

COMMISSIONER'S MEETING
November 7, 2011

The Bartholomew County Commissioners met in regular session on November 7, 2011 in the Governmental Office Building, 440 Third Street, Columbus, Indiana. Chairman Carl Lienhoop called the meeting to order at 10:00 am. Commissioner Larry Kleinhenz, Commissioner Paul Franke, Auditor Barbara J. Hackman, and County Attorney J. Grant Tucker were also in attendance. Auditor's Office Department Supervisor Catherine Greenlee gave the Invocation and led the Pledge of Allegiance.

Next, the minutes of the October 31, 2011 meeting were approved unanimously on a motion by Commissioner Kleinhenz and seconded by Commissioner Franke.

The Voucher Claims were presented for approval. Commissioner Franke made a motion to approve the Voucher Claims. Commissioner Kleinhenz seconded the motion that passed unanimously.

Next, Chairman Lienhoop read the New Permits Report from 10/31/2011 to 11/04/2011. Ninety-seven permits were issued with a fee amount of \$11,111.00 and a valuation amount of \$11,618,312.00. The fee amount collected during the month of October 2011 was \$23,334.92.

County Highway Engineer Danny Hollander presented the Commissioners with the October 2011 Bartholomew County Highway Financial Report for the Highway Fund, Local Roads & Street Fund, and the Cumulative Bridge Fund. Engineer Hollander also presented the Commissioners with the October 2011 Monthly Report for the

Highway Department that includes the accomplishments of the Highway Crew for September, the status of Bridge Projects and Road Projects, the number of Driveway Permits and Road Cut Permits issued, and the Highway Crew Priorities for November 2011.

Chairman Lienhoop mentioned that Tuesday, November 8, 2011 is Election Day and that Saturday, November 22nd is America Recycles Day 2011 from 8:00 a.m. to 3:00 p.m. at the Columbus/Bartholomew County Recycling Center. This will be an Amnesty Day where Bartholomew County residents may bring the following hard-to-dispose of items at NO cost: up to four (4) tires (pick-up size or smaller, rims removed), up to two (2) computers with associated peripherals, up to two (2) CFC or Refrigerant-Containing appliances, and up to two (2) propane gas tanks. This event is sponsored by Cummins on State Street and the Cummins Foundation. Also, a drive-thru recycling will be open from 8:00 a.m. to 3:30 p.m.

Next, Engineer Hollander asked the Commissioners to release Driveway Bond 09B-04 on County Road 275 North intersecting 575 East. Commissioner Kleinhenz made a motion to release Driveway Bond 09B-04. Commissioner Franke seconded the motion that passed unanimously.

Next, Engineer Hollander presented the Commissioners with a letter to be sent to Surveyor E.R. Gray asking for assistance in monitoring erosion by taking GPS photos of the East Fork of the White River at the Southern Crossing Bridge. Commissioner Franke

made a motion to approve signing this letter for Surveyor E.R. Gray. Commissioner Kleinhenz seconded the motion that passed unanimously.

Commissioner Kleinhenz asked Engineer Hollander, GIS Department Head Jeff Lucas, and Eric Brunn from Strand & Associates if they had a more recent photograph of this oxbow along the White River than the photo the Commissioners currently have from 1995. Mr. Lucas said that any day now the County should be receiving updated aerial photography that was taken in the spring. Commissioner Kleinhenz said it would be good to compare the photographs to see how the oxbow had changed since 1995.

Next, Engineer Hollander presented the Commissioners with a quote from RoadSafe Traffic Systems of Indianapolis, Indiana for road striping on select roads in Bartholomew County for the amount of \$20,043.60. A total of 58,992 lineal feet of yellow center-line striping will be done for \$8,848.00. A total of 74,632 lineal feet of white edge-line striping will be done for \$11,194.80. Chairman Lienhoop made a motion to approve awarding the striping quote to RoadSafe Traffic Systems for \$20,043.60. Commissioner Franke seconded the motion that passed unanimously.

