

COMMISSIONERS' MEETING

December 20, 2021

The Bartholomew County Commissioners met on December 20, 2021, in the Commissioners Chambers of the Governmental Office Building, 440 Third Street, Columbus, Indiana. Commissioners Larry S. Kleinhenz, Carl H. Lienhoop and Tony London were present. Auditor Pia O'Connor, Attorney Grant Tucker and County Administrator Tina Douglas were also present.

Commissioner Lienhoop gave the invocation and led the Pledge of Allegiance.

The first item was the Approval of minutes of December 13, 2021. **Commissioner London motioned to Approve the Minutes as presented. Commissioner Lienhoop seconded the motion which passed unanimously.**

The next item was the Approval of Claims. **Commissioner London motioned to Approve the Claims as presented. Commissioner Kleinhenz seconded the motion which passed unanimously.**

The next item was the weekly permits report as read by Commissioner Kleinhenz:

<i>Time frame</i>	<i>New permits</i>	<i>Fees</i>	<i>Value</i>
<i>12/13/21 to 12/17/21</i>	<i>15</i>	<i>\$7,177.00</i>	<i>\$4,645,693</i>

The next item was the Weekly Highway Crew Report as presented by Engineer Hollander (via Zoom) as follows: Crack sealed Newbern Road, 525 E, 650 S, 500 S & 340E; mowed in Clay & Clifty Townships; worked on signs; picked up brush and trash; filled sandbags for weight in the trucks.

The next item was the Consideration of an Agreement with Duncan Robertson, Inc. for Bridges #188 and #189 as presented by Engineer Hollander as follows:

Agreement for the Highway Department

- *With Duncan Robertson, Inc.*
- *For Bridges #188 and #189*
- *Amount: \$1,377,157.65*
- *Work to be completed by August 1, 2022*

Commissioner Lienhoop motioned to Accept the Agreement with Duncan Robertson, Inc. for the amount of \$1,377,157.65. Commissioner London seconded the motion which passed unanimously.

The next item was the Consideration of Proposals for 8 Filing Cabinets for the Highway Department as follows:

Seven 5-Drawer Legal File Cabinets and One 5-Drawer Letter File Cabinet

1. The Office Shop

<i>a. Seven legal filing cabinets @ \$825.00 each</i>	<i>\$5,775.00</i>
<i>b. <u>One letter filing cabinet @ \$669.00 each</u></i>	<i><u>\$ 669.00</u></i>
<i>i. Total</i>	<i>\$6,444.00</i>

2. Office 360

<i>a. Seven legal filing cabinets @ \$829.00 each</i>	<i>\$5,803.00</i>
<i>b. <u>One letter filing cabinet @ \$675.00 each</u></i>	<i><u>\$ 675.00</u></i>
<i>i. Total</i>	<i>\$6,578.00</i>

Commissioner Lienhoop motioned to Approve the Low Bid from the Office Shop for a total of \$6,444.00. Commissioner London seconded the motion which passed unanimously.

The next item was the Consideration of a Contractor Agreement for Highway Department as presented by Engineer Hollander as follows:

- *Contractor Agreement*
 - *With Shawn A. McKinney*
 - *For assistance with maintenance & repair of Bartholomew County vehicles*
 - *Two-year agreement*
 - *December 1, 2021 to December 31, 2023*
 - *Amount: \$40 per hour*

Engineer Hollander stated Mr. McKinney is a local mechanic that has been helping them out. **Commissioner Lienhoop motioned to Approve the Contractor Agreement as presented.**

Commissioner London seconded the motion which passed unanimously. Commissioner Kleinhenz asked if we had completed our paving list. Engineer Hollander stated that they had finished all the subdivisions but had 3 roads left due to new culverts not settled yet. Commissioner Lienhoop stated that Mr. McKinney is a great mechanic and welder and will be an asset to the garage. He also thanked Mark Webber for the recent articles in the paper. He asked if anyone knew the year that the County's started having Engineers on staff. No one was certain. He stated that he had received an anonymous letter complimenting the Highway Department and the work that they do. There was discussion as to the history of the Highway Department Garage and how road issues were handled.

