

COMMISSIONERS' MEETING
January 13, 2014

The Bartholomew County Commissioners met for the Organizational Meeting on January 13, 2014 in the Governmental Office Building, 440 Third Street, Columbus, Indiana. Commissioners Rick Flohr, Larry Kleinhenz and Carl Lienhoop were present. Auditor Barbara J. Hackman and County Attorney J. Grant Tucker were also in attendance.

Bartholomew County Auditor Barbara J. Hackman called the meeting to order at 10:00 a.m. and gave the invocation and led the Pledge of Allegiance. Auditor Hackman began the meeting by asking for nominations for the 2014 Commissioners' Chairman. Commissioner Kleinhenz made a motion to nominate Commissioner Carl Lienhoop for Chairman which was seconded by Commissioner Flohr. Commissioner Flohr made a motion to close the nominations which was seconded by Commissioner Kleinhenz. The vote was taken to declare Commissioner Lienhoop as 2014 Chairman and it passed unanimously.

Chairman Lienhoop read the 2014 Commissioners' appointments for the Office Holders as follows:

<i>Animal Control Officer</i>	<i>Mark Case</i>
<i>Co. Building & Maintenance Supervisor</i>	<i>Rick Trimpe</i>
<i>County Engineer</i>	<i>Danny Hollander</i>
<i>County Highway Superintendent</i>	<i>Dwight Smith</i>
<i>County Highway Assistant Superintendent</i>	<i>Jeff Whittington</i>
<i>County Physician (Youth Services Center)</i>	<i>Dr. Charles Hatcher</i>
<i>Veteran's Service Officer</i>	<i>Tom Crawford</i>
<i>Building & Zoning Director</i>	<i>Brian Thompson</i>
<i>Weights & Measures Director</i>	<i>Dan Londeree</i>
<i>County Attorney</i>	<i>J. Grant Tucker</i>

Commissioner Kleinhenz made a motion to approve the above 2014 Commissioners' appointments for Office Holders. Commissioner Flohr seconded the motion that passed unanimously.

Next, Commissioner Flohr read the list of 2014 Commissioners' appointments to Boards, Commissions, & Committees as follows:

<i>Alcoholic Beverage Commission Board</i>	<i>David Mann</i>
<i>Barth. Co. Board of Zoning Appeals</i>	<i>Roger Glick</i>
<i>Barth. Co. Convention, Recreation & Visitor's Promotion Commission</i>	<i>Mary Ann Patterson</i>
<i>Barth. Co.-Town of Edinburgh Joint District Planning & Zoning Appeals</i>	<i>Larry Kleinhenz Carl Lienhoop</i>
<i>Columbus Indiana Architectural Archives</i>	<i>(Need Appointment)</i>
<i>Columbus Regional Hospital Board</i>	<i>Sherry Stark</i>
<i>Computer and Data Processing Board</i>	<i>Ryan Lauer Todd Noblitt Bud Pflug</i>
<i>County Plan Commission</i>	<i>Zack Ellison</i>
<i>Drainage Board</i>	<i>Jeff Schroer Ron Speaker</i>
<i>Edinburgh Plan Committee</i>	<i>Keith Sells</i>
<i>Health Board</i>	<i>Michael Meyer</i>
<i>Joint District Board of Zoning Appeals</i>	<i>Tim Douglas</i>
<i>Property Tax Adjustment Board of Appeals</i>	<i>Bob Blessing Mary Rigsby</i>
<i>Solid Waste Management District Board</i>	<i>Steve Rucker</i>

Chairman Lienhoop made a motion to approve the 2014 appointments to Boards, Commissions, and Committees as presented. Commissioner Kleinhenz seconded the motion that passed unanimously. The appointment of Tim Douglas to the Joint District

Board of Zoning Appeals came later in the meeting: motion was made by Commissioner Kleinhenz, seconded by Commissioner Flohr, and passed unanimously.