Engineer Hollander then presented the Weekly Crew Report. Last week the Highway Crew mowed in Harrison and Flatrock Townships, replaced pipe at Forest Lake Estates, patched roads, ditched on 800 South and 850 South, picked up trash, hauled shot rock to Southern Crossing Bridge, stoned along roadways, milled on Goeller Road, and put up signs. Milestone paved 800 North from Marr Road to 350 East.

Finally, Engineer Hollander presented the Commissioners with the MS4 Operator Monthly Report for October 2011. During the month of October, the Highway picked up trash and tires on five (5) separate occasions. The trash (bags, mattresses, etc.) was taken and disposed of at the local landfill. The tires were taken to the Highway Department and stored until they could be taken or picked up by CCE in New Albany, Indiana, for recycling.

The Highway Department removed approximately three (3) tons of sediment from ditches along the County Roads. Waste was left in fields if property owners needed it for filling in low field areas or hauled to the Bartholomew County Fairgrounds for future use.

The Highway Department helped the Bartholomew County/City of Columbus Advisory Committee become up to date on Part C and the County's MS4 permits. The Highway Department will be submitting the required letter and additional information to the Indiana Department of Environmental Management (IDEM) prior to the November 30th deadline. The County is on track for IDEM compliance, as long as all entities can complete their tasks in a timely fashion. The Advisory Committee and Mapping Subcommittee met in October to complete Phase I of the Mapping Outfalls. The Executive Advisory Committee met two (2) times in October to get the *Design the Mascot/Logo Contest* going and to work on the preliminary budget strategies and numbers.

Bartholomew County resident Reta Wetherald asked the Commissioners and Engineer Hollander if the Highway Crew would be able to correct the ditch that was dug

along 200 North and Stanley Lane before springtime. Engineer Hollander said the ditch correction would be done before spring now that Highway Crew work load is slowing.

Chairman Lienhoop mentioned that the MS4 Monthly Stormwater Reports were more detailed to be in compliance with IDEM. Chairman Lienhoop thanked Highway Department Technical Supervisor Stacey Gross, City Engineer Technician Becky Douglas, Soil and Water Educator Heather Shireman, and Solid Waste Management District Education Coordinator Emily Hodnett for their ongoing collaborative efforts in getting Bartholomew County in compliance with IDEM.

Senior Planner Thom Weintraut, Jr., with the Planning Department, presented the following three (3) subdivisions for acceptance of right-of-way:

MP-11-07: Leon Sullivan Minor Subdivision – is a request by Leon Sullivan to create 1 new lot for a total of 2 lots equaling 5.58 acres. The property is located at 9999 South County Road 500 West in Ohio Township. The dedication of right-of-way is 0.12 of an acre.

The Plat Committee accepted this right-of-way. Commissioner Franke made a motion to accept the dedication of right-of-way for the Leon Sullivan Minor Subdivision.

Commissioner Kleinhenz seconded the motion that passed unanimously.

MP-11-08: Arnholt Acres II – is a request by Stephen Arnholt to create 2 new lots for a total of 2 lots and a parent tract remainder equaling 44.12 acres. The property is located at the southeast corner of the intersection of State Road 46 and County Road 750 East in Rockcreek Township. The dedication of right-of-way is 0.45 of an acre.

The Plat Committee accepted this right-of-way. Commissioner Kleinhenz made a motion to accept the dedication of right-of-way for the Arnholt Acres II. Commissioner Franke seconded the motion that passed unanimously.

MP-11-09: McCauley Minor Subdivision – is a request by Sandra Lea Fleetwood to create 1 new lot equaling 25.02 acres. The property is located at 8750 South County Road 450 East in Sandcreek Township. The dedication of right-of-way is 1.16 acres.

The Plat Committee accepted this right-of-way. Commissioner Kleinhenz made a motion to accept the dedication of right-of-way for the McCauley Minor Subdivision. Commissioner Franke seconded the motion that passed unanimously.