The next item was the Consideration of an Amended Order Establishing Precincts as presented by Clerk Shari Lentz as follows:

- *Order Establishing Boundaries of Precincts to Establish and Revise the Boundaries of Certain Precincts of the County.*
- *A Precinct description and map of the boundaries of each precinct has been submitted to the Indiana Election Division.*
- *The Order becomes effective January 2, 2022 to recognize the precinct boundaries which became effective on January 1, 2022.*

Clerk Lentz stated that had received approval from the State just this morning. **Commissioner Kleinhenz motioned to Accept the Amended Order Establishing Precincts as presented. Commissioner London seconded the motion which passed unanimously.**

The next item was the Second Reading – Consideration of an Amended Ordinance of the Board of Commissioners of Bartholomew County Creating and Defining Certain County Council Election Districts as presented by Clerk Lentz as follows:

Changes to Voter Precincts 1, 2, 3 & 4 of the Ordinance have been described in maps and previously submitted to, and are on file in the Office of the Indiana State Election Board.

- *County Council Election District Number 1:*
 - *Voter Precinct Numbers 1000, 1200, 1300, 1400, 1500, 1600, 3200, 3500, 3600, 3700, 4600, 4700, 4800, 4900, and 5200*
- *County Council Election District Number 2:*

- *Voter Precinct Numbers 0700, 0900, 1100, 2500, 2600, 2700, 2800, 2850, 2900, 3300, 3350, 3800, 3850, 3900, 4000, 4100, 4200, 4250, 4300, and 4350*
- *County Council Election District Number 3:*
 - *Voter Precinct Numbers 0100, 0200, 0250, 0300, 0400, 0600, 0800, 1700, 1800, 1900, 2000, 2100, 2200, 2300, and 2400*
- *County Council Election District Number 4:*
 - *Voter Precinct Numbers 0225, 0500, 3100, 3400, 4400, 4450, 4500, 4550, 5000, 5100, 5300, 5350, 5600, 5700, and 5800*

Clerk Lentz stated that these are the changes after the effects of the Order. Commissioner Kleinhenz opened the meeting for Public Comment. Mark Webber asked if they had heard any comments since the First Reading. It was stated there had been no comments at all. Hearing no other comments, the Public Hearing portion was closed. **Commissioner Lienhoop motioned to Approve on Second Reading an Amended Ordinance of the Board of Commissioners of Bartholomew County Creating & Defining Certain County Council Election Districts as presented. Commissioner London seconded the motion which passed unanimously.** Jorge Morales requested that the 3 precincts being eliminated are in his district so he requested a new map once those are completed. Clerk Lentz stated that Jeff Lucas, GIS Coordinator, has submitted them to the Commissioners. She will get him copies.

The next item was the Second Reading – Consideration of an Amended Ordinance of the Board of Commissioners of Bartholomew County Creating and Defining Certain County Commissioner Election Districts as presented by Clerk Lentz as follows:

Changes to Voter Precincts in Sections 1, 2 and 3 of the Ordinance have been described in maps and previously submitted to, and are on file in the Office of the Indiana State Election Board.

- *County Commissioner Election District Number 1:*
 - *Voter Precinct Numbers 3400, 3800, 3850, 3900, 4000, 4100, 4200, 4250, 4300, 4350, 4400, 4450, 4500, 4550, 4600, 4700, 4800, and 4900*
- *County Commissioner Election District Number 2:*

- *Voter Precinct Numbers 0100, 0200, 0225, 0250, 0300, 0400, 0500, 0600, 0700, 0800, 0900, 1000, 1100, 1200, 1300, 1400, 1500, 1600, 1700, 1800, 1900, 2000, 2100, 2200, 2300, 2400, 2500, 2600, 2700, 2800, 2850, 2900, 3100, 3200, 3300, 3350, 3500, 3550, 3600, and 3700*
- *County Commissioner Election District Number 3:*
 - *Voter Precinct Numbers 5000, 5100, 5200, 5300, 5350, 5600, 5700, and 5800*

Commissioner Kleinhenz opened the meeting for Public Comment. Hearing no comments, the Public Hearing portion was closed. **Commissioner London motioned to Approve on Second Reading the Amended Ordinance of the Board of Commissioners of Bartholomew County Creating & Defining Certain County Commissioner Election Districts as presented. Commissioner Lienhoop seconded the motion which passed unanimously.** Clerk Lentz thanked everyone for their assistance with these changes. Commissioner London asked if this would be ready by the first day of filing for candidacy on January 5, 2022. Clerk Lentz stated it should be done and ready by then.

