Report for June, 2014. Commissioner Flohr seconded the motion that passed unanimously.

Officer Crawford introduced the new Assistant Veterans Service Officer, Larry Garrity. Officer Garrity is a Vietnam Veteran and initially will be assisting homebound veterans and attending public functions. In the past, he has been a volunteer driver for the Veterans Office.

Next agenda item was the ratification of an expenditure to ThyssenKrupp Elevator for preliminary work necessary for the installation of the new Windstream/Mitel phone system. The work order is for the installation of hardware needed to consolidate the dedicated elevator lines and the cost is \$5,750.00. Commissioner Kleinhenz made a motion to ratify the expenditure to ThyssenKrupp Elevator. Chairman Lienhoop seconded the motion that passed unanimously.

Chairman Lienhoop announced the appointment of Shanyn Murphy to the Columbus Indiana Architectural Archives Board. The term of office is two years which will expire July 14, 2016. Commissioner Flohr made a motion to approve Ms. Murphy as the Commissioners' appointment to the Columbus Indiana Architectural Archives Board. Commissioner Kleinhenz seconded the motion that passed unanimously.

Lastly, Chairman Lienhoop wished to congratulate Brittany Young who has been selected to serve as president of the Indiana FFA for the coming year. The former 2013 Bartholomew County Fair Queen will put her college education on-hold and devote her

full-time efforts as ambassador for one year while living at Trafalgar with other state officers. She is the first from Hope to be selected for the position and the third to serve from Bartholomew County. She is the daughter of Kevin and Teri Young of Hope, Indiana.

There being no other business the meeting was adjourned by Chairman Lienhoop at 10:50 a.m. The next Commissioners' Meeting will be held on Monday, July 21, 2014 at 10:00 a.m. in the Commissioners' Chambers.

BARTHOLOMEW COUNTY
COMMISSIONERS

CARL H. LIENHOOP, CHAIRMAN

LARRY S. KLEINHENZ, MEMBER

RICHARD A. FLOHR, MEMBER

ATTEST:

BARBARA J. HACKMAN

ATTACHMENT A

SERVICES TO BE FURNISHED BY CONSULTANT:

In fulfillment of this Contract, the CONSULTANT shall comply with the requirements of the appropriate regulations and requirements of the Indiana Department of Transportation and Federal Highway Administration.

The CONSULTANT will be responsible for performing the following services:

1. Prepare bridge rehabilitation drawings for Bartholomew County Bridge No. 26. This will include the following items:
 - a. Perform a preliminary field review of the structure.
 - b. Prepare and submit an observation report for design approval.
 - c. Prepare and submit preliminary and final drawings and specifications for review.
 - d. Perform a final field review.
 - e. Prepare and submit Final Tracings.
 - f. Submittals will follow the Local Public Agency Project Development Process Guidance Document for Local Federal-Aid Projects.
2. Provide drawings and attend meetings for correspondence with historic preservation agencies.
3. Prepare and submit an Indiana Department of Natural Resources permit application.
4. Prepare an opinion of probable cost.
5. Attend the preconstruction conference.
6. Review contract bid documents and discuss with INDOT's Contracts and Construction Division.
7. Provide a Geotechnical Investigation report.
8. Revise the drawings if unforeseen or unusual conditions arise during construction.
9. Review shop drawings.
10. Assist LPA in preparing the INDOT quarterly reports.
11. Prepare specifications according to INDOT requirements.

The following services are not included as part of this Contract:

1. Field Survey.
2. Utility Coordination.