Chairman Lienhoop presented the Commissioners with the Consideration of a Contractual Service Agreement between Bartholomew County and Purdue University for January 1, 2012 to December 31, 2012 for the Bartholomew County Cooperative Extension Service in the amount of \$47,390.00. Commissioner Franke made a motion to approve this agreement with Purdue University for Cooperative Extension. Commissioner Kleinhenz seconded the motion that passed unanimously.

Next, GIS Department Head Jeff Lucas presented the Commissioners with the Consideration of a Contract with 39 Degrees North to host the Bartholomew County GIS website. Since 1998 the County has been hosting the GIS website internally. Two (2) or three (3) years ago, the County purchased GIS software from Woolpert. Woolpert has since stopped supporting the original software, so the County switched to an open-source beta software for the GIS website. This software is slow and is down frequently. The GIS Department receives numerous phone calls about this site being unreliable.

The GIS Department and IT Department would like to sign this contract with 39 Degrees North for GIS Services in the amount of \$36,227. An Interlocal agreement was

signed earlier in 2011 with three (3) agencies: the County, the City, and the City Utilities to share the cost of the GIS website with 39 Degrees North. Bartholomew County will pay \$14,000.00 for their portion of the GIS with 39 Degrees North that will be paid for by a GIS grant that the County has received. Columbus City Utilities will pay \$18,000.00, and the Columbus Area Metropolitan Planning Organization will pay \$4,227.00. This Interlocal agreement will provide GIS services for at least six (6) departments.

Commissioner Kleinhenz asked how using 39 Degrees North will solve the current GIS software issues the County is experiencing. Mr. Lucas said that going with 39 Degrees North will free up resources and time with our IT Department because currently three (3) or four (4) servers are used for the GIS website. Mr. Lucas said that there are two (2) amounts of \$9,500.00 and \$2,500.00 that will be one-time expense for the initial setup. The annual fee with 39 Degrees North will be \$24,227.00 that will be split with six (6) departments as stated in the Interlocal Agreement. This will be a lower annual fee because the County is currently paying \$18,000.00 annually to Woolpert. Bartholomew County resident John Dishinger asked if the County will be out of business with Woolpert. Mr. Lucas said that the new GIS website should be up and running by the end of 2011, so the County should not have any further business with Woolpert beginning in 2012. Commissioner Kleinhenz made a motion to approve the contract with 39 Degrees North for GIS services in the amount of \$36,227.00. Commissioner Franke seconded the motion that passed unanimously.

Next, ARa Manager of Municipal Programs Trena Carter presented the Commissioners with the Consideration of a Grant Agreement for the Hillview Estates Subdivision Utilities, Inc. Community Development Block Grant (CDBG) Planning Grant Fund, PL-11-017. Ms. Carter explained that the Indiana Office of Community and Rural Affairs (OCRA) has approved the CDBG Funds in the amount of \$29,160.00 that will be used for a study of the Hillview Estate Utilities. Once signed, the State will receive this paperwork and grant a Notice to Proceed to begin the study. This study will show what needs to be done to the Hillview Estate Utilities to be in compliance with IDEM.

Commissioner Kleinhenz asked how Hillview Estates collected the local matching funds. Ms. Carter said that Hillview Estate Utilities increased their rates to a flat rate in August 2010 to collect the money needed for local match. Those local matching funds have already been deposited with the Auditor's Office. Commissioner Franke said there are approximately seventy (70) lots affected by this sewage issue that are located near Mt. Healthy Elementary School on State Road 58. Commissioner Kleinhenz made a motion to approve signing the CDBG Planning Grant Agreement PL-11-017. Commissioner Franke seconded the motion that passed unanimously.