The next item was the Consideration of an Agreement with Strand Associates for General Engineering Services for the Bartholomew County Fairgrounds Sanitary Sewer and Water Improvements Project as presented by Rick Trimpe (as Fair Board), Steve Ruble, and Eric Schmidt (all via Zoom) as follows:

Agreement includes:

- *Design Services*
- *Bidding-related services*
- *Construction-related services (estimated 75 hours)*
- *Services will be completed by May 31, 2022*
 - *Strand Design Services* *\$63,000*
 - *Strand Bidding-related Services* *\$11,000*
 - *Strand Construction-related Services*
 - on an hourly rate plus expenses (estimated fee)* *\$10,000*
 - *Total Strand Cost* *\$84,000*
 - *Plus Expenses*

Fair Board member Rick Trimpe stated this will allow them to allow campers on the grounds throughout the year. Mr. Ruble stated the proposal is for the sewer project as well as some electrical setups for the campers. Mr. Trimpe thinks the contract looks good. Mr. Ruble stated that contract completion is set at May 31, 2022. **Commissioner Lienhoop motioned to Accept the Agreement with Strand Associates for the Fairground Project as presented. Commissioner London seconded the motion.** This will be paid for out of the ARP Funds. Commissioner Kleinhenz stated that they tried to do this project in house, but ultimately they felt they needed professional services to get through all the permits and other requirements. **The vote was called for and passed unanimously.**

The next item was Consideration of Five Annual Renewal Agreements for IT as presented by IT Director Scott Mayes as follows:

1. Annual Maintenance Agreement with Corrisoft, LLC for 2022 Court Services Center Case Management Software
 - a. IT Budget
 - b. Corrisoft \$5,658.60**
2. Annual Maintenance Agreement with SHI for 2022 Paessler Software Maintenance for County Network Monitoring Software
 - a. IT Budget
 - b. SHI \$2,796.00**
3. Annual Maintenance Agreement with SHI for 2022 Barracuda County-wide Email Security System Software
 - a. IT Budget
 - b. SHI \$4,001.52**
4. Annual Maintenance Agreement with Information & Records Associates, Inc. for 2022 County-wide Docuware Software for 6 Client Licenses & 9 Named Users (Archives, Auditor, etc.)
 - a. IT Budget
 - b. Information & Records Associates, Inc. \$6,503.00**

5. Ratification of Annual Maintenance Agreement with Adobe, Inc. for Adobe Products used County-wide

a. IT Budget

b. **Adobe, Inc.** **\$4,425.96**

Commissioner London asked about item #3 and whether we are migrating to Office 365. IT Director Mayes stated they are, but this item will still be required. **Commissioner London motioned to Approve the Annual Agreements as presented. Commissioner Lienhoop seconded the motion which passed unanimously.**

The next item was Consideration of Proposals for the Replacement of 11 Laptops and Replacement of Virtual Desktop Equipment as presented by IT Director Mayes as follows:

Replacement of rugged laptops:

- *11 GTAC in-car laptops*
- *Include 5-year warranties*
- *Budgeted for*
- *Planned as 3 groups, this is the 3rd and final group*
 - **SHI** **\$43,067.86**
 - *CDW-G* *\$45,781.78*

Replacement of Virtual Desktop Equipment (VDI):

- *Planned over 4-year period*
- *First of the 4 years*
- *For 75 Zero Clients*
 - **SHI** **\$34,041.75**
 - *CDW-G* *Requested Quote*

Commissioner Kleinhenz motioned to Approve the above items for purchase. Commissioner Lienhoop seconded the motion which passed unanimously.