Next, Commissioner Kleinhenz read the list of 2014 Liaison Assignments for the Commissioners as follows:

<i>Bartholomew County-Town of Edinburgh Joint District Planning & Zoning</i>	<i>Larry Kleinhenz Carl Lienhoop</i>
<i>Board of Finance</i>	<i>All Commissioners</i>
<i>Chamber of Commerce</i>	<i>Carl Lienhoop</i>
<i>Computer and Data Processing Board</i>	<i>All Commissioners</i>
<i>County Plan Commission</i>	<i>Rick Flohr</i>
<i>County Commission on Public Records</i>	<i>Larry Kleinhenz</i>
<i>District 8 Homeland Security</i>	<i>Larry Kleinhenz</i>
<i>Drainage Board</i>	<i>Carl Lienhoop</i>
<i>Economic Development Board</i>	<i>Larry Kleinhenz</i>
<i>Edinburgh/Barth/Cols Plat Review Committee</i>	<i>Larry Kleinhenz</i>
<i>Job Review/Classification Committee</i>	<i>Larry Kleinhenz</i>
<i>Local Emergency Planning Council (LEPC) Advisory Board</i>	<i>Rick Flohr</i>
<i>Metropolitan Planning Org. (MPO) Committee</i>	<i>Rick Flohr</i>
<i>Personnel Administrative Committee</i>	<i>All Commissioners</i>
<i>Personnel Committee</i>	<i>All Commissioners</i>
<i>Region 9 Committee</i>	<i>Rick Flohr</i>
<i>Solid Waste Management District (SWMD) Board</i>	<i>All Commissioners</i>
<i>Wage & Hour Board</i>	<i>Rick Flohr</i>

Commissioner Kleinhenz made a motion to accept the Liaison Assignments as stated above. Commissioner Flohr seconded the motion that passed unanimously.

Commissioner Kleinhenz reminded everyone that any persons willing to serve the County should contact the Commissioners' Office.

Next, Commissioner Kleinhenz presented the consideration of a 2014 Agreement with the Humane Society to provide animal control services for \$77,520 (\$6,460/mo.). Commissioner Kleinhenz made a motion to approve the 2014 Agreement with the Humane Society in the amount of \$77,520. Chairman Lienhoop seconded the motion that passed unanimously.

Commissioner Flohr presented a 2014 Agreement for Legal Services between the County and Attorney J. Grant Tucker for his legal services in the amount of \$62,000 (\$5,166.66/mo.). Commissioner Kleinhenz made a motion to approve the 2014 Legal Services Agreement with J. Grant Tucker for \$62,000. Commissioner Flohr seconded the motion that passed unanimously.

Next, Chairman Lienhoop presented a 2014 Agreement for Medical Services provided at the Youth Services Center with Dr. Charles Hatcher in the amount of \$10,710 (\$892.50/mo.). Chairman Lienhoop made a motion to approve the 2014 Agreement for Medical Services with Dr. Charles Hatcher in the amount of \$10,710. Commissioner Kleinhenz seconded the motion that passed unanimously.

Chairman Lienhoop presented a 2014 Agreement and Employment Contract of the County Highway Engineer with Danny Hollander in the amount of \$76,230 (\$2,931.93/bi-weekly). Commissioner Kleinhenz made a motion to approve the 2014 Agreement for the County Highway Engineer with Danny Hollander in the amount of \$76,230. Chairman Lienhoop seconded the motion that passed unanimously.

Next, Commissioner Kleinhenz presented for designation two advertising companies that would advertise public notices for Bartholomew County in 2014. The two designated companies were: *The Republic* and *The Hope Star Journal*. Commissioner Kleinhenz made a motion to approve *The Republic* and *The Hope Star Journal* as the designated newspapers to publish public notices for Bartholomew County. Commissioner Flohr seconded the motion that passed unanimously.

Next, Chairman Lienhoop presented for consideration the 2014 Agreements for Services with Not-for-Profit Agencies.