Next, Ms. Carter presented the Commissioners with the Consideration of an agreement between Hillview Estates Utilities, Inc. CDBG Planning Grant Fund, PL-11-017, and Administrative Resources Association (ARa) for administrative technical assistance for the CDBG. In this agreement, ARa will receive \$2,400.00 for grant

administration fees. Ms. Carter mentioned that the \$2,400.00 fee will be paid out of the local match portion of the grant. Commissioner Franke made a motion to approve signing this agreement with ARa in the amount of \$2,400.00. Commissioner Kleinhenz seconded the motion that passed unanimously.

Finally, Ms. Carter presented the Commissioners with the Consideration of an Agreement with United Consulting for Engineering/Planning Services for the Hillview Estates Subdivision Utilities, Inc. CDBG Planning Grant Fund, PL-11-017 in the amount of \$30,000.00. The \$30,000.00 will be paid from the remaining local matching funds collected by Hillview Estates. Ms. Carter mentioned that United Consulting Vice President Keith Bryant was in attendance to answer any questions that the Commissioners may have. Commissioner Franke asked how long it will take to complete this study. Mr. Bryant said that United Consulting cannot begin the study until they receive the Notice to Proceed, but should take approximately three (3) to four (4) months to complete. Chairman Lienhoop made a motion to sign this agreement with United Consulting for \$30,000.00 for an engineering study for Hillview Estates Utilities, Inc. Commissioner Franke seconded the motion that passed unanimously.

Next, Commissioner Kleinhenz presented the Treasurer's Monthly Report for October 2011 for approval. Finding the report in order, Commissioner Kleinhenz motioned to approve the October 2011 Treasurer's Monthly Report. Commissioner Franke seconded the motion that passed unanimously.

Next, Commissioner Franke presented the September 2011 Veteran's Monthly Report. In September, the Veteran's Office had 73 personal interviews (in office and in person), had 111 claims and applications filed (for veterans, spouses, widows, and children), received 196 questions and referrals for information and counseling services, traveled 900 miles, received 91 incoming telephone calls, and made 42 outgoing telephone calls, and made 10 trips to transport 19 veterans to the VA Medical Center. Commissioner Franke made a motion to accept the September 2011 Veteran's Monthly Report. Commissioner Lienhoop seconded the motion that passed unanimously.

Chairman Lienhoop mentioned that the County Offices will be closed on Tuesday, November 8, 2011 for City Elections and on Friday, November 11, 2011 in observance of Veteran's Day.

Auditor Barb Hackman asked the Commissioners for authorization to set up a fund for the CDBG Planning Grant Fund, PL-11-017. Commissioner Kleinhenz made a motion to authorize the Auditor's Office to set up a new account for the Hillview Estates Utilities CDBG Planning Grant Fund, PL-11-017. Commissioner Franke seconded the motion that passed unanimously.

Auditor Barb Hackman mentioned that the fall property tax installment is due by Thursday, November 10, 2011.

Commissioner Franke mentioned that a Veteran's Day Service will be held on Friday, November 11, 2011 at 11:00 a.m. on the Courthouse lawn. Commissioner Franke mentioned that on Wednesday, November 9th political parties will begin seeking

candidates to run for 2012 County wide offices. Commissioner Franke said that he will not seek re-election as a Commissioner in 2012. He said that after sixteen (16) years it will be time to retire and move on. Commissioner Franke thanked the voters for allowing him to win seven (7) elections, four (4) as a Commissioner and three (3) on the County Council. Mr. Franke will have twenty-six (26) years in County government and said it has been a great experience.

There being no other business, the meeting was adjourned by Chairman Lienhoop at 10:50 am. The next Commissioner's meeting will be held on Monday, November 14, 2011 at 10:00 am in the Commissioner's Chambers.

BARTHOLOMEW COUNTY COMMISSIONERS

CARL H. LIENHOOP, CHAIRMAN

PAUL FRANKE, MEMBER

LARRY S. KLEINHENZ, MEMBER

ATTEST:

BARBARA J. HACKMAN, AUDITOR