The next item was a Proposal for SWMD – Technology Refresh as presented by IT Director Mayes and SWMD Director Heather Siesel (via Zoom) as follows:

Proposal/Agreement for SWMD – Technology Refresh

1. *3-year Agreement with Comcast Business to install and provide internet services at the County Landfill. Comcast waived \$24,622 of construction fees due to having existing services with the County.*
 - a. *SWMD will pay construction fee of* *\$ 8,500.00*
 - b. *SWMD will pay the monthly fee of* *\$ 289.95*
 - i. *Alternate Bid from Smithville:*
 1. *Construction fee* *\$50,000.00*
 2. *Monthly fee* *\$ 1,421.78*
 - a. *This was for installation of Dark Fiber*
2. *Addendum to County-wide Phone Contract with Konica Minolta adding 3 phones & phone lines at the County Landfill for SWMD. IT will pay all fees since they pay for all other departments.*
 - a. *Non-recurring/phone purchase fee* *\$ 420.00*
 - b. *Monthly Fee/Increase to current bill* *\$ 67.95*
3. *Addendum to County-wide Printer/Copier Contract with M&M Office Products, Inc. for replacement of 4 printers/copiers at the SWMD Office and Landfill*
 - a. *SWMD will pay for hardware* *\$ 7,720.00*
 - b. *IT Dept will pay for Annual Print Services*
Increase (ink, service requests) *\$ 1,680.00*

Director Siesel stated that this will have a large impact on the customers as well as for the staff. The SWMD will be assisting with the funds for this project as shown above. **Commissioner Lienhoop motioned to Approve the SWMD – Technology Refresh as presented. Commissioner London seconded the motion which passed unanimously.**

The next item was the Consideration of a Resolution Amending Resolution No. 2021-18 – The Approval Process for the American Rescue Plan Employee Premium Pay as follows:

- Resolution No. 2021-19 Amending Resolution No. 2021-18 which passed December 6, 2021
- This Resolution is to add the Youth Services Center to the list of departments for Employee Premium Pay which had inadvertently been left off.
- Effective immediately.

Attorney Tucker stated that they had just left YSC off the list. Commissioner Lienhoop motioned to Approve Resolution 2021-19. Commissioner London seconded the motion. Mark Webber asked how much this would add to the total. It was stated that the amount was the same, the department was just left out of the Resolution. The vote was called for and passed unanimously.

The next item was the Consideration of Proposals for Potential Internet Providers. Commissioner London stated that they were opening those bids today. Commissioner Kleinhenz stated that they did not want to become an internet provider, but they wanted to kick start the effort. Attorney Tucker stated that they received 2 proposals that met the bid requirements. Those meeting the requirements were Meridiam and AT&T. He recommended taking them under advisement. He suggested giving time to review them. **Commissioner London motioned to take the bids under advisement and plan on discussing again in a month. Commissioner Lienhoop seconded the motion.** Mark Webber stated that he had no questions at this time. John Clark asked for the requirements. Commissioner London stated they wanted:

- *Fiber optic to the homes*
- *Minimum percentage for people covered*
- *Well maintained and supported*
- *Minimum of Gig speed and scalable for future upgrades*
- *Affordability*

Commissioner London stated that the only thing they are discussing is a product that would be assisted with the County ARP Funds. They are only looking at the control of the funds they have while providing the best service to the residents. Jorge R. Morales complimented all involved on the quick turn around on this project. **The vote was called for and passed unanimously.**

Reminder that **all County Offices will be closed this Thursday, December 23 and Friday, December 24 for Christmas.**

The next Commissioners Meeting will be **Monday, December 27, 2021 at 10:00 a.m.**

There being no other business, the meeting was adjourned at 10:57 a.m.

BARTHOLOMEW COUNTY
COMMISSIONERS

LARRY S. KLEINHENZ, CHAIRMAN

CARL H. LIENHOOP, MEMBER

TONY LONDON, MEMBER

ATTEST:

PIA O'CONNOR