	<u>\$ for 2014</u>	<u>Motion made by</u>	<u>Seconded by</u>	<u>Vote</u>
<i>Mill Race Center</i>	<i>\$ 5,000</i>	<i>Lienhoop</i>	<i>Kleinhenz</i>	<i>3-0</i>
<i>Senior Services Center</i>	<i>\$ 3,000</i>	<i>Lienhoop</i>	<i>Kleinhenz</i>	<i>3-0</i>

<i>Historical Society</i>	\$ 5,000	<i>Lienhoop</i>	<i>Flohr</i>	3-0
<i>4-H Clubs</i>	\$ 4,500	<i>Lienhoop</i>	<i>Flohr</i>	3-0
<i>Area XI Agency on Aging</i>	\$ 5,000	<i>Kleinhenz</i>	<i>Flohr</i>	3-0
<i>Centerstone</i>	\$ 539,468	<i>Flohr</i>	<i>Lienhoop</i>	3-0
<i>Developmental Services, Inc.</i>	\$ 100,000	<i>Lienhoop</i>	<i>Kleinhenz</i>	3-0
<i>United Way 2-1-1</i>	\$ 500	<i>Lienhoop</i>	<i>Flohr</i>	3-0
<i>Heritage of Hope</i>	\$ 1,750	<i>Flohr</i>	<i>Kleinhenz</i>	3-0

All motions to enter into the above stated 2014 Agreements with the Not-for-Profit Agencies were passed unanimously.

Next item on the agenda was the approval of minutes for the December 30, 2013 Meeting and the January 9, 2014 Special Session Meeting held to approve payroll. Chairman Lienhoop made a motion to approve the minutes of the two meetings, seconded by Commissioner Kleinhenz, and the motion passed unanimously.

Next item on the agenda was the approval of Claims. Commissioner Flohr made a motion to approve the Claims, seconded by Commissioner Kleinhenz, and the motion passed unanimously.

John Dishinger, in the audience, raised a question regarding the wording of a County Coroner contract authorizing payment for certain secretarial duties. He suggested the wording in Item I. of the contract “the Coroner shall *pay* said Coroner’s Secretary” should instead read “the Coroner shall *approve payment* to said Coroner’s Secretary”. The Commissioners agreed to ask County Attorney Grant Tucker to review that verbiage of the 2013 Appointment and Employment Contract of the Barth. Co. Coroner’s Secretary.

The next item on the agenda was the weekly Permit report. Chairman Lienhoop read the New Permits Report dated 1/6/14 to 1/10/14. Ten (10) permits had been issued with a fee amount of \$1,452 and an estimated construction cost of \$967,297.

Next, County Engineer Danny Hollander submitted the Bartholomew County Highway Monthly Reports for December, 2013 which included a summary of the month’s Crew Work, Projects Status, and January Crew Priorities. The December/Year-End Financial Report, Budget Status Report and Revenue Comparisons will be submitted at a later date.

Engineer Danny Hollander then gave the County Highway Weekly Crew Report which included the following work over the last two weeks: put up signs, plowed and sanded roads, fixed mailboxes, picked up trash and unclogged pipes. Commissioner Kleinhenz mentioned backed up drainage due to sapling growth in the drainage ditch at a bridge located on Old National Rd. close to SR 46 across from the trash pickup site.

Following up on a conversation with Newbern residents, the Stones, Commissioner Lienhoop asked Engineer Hollander to immediately inspect the Newbern Bridge for failures. The 3-ton load limit has allegedly been violated by school buses (9 tons, empty), dual-rear-wheeled trucks, FedEx and UPS vehicles. Engineer Hollander stated the school transportation system was made aware of the load limit with the last bridge inspection. If the bridge is to remain open, personnel at the bus garage need to be reminded of the restriction to bus traffic. The Newbern Bridge Project is scheduled for State letting in September, 2014.

The County Stormwater Monthly Report (MS4 Operator Monthly Report) for December 2013 was submitted. The Highway Dept. collected trash and tires on three occasions for disposal and recycling. Roads were plowed and sanded 11 days in December using 2,312.5 tons of mix and 10.5 tons of salt. IDEM's report of the IDDE Audit is still pending. Chairman Lienhoop made a motion to accept the December 2013 Stormwater Monthly Report. Commissioner Kleinhenz seconded the motion that passed unanimously.

Next agenda item was awarding the County year-end bids for 2014. Engineer Hollander recommended accepting the bids for corrugated aluminum structural plate pipe, pipe arches, arches, box culverts, and corrugated aluminum or galvanized steel culvert pipe in round or arched shape meeting INDOT or AASHTO specifications to the two companies which submitted two bids each for these various items. Commissioner Kleinhenz made a motion to accept the 2014 year-end bids for County Highway culvert-related items from both CPI Supply and Civilcon, Inc. Commissioner Flohr seconded the motion that passed unanimously.

The next annual bid was for crushed stone. For crushed stone there were two bidders with one bidder offering two different bids based on two different plant locations. Engineer Hollander recommended accepting the bids from both suppliers. Commissioner Flohr motioned to accept all three bids for 2014 crushed stone from U.S. Aggregates, Inc.

(2 bids) and Ward Stone, LLC (1 bid). Commissioner Kleinhenz seconded the motion which passed unanimously.

The next year-end bid was for sand and gravel for 2014. Bids were submitted by Nugent Sand Company and County Materials, Inc. Engineer Hollander recommended accepting both bids. Commissioner Kleinhenz made a motion to accept both year-end bids for sand and gravel submitted by Nugent Sand Company and County Materials, Inc. Commissioner Flohr seconded the motion that passed unanimously.

The next bid was for the purchase of a 2014 tractor with a boom mower for the County Highway Dept. Engineer Hollander recommended awarding the bid to Northern Equipment Company, Inc. which was the lowest of four bids. Commissioner Flohr motioned to award the purchase of a 2014 tractor with a boom mower for the County Highway Dept. to Northern Equipment Company, Inc. which bid a 2014 New Holland tractor (Model TS6) with a Diamond boom Mower for \$80,561 after a \$20,000 trade-in allowance. Commissioner Kleinhenz seconded the motion which passed unanimously.

The next two bids were for the purchasing of one to nine (1-9) 2014 four-door Dodge Chargers with police packages and one 2014 Dodge Durango Special Service SUV for the County Sheriff's Dept. Chairman Lienhoop read a letter from Major Todd Noblitt of the Bartholomew County Sheriff's Dept. recommending accepting the bids from Fletcher Chrysler Products. Chairman Lienhoop motioned to award the bids to the only bidder, Fletcher Chrysler Products, for the 2014 Dodge Chargers bid at \$21,941 per car and the 2014 Dodge Durango bid at \$26,912. Commissioner Kleinhenz seconded the motion which passed unanimously.

The next bid was for a 2014 Bobcat Toolcat 5600 G Series plus attachments for the County Maintenance Dept. Commissioner Flohr motioned to award the bid to the only bidder, Miller Equipment, Inc. for the 2014 Bobcat Toolcat plus attachments bid at \$54,634. Commissioner Kleinhenz seconded the motion which passed unanimously.

The next item on the agenda was Jeff Bergman, Planning Director of the City-County Planning Department. He presented MIP-13-12, Scrougham Farm Minor Subdivision in Wayne Township for Right-of-Way Dedication. Commissioner Kleinhenz made a motion to accept the 0.188 acres Right-of-Way Dedication for Scrougham Farm

Minor Subdivision. The motion was seconded by Commissioner Flohr and it passed unanimously.

Next, Solid Waste Management Education Coordinator Heather Siesel presented the Commissioners with the Recycling Center Volumes Report for 2013 (minus December totals to be submitted later). Highest residential recycling volumes came from cardboard and newspapers. Recycling of books (hard/soft cover) continued to be of interest in both the residential and commercial areas. Ms. Siesel noted the recycling of standard office white paper through the satellite recycling mobile trailer. Housewares (kitchen, bathroom, entertainment accessories, etc.) account for the highest numbers brought into the public reuse area of the landfill followed closely by furniture. The Amnesty Day Program brought in 9 propane tanks, 172 tires and 58 refrigerant-containing appliances.

Recycling events for fall of 2013 and opportunities to educate the public included Fall Amnesty Day, America's Recycles Day and Déjà vu Art Show. Ms. Siesel wanted to give some upcoming event dates. Earth Day will be on April 26th, Free Senior Loading Days where seniors can receive one truckload of compost or mulch that is loaded for them at no cost will be on the last two Wednesdays in March 19th and March 26th.

Auditor Barbara Hackman thanked the County Solid Waste Management District for collected unwanted items leftover from the County Offices' "swap meet" of office supplies/equipment in December.

The next item is the decision made on the bids for the purchase of a vehicle for the Assessor's Office. County Assessor Lew Wilson recommended that the current bids for a mid-size vehicle be rejected and request new bids for a compact vehicle. Commissioner Kleinhenz made a motion to reject the bids and readvertise for the Assessor's Office vehicle. Commissioner Flohr seconded the motion which passed unanimously.

Assessor Wilson then presented the proposals for Appraisal Services and the 2014-2017 Cyclical Reassessment and the 2015-2018 Annual Adjustment of All Real Property. County Attorney Grant Tucker opened and read the three bids. Proposals were submitted by GnA Assessment Professionals, Nexus Group and Tyler Technologies. Proposals included base bids plus additional itemized services, fees and various pricing structures and specifications. The base bids were as follows:

<i>GnA (Greensburg, IN)</i>	<i>\$461,500</i>
<i>Nexus Group (Zionsville, IN)</i>	<i>\$110,000</i>
<i>Tyler Technologies (Jasper, IN)</i>	<i>\$264,300</i>

Proposals may be reviewed in their entirety at the County Commissioners' Office. The County Assessor's Office will review the proposals and make a recommendation to the Commissioners. Commissioner Kleinhenz made a motion to take the proposals under advisement. Commissioner Flohr seconded the motion that passed unanimously.

Emergency Management (EM) Director Dennis Moats presented a Ratification of Expenditure for Emergency Management. Bartholomew County EM, as fiscal agent for the District 8 Task Force, requested ratification of the purchase by Monroe County of two 15,000 watt generators to power the sleeping trailer and the mass casualty trailer. The cost of the two generators was \$4,592.38. Commissioner Flohr made a motion to ratify the purchase of two 15,000 watt generators for the District 8 Task Force. Commissioner Kleinhenz seconded the motion which passed unanimously. Mike Lovelace, an audience member, didn't like that the County had to ratify these expenditures. Commissioner Kleinhenz agreed that ratifications should be for real emergencies and would prefer that quotes be approved prior to purchase. The collaborative nature of the District 8 Task Force creates unique financing/operational issues.

County Auditor Barbara Hackman presented the consideration of an Amendment to the Personnel Policy, Page 8. The amendment clarifies the definition of part-time employees and their eligibility/ineligibility for benefits. Commissioner Flohr motioned to approve the replacement of Page 8 of the Bartholomew County Employee Personnel Policy Manual. Commissioner Kleinhenz seconded the motion which passed unanimously.

Next agenda item was the consideration of an Agreement with Universal Valuation, Inc. (Indianapolis) for Building Appraisals to Maintain Proof of Loss Service. This service provides updated values of the County's properties for insurance purposes. Commissioner Kleinhenz motioned to enter into the Agreement with Universal Valuation, Inc. for appraisal services at \$575 per year. Commissioner Flohr seconded the motion which passed unanimously.

Next under miscellaneous business Chairman Lienhoop announced that County Offices would be closed Monday, January 20th, in observance of Martin Luther King Day.

Chairman Lienhoop presented for consideration three (3) Breastfeeding Peer Counselor Agreements between the County WIC Program and the individual counselors: Jerusha Fulk (\$10.00/hr. up to 6 hrs./wk), Lorien Konetzka (\$9.50/hr. up to 6 hrs./wk) and Maria Rising (\$9.50/hr. up to 3 hrs./wk). Chairman Lienhoop motioned for the Barth. Co. WIC Program to enter into Agreements with Jerusha Fulk, Lorien Konetzka and Maria Rising. Commissioner Kleinhenz seconded the motion which passed unanimously.

John Dishinger, in the audience, asked if the Pictometry Agreement was approved with County Attorney approval. Attorney Tucker approved the form of the contract. Mr. Dishinger asked if contracting with Pictometry interferes with Indiana Code. Auditor Hackman suggested the County Assessor needs to confer with the DLGF in the Reassessment Division to determine how Pictometry can be used for reassessment purposes.

There being no other business, the meeting was adjourned by Chairman Lienhoop at 11:05 a.m. The next Commissioners' Meeting will be held on Tuesday, January 21st, 2014 at 10:00 a.m. in the Commissioners' Chambers.

BARTHOLOMEW COUNTY
COMMISSIONERS

CARL H. LIENHOOP, CHAIRMAN

LARRY S. KLEINHENZ, MEMBER

RICHARD A. FLOHR, MEMBER

ATTEST:

BARBARA J HACKMAN